

Dr. David W. Kistler Elementary School
301 Old River Road
Wilkes-Barre, PA 18702

To: Parents/Guardians of 3rd, 4th, 5th, and 6th Grade Students

Date: March 9, 2016

From: Ms. Margo Serafini, Principal

Re: PSSA- Pennsylvania System of School Assessment 2015-2016

Please be advised that your child will be participating in the Pennsylvania System of School Assessment (PSSA) in less than three weeks. The PSSA testing window is April 11-April 29, 2016. Below we have provided a detailed testing schedule and information regarding the upcoming assessments in the following pages of this packet. In addition, please check your child's school planner daily for PSSA updates. For more detailed information, you may access the Pennsylvania Department of Education (PDE) website at www.pde.state.pa.us

2015-2016 PSSA Information
PSSA Testing Dates for Kistler Elementary are as follows:

April 12, 13, 14 & 15, 2016	English Language Arts	(4 Sections)	Grades 3-8
April 19, 20 & 21, 2016	Mathematics	(3 Sections)	Grades 3-8
April 26 & 27, 2016	Science	(2 Sections)	Grades 4 and 8
May 2, 3, 4, 5 & 6, 2016	Make-ups		

Please note:

Students are required to participate in these assessments and family vacation requests that will result in student absences will not be approved during these assessment dates.

The Pennsylvania System of School Assessments will begin each day at 9:00 a.m. Please have your child in school for these dates and on time. If your child is ill or absent, your child will make up the test they missed upon their return to school. It is imperative that you have your child get a good night sleep and a good breakfast each morning as proper preparation for the assessment.

Please stress the importance of the Pennsylvania System of School Assessment. All 3rd, 4th, 5th, and 6th Grade Students throughout the state of Pennsylvania will be tested in content areas focusing on Reading/Mathematics/Writing/Science. Your child's score is recorded in their permanent educational record and a copy of their scores will be sent to the school and home once the results are received from PDE.

These assessments are not the type of assessment your child can study for the night before. Students have been learning and practicing for these assessments all year as the content is part of the Wilkes-Barre Area School District Curriculum. However, as parents we urge you to reinforce that these assessments are important to students and the school. Students should not rush during the assessment and overall you should encourage your child to do their best.

Thank you for your cooperation on this most important matter. We are taking these assessments very seriously at Kistler Elementary School and we need your continued help to reach proficiency. Please sign and return the bottom portion of this note to your child's homeroom teacher upon reading the information provided in the packet.

Pennsylvania System of School Assessment Letter Confirmation- Spring 2016

Student Name: _____

Homeroom Section: _____

Parent/Guardian Signature: _____

Date: _____



Dear Parent/Guardian:

In an era of cell phones, smartphones and other electronic devices which can easily photograph and instantly share photographs, confidential and secure test materials can be easily compromised. Not only is it expensive to replace a compromised test item, the material contained in the PSSA and Keystone Exams is copyrighted property of the Commonwealth of Pennsylvania. Copying or duplicating the material from the assessment, including the taking of a photograph, is a violation of the federal Copyright Act. Penalties for violations of the Copyright Act may include the cost of replacing the compromised test item(s) or fines of no less than \$750 up to \$30,000 for a single violation. 17 U.S.C. § 101 *et seq.*

In order to ensure reliable test results and to avoid the cost of replacing test items, the Department of Education requires schools to set rules and take certain steps to protect test materials. One step or rule required in all schools is that electronic devices are not permitted at test sites. Electronic devices include cell phones, smartphones, E-readers, Nooks, Kindles, iPods, tablets, camera-ready devices, and any other electronic device which can be used to photograph or duplicate test materials, access the internet and/or communicate with others during the administration of the PSSA or Keystone Exams. Please speak with your child and let him or her know that the possession and/or use of a cell phone or other electronic device during the administration of the PSSA or Keystone Exams will result in certain consequences.

If a student is discovered using and/or having a cell phone or other electronic device in his or her possession during the administration of the PSSA or Keystone Exams, you will be contacted by the school. Students that ignore this directive will be subject to the school's discipline policy and the Department of Education's requirement that the student's test will not be scored and the student will be required to retake the entire exam. In addition, the electronic device will be held by school staff and the device's stored photographs will be searched. School staff will also ask for permission to search other functions of the electronic device. If a photograph of the PSSA or Keystone Exam is discovered or if permission to search other functions of the electronic device is refused, the device will be held by the school staff and, because the Pennsylvania Department of Education holds the copyright to all material contained within the PSSA and Keystone Exams, the Pennsylvania Department of Education will be contacted.

If, after testing is complete and test materials have been returned, it is discovered that a student used and/or had a cell phone or other electronic device in his or her possession during the administration of the test, the school's discipline policy will be followed and the student's scores will be invalidated.

Bureau of Curriculum, Assessment and Instruction

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Wilkes-Barre Area School District

Cell Phone/ Electronic Device Policy

Cell Phones and Electronic Devices ARE NOT allowed in testing areas.

If a student is found with a device during a testing session, the device will be confiscated; the DAC must be contacted immediately. Test administrator must complete a security incident report and submit to the SAC.

Parent must be notified and principal and parent must determine the extent of the security violation.

Test Administrators should make available envelopes that students can store phones in a secure location until test session is complete.

Refer to page 44, HAC. Parent/Guardian Cell Phone Policy

Frequently
Asked
Questions

Information for Parents or Guardians

Pennsylvania System of School Assessment (PSSA)

English Language Arts Assessment, April 11–15, 2016

Mathematics Assessment, April 18–22, 2016

Science Assessment, April 25–29, 2016



GENERAL INFORMATION ABOUT THE PSSA

Which schools participate?

All school districts and charter schools participate in the assessments. Nonpublic schools may also participate on a voluntary basis.

Which students take the assessments?

Except for a very few students who meet specific criteria for participation in an alternate assessment, all students are included in the assessments as outlined below:

ELA & Mathematics – Grades 3, 4, 5, 6, 7, and 8

Science – Grades 4 and 8

Who decided what the assessment should measure?

Groups of educators from all levels of education in Pennsylvania chose the areas of knowledge and skills upon which the assessment is based. The groups included teachers, supervisors, curriculum directors, and college specialists. They also reviewed, edited, and approved the test items.

Who administers the assessment?

Each school chooses the person(s) who will administer the assessment. In most cases, these are teachers in the students' building.

How are the results reported?

Two copies of the individual student report for all assessments will be sent to all schools and districts that participate for distribution to parents, teachers, school counselors, and/or principals. The state will not receive any report with individual names included.

School-level reports will be used for curricular and planning purposes. School districts and charter schools may publish the results of PSSA testing for each school. The state will also release school-by-school assessment data.

May parents see the assessments?

Yes, under one circumstance. School entities are required to have policies to assure that parents or guardians have the right to review a state assessment in the school entity during convenient hours for parents or guardians at least two weeks prior to their administration to determine whether a state assessment

conflicts with their religious belief. This is the only reason allowable under regulation.

Confidentiality agreements must be signed, and no copies of the assessments or notes about assessment items will be permitted to leave the school. If after reviewing the test, parents or guardians find the test to be in conflict with their religious belief and wish their student (s) to be excused from the test, the right of the parents or guardians will not be denied upon written request to the applicable school district Superintendent, charter school Chief Executive Officer, or AVTS Director. Parents or guardians should contact their child's school to make arrangements to review the test.

INFORMATION ABOUT THE ENGLISH LANGUAGE ARTS ASSESSMENTS (grades 3–8)

How long does the assessment take?

The entire English Language Arts assessment takes approximately three to four hours to complete. Your school district will inform you about the assessment schedule.

What does the assessment include?

Each student completes four sections of questions for the English Language Arts assessment. Some portions will be the same for all students, and some will consist of different groups of questions.

What types of questions are on the assessment?

Students respond to three types of questions: multiple-choice, evidence-based selected response, and constructed-response. In a multiple-choice question, the correct answer is chosen from four options. Evidence-based selected response questions have two parts, and students select one or more answers for each part. Constructed-response questions require students to compose their responses. These include a writing prompt, short-answer questions (grade 3 only), and text-dependent analysis questions (grades 4–8 only). The writing prompt requires students to compose a response using one of three modes (narrative, informative/explanatory, or opinion in grades 3–5 and narrative, informative/explanatory, or argumentative in grades 6–8). Short-answer questions require students to compose a brief response to support their answer. For the text-dependent analysis question, students analyze a text and use evidence from the reading passage to compose an essay.

How are written responses to constructed-response items scored?

The written responses for English Language Arts are scored by evaluators trained in applying an ELA-specific scoring guideline. For short-answer questions, scores are based on content only. Spelling and punctuation are not included as part of the scoring process. For writing prompts, scores are determined using a holistic scoring guideline that includes composition skills as well as conventions. Responses to text-dependent analysis questions are scored based on both content and writing skills.

What is assessed in English Language Arts?

The English Language Arts assessment addresses six major reporting categories as well as two text types. Students respond to standalone multiple-choice items assessing language and a writing prompt. Additionally, students read a number of passages from literature and informational genres and respond to questions about these passages that indicate both comprehension and reading skills and the students' analysis and interpretation of different types of texts.

INFORMATION ABOUT THE MATHEMATICS ASSESSMENT (grades 3–8)

How long does the assessment take?

The entire mathematics assessment takes approximately three to four hours to complete. Your school district will inform you about the assessment schedule.

What do the assessments include?

Each student completes three sections of questions for the mathematics assessment. Some portions will be the same for all students, and some will consist of different groups of questions.

What types of questions are on the assessments?

Students respond to two types of questions: multiple-choice and open-ended. In a multiple-choice question, the correct answer is chosen from the four presented options, while open-ended questions require students to compose their responses. Open-ended questions generally require students to provide detail in support of their answers (such as showing or describing the steps performed to complete a calculation).

How are written responses to open-ended items scored?

The written responses for mathematics open-ended items are scored by evaluators trained in applying a mathematics-specific scoring guideline. In mathematics, scores are based on content only. Spelling and punctuation are not included as part of the scoring process.

What is assessed in Mathematics?

The mathematics assessment addresses five major reporting categories across four clusters. The reporting categories assessed and the proportion of items in each reporting category vary by grade level. As a part of the assessment of Cluster A, Numbers and Operations, students in grades 4–8 respond to a section of items in which a calculator is not permitted. Constructed-response items may require the students to show all of their work (calculations, graphs, drawings, etc.) and/or to explain in writing how they solved the problems.

INFORMATION ABOUT THE SCIENCE ASSESSMENT (grades 4 and 8)

How long does the assessment take?

The entire science assessment takes approximately two to four hours to complete. Your school district will inform you about the assessment schedule.

What does the assessment include?

Students in grades 4 and 8 complete two sections of questions for the science assessment. Some portions will be the same for all students, and some will consist of different groups of questions.

What types of questions are on the assessment?

Students respond to two types of questions: multiple-choice and open-ended. In a multiple-choice question, the correct answer is chosen from the four presented options, while open-ended questions require students to compose their responses. At grade 8, the science assessment also includes science scenarios.

What is a science scenario?

A science scenario contains text, graphics, charts, and/or tables, and uses these elements to describe the results of a class project, an experiment, or other similar research. Students use the information found in a science scenario to answer multiple-choice questions.

How are the written responses to open-ended items scored?

The written responses for science open-ended items are scored by evaluators trained in applying a science-specific guideline. In science, scores are based on content only. Spelling and punctuation are not included as part of the scoring process.

What is assessed in science?

The science assessment addresses the four major reporting categories: The Nature of Science, Biological Sciences, Physical Sciences, and Earth and Space Sciences. The proportion of items in each reporting category varies by grade level.

PENNSYLVANIA CALCULATOR POLICY

If a student chooses to use a calculator (other than the online options) on the Keystone Exams or PSSA in sections where the calculator is permitted, the student must adhere to the guidelines listed below. It is incumbent upon the School Assessment Coordinator to ensure that all calculator policies are implemented and followed, including making sure calculators have no programs stored in their memory other than those that are factory installed. Please note that if a student wants to restore the deleted programs, the student will need to back up these programs prior to the assessment. In addition, the memory must be cleared on the calculator following each test session of the assessment.

The following are **not** permitted for the PSSA or Keystone Exams:

- Noncalculators such as cell phones, smart phones, PDAs, laptops, tablets, pocket organizers, etc.
- Calculators with infrared, Wi-Fi, Bluetooth, or other beaming or wireless capabilities, unless the beaming or wireless capabilities are disabled
- Calculators with QWERTY keyboards, typewriter-like keyboards, or keypads (e.g., Dvorak)
- Calculators with built-in Computer Algebra Systems (CAS)
- Calculators that make noise, have paper tape, need to be plugged in, or talk; these specific calculators can only be used as a required accommodation as stated in the *Accommodations Guidelines*
- Calculators shared by students during a test session
- Any and all nonfactory programs or information stored in the calculator

This calculator policy is intended to be a general description of what is not allowed. It is not meant to be an exhaustive list of specific calculators, devices, or technologies that cannot be used on the PSSA or Keystone Exams. Please note that as technology changes, this policy may also change.

CODE OF CONDUCT FOR TEST TAKERS

DO...

- Listen to, read, and follow all directions given.
- Ask questions if you do not understand the directions.
- Read each question carefully, especially multiple-choice items that ask for the “best answer.” Also, be sure to read any open-ended items and writing prompts carefully before responding.
- Be careful when marking your answers so that you do not skip spaces or fill in the wrong sections.
- Make sure to completely fill in the bubble for the answer you select and erase completely any answers you change.
- Keep your eyes on your own test.
- Try to answer each test item.
- Check that you have completed all the test items in the test section before closing your test booklet or submitting your final responses online.
- Report any suspected cheating to your teacher or principal.

DO NOT...

- Bring notes with you to the test.
- Bring any electronic devices (e.g., cell phones, smart phones, etc.) other than an approved calculator, if applicable, to the test.
- Share a calculator with others.
- Use the bubbles in the answer booklet to either eliminate possible incorrect answers or possible correct answers. Mark only the bubble for the one correct answer you have chosen.
- Talk with others about questions on the test during or after the test.
- Take notes about the test to share with others.
- Leave an online test session until the session is complete or until instructed to do so.