

SUMMARY OF MINUTES
Regular Board Meeting
November 19, 2019

Board President Joseph A. Caffrey called the meeting to order at 6:31 p.m.

Superintendent Brian J. Costello led the Pledge of Allegiance to the Flag.

Board Secretary Thomas F. Telesz called the roll

9 Members Present: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

President Caffrey stated:

- The Chair wishes to announce that the Board held an Executive Session prior to the Regular Board Meeting of November 19, 2019.
- The subjects discussed in Executive Session related solely to matters of employee relations, labor negotiations, and/or threatened or actual litigation.

President Caffrey introduced Michael Namey, Athletic Director for the Athletic Awards Presentation.

Michael Namey

Board of Education, Dr. Costello good evening and thank you for having us here tonight. To say the least we are just catching our breathe after a truly historic fall athletic season. Tonight we have three programs that have truly exceeded all expectations beyond the challenges of a regular season. They are here tonight to share with us and to make some presentations to the School District. In light of the three programs that are here, every one of our student athletes grades seven through twelve were tremendous in meeting the challenges that were presented throughout the season of our first year as the Wilkes-Barre Area Wolfpack. As I stated, it was historic to say the least and it could not have been done without teamwork. Teamwork with the cooperation of coaches, athletes, administration and most importantly our parents and Booster Clubs.

We will begin tonight with Ms. Colleen Wood, Field Hockey Coach. Coach Wood thanked everyone for their support and congratulated the girls on a successful season. The team then presented the Board with the District 2 Championship Trophy. They also participated in the opening round of State playoffs.

Mr. Jack Nolan, Boys Soccer Coach, on behalf of the athletes and staff I would like to thank the Board for having us here tonight. We are proud to present to you the District 2 Championship Plaque and Medal. They also participated in the opening round of State playoffs

Mr. Ciro Cinti, Football Coach, thanked the Board, Dr. Costello and Mr. Namey for their support. He then presented the trophy for the Division 1 Wyoming Valley Conference Varsity Football Championship as well as District 2 Class 6A Runner up and they also won the Battle of the Bridge in the game between the WBA Wolfpack and Wyoming Valley West.

Dr. Costello

I would like to take this opportunity to thank the community members, parents and student body for the overwhelming support that has been provided toward the District in this new era of the Wolfpack. There is no doubt we are stronger united than we once were divided. I am so proud of our students, committee members and community that have supported one another during this transitional time. On behalf of the District thank you!

Mr. Caffrey

Tonight will mark the final meeting as Board Members for Mr. Geiger and Dr. Susek. I would like to express my gratitude and appreciation to them for all they have done for the School District. Mr. Geiger, I first met him four years ago when he became a candidate and was running for School Board. I developed a friendship with him that was based on trust. He was somebody I could always count on and worked hard on his committees. He was always very professional and I am very thankful that he served on this board. Mr. Geiger I want to thank you for your service and wish you the best.

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Dr. Susek I have known a lot longer because our son's grew up together. I have known him through our community and church. The Dr. is actively involved in Plains Twp. activities. I can't think of any time that I had a conversation with him that he didn't tell a good joke...or at least a joke! Dr. has served for 12 years in three different terms. Always voted the way he felt he should vote, paid close attention to budget issues, asked a lot of questions and has been a dedicated member of this Board. I will miss working with you, as will all of us. I am glad that I had the opportunity to work with you on this Board. I want to thank you for your twelve years of service on this School Board.

- Motion to approve the minutes of the Regular Board Meetings of October 7, 2019 and dispense with the reading of those minutes.

Ms. Thomas moved, seconded by Ms. Patla to adopt the above-mentioned Minutes. The vote was as follows:
9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Treasurer's Report:

Thomas F. Telesz, Business Administrator/Board Secretary, presented the Treasurer's Report ending September 30, 2019

**WILKES-BARE AREA SCHOOL DISTRICT
CASH ACCOUNT BALANCES
MONTH ENDING SEPTEMBER 30, 2019**

GENERAL FUND

1	GENERAL FUND CHECKING - FNCB	\$	(38,315.71)
2	GENERAL FUND CASH CONCENTRATION - FNCB		15,173,727.97
3	FEDERAL PROGRAMS - FNCB		876,518.95
4	FEDERAL PROGRAMS CHAPTER 1 -FNCB		432,268.74
5	FNB BANK		455,489.44
6	FNB BANK		75,919.34
7	JANNEY MONTGOMERY SCOTT		1,743,796.29
8	PNC BANK		391,762.49
9	LPL FINANCIAL		832,461.81
10	EARNED INCOME TAX ACCOUNT-FNCB		24,320.66
11	COMMONWEALTH INVESTMENT #1		12,193.18
12	REAL ESTATE TAX ACCOUNT - FNCB		-
13	LANDMARK CD		475,300.03
14	PLGIT EIT		854,708.06
15	ATHLETIC FUND-FNB BANK		234,234.55
16	PAYROLL CHECKING-FNCB		1,956,929.09
17	PAYROLL CLEARING -FNCB		-
	TOTAL GENERAL FUND	\$	23,501,314.89

CAPITAL PROJECTS FUNDS

18	2016 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$	1,431,784.65
19	PNC BANK INVESTMENT		2,283,686.87
20	2019 BOND ISSUE		124,046,248.31

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21	PLGIT CASH RESERVE		1,789,276.42
22	FNCB 2019 CAPITAL PROJECTS		8,094.28

	\$	
TOTAL CAPITAL PROJECTS FUNDS		129,559,090.53

FIDUCIARY FUNDS - TRUST AND AGENCY

TRUST FUNDS:

23	WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$	121,347.26
24	COMMONWEALTH INVESTMENTS WHOLE LIFE		350,323.08

AGENCY FUNDS:

25	ELEMENTARY ACTIVITY FUND-Landmark BANK		125,177.67
26	SECONDARY ACTIVITY FUND-Landmark BANK		294,217.37

	\$	
TOTAL FIDUCIARY - TRUST AND AGENCY FUNDS		891,065.38

PROPRIETARY FUND - FOOD SERVICE

25	FOOD SERVICE CHECKING ACCOUNT-Landmark Bank	\$	3,656,221.32
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	\$	
TOTAL PROPRIETARY FUND - FOOD SERVICE		3,656,221.32

DEBT SERVICE FUND

26	COMMONWEALTH INVESTMENTS DEBT SERVICE	\$	9,759.77
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	\$	
TOTAL DEBT SERVICE FUND		9,759.77

Ms. Thomas moved, seconded by Ms. Patla to adopt the Treasurer's Report ending on September 30, 2019. The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Apollo Report – Mike Krzywicki

District Maintenance Plan – Bids for elevator repairs at Heights Murray Elementary were received on October 29. Apollo recommends awarding the work to Otis Elevator in the amount of \$20,499.00. The existing boiler at the Administration Bldg. will be removed on November 11, 2019. The new boiler is expected to be delivered and installed on or about November 22. Otis Elevator is investigating options for elevator motor repair or replacement at the Administration Building.

E.L. Meyers Monitoring Structure/Walkway/Tunnel – Apollo performed a monthly inspection of the areas where settlement had been observed. No major movement has been observed since last inspection.

New High School - Sitework contractor has completed bulk cut and fill to subgrade elevation, drilling and grouting of Bore Hole B-2, installation of site water supply piping and fire hydrants, continued installation of storm sewer piping, catch basins, and manholes, and commenced installation of bituminous paving in North parking lot. Building Shell Contractor has continued installation of footings, foundation walls, foundation damp proofing, foundation insulation, perimeter drain, backfill, CMU walls, steel beams and lintels, door frames, and floor slabs and commenced installation of bar joists and metal roof deck in Area and formwork/rebar for Natatorium mat slab. The Plumbing contractor has continued installation of underground sanitary and storm water piping and cleanouts.

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The electrical Contractor has continued installation of conduit and boxes under slab and in masonry walls as well as piers and conduit for parking lot lighting. HVAC Contractor has continued preparation of 3D coordination drawings and performing clash detection with other trades.

Frontier Communications has relocated their facilities along Maffett Street onto new PPL poles. Verizon has removed their existing poles and wiring along Maffett Street.

Soil samples were collected on the north side of site, between Maffett Street and the two main parking lots. Lab test results show not detectable amount of hexavalent chromium. Two samples tested slightly above the non-residential standard for arsenic. DEP has recommended placing an additional 6" of topsoil in that area, above what was originally designed.

Mr. Evans asked about the condition of the roof at Dan Flood Elementary. **Mike Kryzwicki:** The roof is in really good shape. There is one area outside the entrance on N. Washington Street, there is one area that does hold water – that should be cleaned off to find source of that small leak.

Ms. Thomas inquired about the roof and gutters at GAR. **Mike Kryzwicki:** the downspouts were supposed to be repaired by the District maintenance staff. Dr. Costello stated he will make sure that has been done.

Dr. Costello asked about the status with pavement of the driveway/parking areas. **Mike Krzywicki:** The north lot is about 75% paved. Due to the amount of construction that needs to be completed and the heavy equipment that needs moved around the building, it is not paved up to the building but it is prepped. Then the loop road, which, was required by the Fire Department, from the corner clockwise towards the current gate on Maffett Street. We stopped short because there was an electrical duct vent that was being installed underground, which is now complete. Stell intends to carry that binder, depending on weather, right up to the gate. That will be primarily for the tradesman to park there.

Communications from Citizens:

Simon Saba

He commented that the District does not need a new school or any school. He believes cyber-school is the way students should be educated.

Javier Ortiz

He expressed concerns regarding teachers at Heights-Murray Elementary School.

Atty. Wendolowski noted that these concerns are being addressed through Mr. Ortiz's personal attorney.

Jody Busch

Asked if the Fire Department had been contacted regarding the bullet proof glass at the new High School.

Atty. Wendolowski attending the meeting when the plans were being discussed, the Fire Chief was there and never expressed any concerns regarding the glass.

Expressed concerns regarding the current vendor being used to install the PA and Projectors at Kistler and the PA system at the meetings is not adequate for hearing impaired citizens.

Richard Holodick

Thanked Mr. Geiger and Dr. Susek for their service on the Board. Congratulated the incumbents on their victory and Debbie Formola and Jody Busch on their write-in campaign.

Asked questions regarding the Pagnotti property purchase price and date.

Atty. Wendolowski response is the purchase price included surface and sub-surface – it was a lump sum purchase price of 4.2 million.

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Andita Parker-Lloyd

As a Student/Teacher Advocate she has some concerns about the safety of students and teachers and the New Student Discipline Policy.

What does the "use of reasonable force" mean?

Teachers should receive non-invasive restraint training.

Is there a policy regarding the safety of teachers?

Asked about the climate study that was to be done on May 15.

Student handbook needs to address "Public Displays of Affection among students".

Dr. Costello responded – The climate study of students was completed the end of May, 2019. We are working with Wilkes University to process the report. There was a section of the survey with open-ended questions. During that time in processing the information, there are names of students and teachers that information needs to be redacted to be processed properly. When the report is complete, it will be published on the website.

GAR Senior Class Officers

On behalf of the Senior Class Officers and Advisors of GAR High School we cordially invite all Members of the Wilkes-Barre Area School Board to the Senior Tea being held at King's College on Wednesday, December 18. The Luncheon will be held at 12:00 p.m. on the third floor of the Sheehy-Farmer Campus Center. The senior luncheon is a tradition that allows seniors and their families to commemorate and gather to remember the journey the seniors have made up to this point. It is a great opportunity to see students at their finest in a formal setting with their parents and loved ones celebrating one more moment in their high school careers. Please consider coming out that day to support those that help drive our District, that you/I and the entire faculty/staff get to serve and stand for. Thank you for your time and we hope to see you on that day.

Luzerne Intermediate Unit Report: Ms. Thomas reported the next meeting will be held on Wednesday, November 20 at 6:30 p.m.

Wilkes-Barre Area Career and Technical Center: Mr. Quinn reported Monday, December 16.

CURRICULUM/ADMINISTRATION COMMITTEE REPORT

Mr. Evans submitted the following report and recommendation for the Board's approval.

1. That approval be given to enter into an Agreement with Wyoming Valley Alcohol and Drug Services, Inc., 437 N. Main Street, Wilkes-Barre, PA to provide Prevention/Education Services to students of this District for commencing December 2019 and continue until the end of the 2019-2020 school year at an hourly rate of \$60.00. **"Exhibit A"**
2. That approval be given to enter into an Agreement with Wyoming Valley Alcohol and Drug Services, Inc., 437 N. Main Street, Wilkes-Barre, PA to attend a minimum of (2) Core SAP meeting per month and provide SAP onsite initial assessments to referred students in the Wilkes-Barre Area School District for the 2019-2020 school year. **"Exhibit B"**
3. That approval be granted to the Coughlin High School Ski Club, under the supervision of Michael Bergold, to travel to Smuggler's Notch Ski Resort in Vermont from Wednesday, March 4 to Saturday, March 7, 2020. The cost of the trip will be paid for by the students of the ski and snowboard club. There will be approximately (6) six teachers/chaperones accompanying the 50 students.

Mr. Evans moved, seconded by Ms. Thomas to adopt this report.

The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

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BUDGET FINANCE/MATERIALS & SUPPLIES/CONTRACTED SERVICES REPORT

Rev. Walker presented the following report and recommendation for the Board's approval.

**A. Administrative
1. Capital Projects**

That approval be given to pay the following invoices:

Apollo Group, Inc.	New High School Project	Capital Projects	App. No. 29	\$77,384.09
Apollo Group, Inc.	Heights-Murray Elevator Repairs	Capital Projects	AGI-19031-WBASD – PR 01	\$374.37
Borton Lawson Engineering, Inc.	Pagnotti Property, Phase II ESA	Capital Projects	2017-3091-003-0000016	\$1,779.84
Borton Lawson Engineering, Inc.	New High School Project	Capital Projects	2017-3091-001-0000024	\$6,310.78
Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. # 017900	\$30,050.00
Geo-Science Engineering & Testing	New High School Project	Capital Projects	Inv. # 017901	\$17,655.00
Benell, Inc.	New High School Project	Capital Projects	App. No. 5	\$139,567.86
Everon Electrical Contractors, Inc.	New High School Project	Capital Projects	App. No. 5	\$169,119.00
Quandel Construction Group, Inc.	New High School Project	Capital Projects	App. No. 6	\$2,434,555.34
Scranton Sheet Metal, Inc.	New High School Project	Capital Projects	App. No. 5	\$26,595.00
Stell Enterprises, Inc.	New High School Project	Capital Projects	App. No. 4	\$710,180.10
TGL Engineering, Inc.	New High School Project	Capital Projects	Inv. #21	\$2,500.00
WKL Architecture	New High School Project	Capital Projects	Inv. #24	\$12,000.00

2. That approval be given to ratify the purchase of the Administration Building Heating Boiler replacement and installation at a cost of \$42,433.60.
3. To approve the submission of PlanCon Part I, Interim Reporting, documents and related materials to the Pennsylvania Department of Education regarding PDE Project #3885 (New High School Project) concerning Quandel Construction Group, Inc., Change Order #003; Stell Enterprises, Inc., Change Order #02; Everon Electrical Contractors, Inc., Change Order #001.

B. FEDERAL

That, in accordance with the authority of the Board, the following Federal AP Checks #1892 to #1930 and Federal Wire Transfers #201900351 to # 201900365; and Chapter 1 AP checks #1832 and #2050 and Chapter 1 Wire Transfer #201900350 drawn for payment since the last regular board meeting of the Board of Education held on October 7, 2019 be approved.

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C. GENERAL FUND

That, in accordance with the authority of the Board, the following General Fund Wire Transfers #201911247 to #20191111268 and General Fund checks #53313 to #53364 were drawn for payment since the last regular board meeting of the Board of Education held on October 7, 2019 be approved. Food Service checks #3337 to #3373 which were drawn for payment since the regular board meeting of the Board of Education on October 7, 2019.

D. GENERAL FUND

That the checks #53365 to #53620 listed on the following pages, which have been inspected, be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

E. Contracted Services

1. To enter into an agreement with Mark J. Sobeck Roof Consulting, Inc., 15 South Franklin Street, Suite 210, Wilkes-Barre, PA 18701 for Roof Consulting and Inspection in regard to the New High School at a rate not to exceed \$9,900. **“Exhibit C”**
2. That approval be given to enter into an agreement with NRG controls North, Inc. to provide preventive maintenance services on control systems for the heating ventilating and air conditioning systems at the following facilities: GAR, Coughlin, Meyers, Dan Flood, Heights Murray, Kistler The fee for the service will be as follows: **“Exhibit D”**

11-1-2019 – 10-31-2020	--	\$21,500
11-1-2020 – 10-31-2021	--	\$21,500
11-1-2021 – 10-31-2022	--	\$22,500

3. That approval be given to enter into an agreement with WKL Architecture for Additional Design Services in relation to the Expansion of the Natatorium from a 6 (six) lane design to an 8 (eight) lane design at a cost not to exceed \$27,000. **“Exhibit E”**
4. That approval be given to enter into an agreement with Geo-Science Engineering & Testing, LLC, 1252 Mid Valley Drive, Jessup, PA to prepare plans and specifications for the design and development of a Radon Mitigation System for the New High School at a fee not to exceed \$33,000.00. **“Exhibit F”**
5. That approval be given to enter into a Public Utility Right-of-Way Agreement between Wilkes-Barre Area School District and UGI Utilities, Inc. **“Exhibit G”**
6. That approval be given to enter into a contract with Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA to ensure the District is in compliance with the Sections 6055 and 6056, Employer Reporting Mandate under the Affordable Care Act (ACA) for calendar year 2019 at a fee of \$8,600. **“Exhibit H”**
7. After the review of bids, that approval be given to enter into an agreement with Otis Elevator to repair the elevator at Heights-Murray Elementary at a cost of \$20,499.00.
8. To ratify the extension of the Agreement for the purchase of electricity with WGL Energy for the 2021 to 2023 school year at a rate of .03192/kWh based on the recommendation of Provident Energy.

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9. To approve a Change Order #003 for Quandel (Building Shell/Elevators/Pool & General Trades) in the amount of \$25,897.63. The Change Order consists of the following:

RFI No. 98	Steel deck support at angles of stage (Approved 10-7-2019)	\$ 3,268.18
RFI No. 159	Lower acid pit	\$ 4,873.20
RFI No. 171	Eliminate cutting cmu @ classroom doors	\$ (2,211.42)
RFI No. 133	Bearing plates & studs at MEP vault	\$ 1,009.50
RFI No. 162	Angle frame for access door at MEP vault	\$ 1,315.25
RFI No. 115	Lintel clarifications	\$ 684.03
RFI No. 87	Increase joist bearing plate width over stage area	\$ 1,012.88
RFI No. 111	Revise joist spacing in Area E	\$ 912.30
RFI No. 112	Resize bearing plates to accommodate field welds	\$ 884.90
RFI No. 113	Clarification of submittal review comments for lintels	\$ 908.19
RFI No. 123	Provide (102) door hold opens	\$ 10,994.35
RFI No. 206	Revise hardware finish for (83) aluminum entrance doors	\$ 3,164.78
	TOTAL	\$ 26,816.14

10. To approve a Change Order #02 for Stell Enterprises, Inc. (Sitework) in the amount of \$4,572.00. The Change Order consists of the following:

Grade adjustments per Bulletin 7	\$ 2,400.00
Remove and replace unsuitable soil @ Maffett Street drive	\$ 4,124.92
Remove and replace unsuitable soil @ northern bus loop	\$ 28,413.00
Adjustment for drilling and grouting quantities for mine subsidence remediation	\$(33,488.00)
Additional 8" ductile iron pipe & fittings for water service per Bulletin 12	\$ 3,122.08
	TOTAL \$ 4,572

11. To approve a Change Order #001 for Everon Electrical Contractors, Inc. in the amount of \$27,164.11. The Change Order consists of the following:

PPL cost for temporary service, including installation & removal of poles, anchors, spans of primary, transformer and service drops.	\$ 9,313.00
Delete fire alarm connection on doors @ ends of 1 st Floor classroom wings per Bulletin 5	\$ (1,153.76)
Miscellaneous electrical revisions per Bulletin 10	\$ 5,339.39
Provide power for (35) electric hand dryers and make connections, per Unit Price 9	\$ 13,125.00
Premium portion of overtime for work performed on 11/11/19	\$ 540.48
	TOTAL \$ 27,164.11

Rev. Walker moved, seconded by Ms. Patla to adopt this report.

The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla A2, B, C, D, E 2 Quinn, Susek, Thomas, Walker, Caffrey

1 Nay: Patla A 1 & 3 and E 1, 3, 4, 5, 8, 9, 10, 11

Athletic Committee – Commended Mr. Namey and the success of the combined athletic program.

Safety/Security Committee – The next meeting will be December 10.

Transportation Committee – No Report

Building Maintenance Committee – No Report. Mr. Geiger thanked Mr. Caffrey for appointing him to the committee. He also thanked Mark Atherton and Rochelle Koury-Speier for all their assistance on this committee.

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POLICY COMMITTEE REPORT

The Policy Committee respectfully makes the following report and recommendation:

1. That the following policies be adopted:
 - 206 Assignment Within District
 - 207 Confidential Communications of Students
 - 218 Student Discipline

(These adopted policies are posted on the District website)

Rev. Walker moved, seconded by Ms. Thomas to adopt this report.

The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Pathway/Transition Committee – No Report – Next meeting is TBA

Student Wellness Committee – No Report – Next meeting is Wednesday, November 20, 2019 at 2:00 p.m and will be held at GAR.

At 7:54 p.m. the Board went into Executive Session to discuss a Personnel issue. The Regular Board Meeting resumed at 7:59 p.m.

- **President Caffrey:** The Chair wishes to announce that the Board held an Executive Session during the Regular Board Meeting of November 19, 2019. The subjects discussed in Executive Session related solely to personnel.

PERSONNEL COMMITTEE REPORT

Dr. Susek presented the following report and recommendation for the Board's approval.

All appointments are made pending the receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Professionals

1. That the following professional employees be appointed as RAISE (Reinforcing Academic Instruction for Student Excellence) Program Teachers at a rate of \$35 per hour. This Saturday tutoring program is fully funded by the Title IV Grant Program and will take place at GAR Memorial Jr./Sr. High School, Heights-Murray Elementary School and Daniel J. Flood Elementary School. Actual teachers' hours will be based on student enrollment. Salaries and benefits will not exceed the Title I allocation:

Joseph Rodzinak Jr	Sharon Detwiler	Crystal Kane
Jennifer Thomas	Lori Ohrin	Lesley Gunn
Margaret Mcgrath	Mary Jo Petlock	Joyce Strubeck
Kelly Jackson	Tracy Stevenson	Jamee Capristo
Linda Scarantino	Melissa Watkins	Kevin Sickle
Patricia Considine	Lauren Letteer	Annette Delasandro
Erika Hanson	Stephanie Marino	Stephanie Brewster
Kristen Pstrak	Maureen Dolan	Christopher Gray
Elizabeth Witczak	Mary Grace Walkowiak	Christopher Anthony
Donna Brenner	Joan Caffrey	Cynthia Thomas

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2. That the resignation of **Elise Mosca** be accepted effective November 5, 2019.
3. That **Marla Moses** be appointed a Secondary English Long Term Substitute Teacher, for the second semester of the 2019-20 school year.
4. That **Courtney Wagner** be appointed a Special Education Long Term Substitute Teacher for the second semester of the 2019-20 school year.
5. That **Haley Waslasky** be appointed a Special Education Long Term Substitute Teacher for the second semester of the 2019-20 school year.
6. That **Heather Engle** be appointed an Elementary Education Long Term Substitute Teacher for the second semester 2019-20 school year.
7. That **Amanda Butch** be appointed an Elementary Education Long Term Substitute Teacher for the second semester 2019-20 school year.

B. Secretaries & Teachers' Associates

1. That the following employees be appointed as RAISE (Reinforcing Academic Instruction for Student Excellence) Program Teachers' Associate at a rate in accordance with agreement. This After-School and Saturday tutoring program is fully funded by the Title IV Grant Program and will take place at GAR Memorial Jr./Sr. High School, Heights-Murray & Daniel J Flood Elementary School. Salaries and benefits will not exceed the Title IV allocation:

Sharon Yale	Lisa Woodworth	Migdalia Roldan
Jennifer Myers	Marianne Egan	Jane Deschak
Catherine Hoskins	Naomi Arzola-Morales	Margaret Bailoni
Cassandra Camp	Teresa Torres	Shantel Grohowski

2. That **Jessica Miorelli's** request for unpaid leave beginning October 8, 2019 through December 22, 2019 be approved.
3. That **Marie Mushinski's** request unpaid leave beginning November 13, 2019 through November 15, 2019 be approved.
4. That the resignation of **C. Nicole Hoskins** be accepted effective November 8, 2019.
5. That the retirement of **Bertha Molnar** be accepted effective January 2, 2020.
6. That **Cassandra Camp** be appointed a Full Time Paraprofessional/PCA, 32.5 hours per week.
7. That **Naomi Arzola-Morales** be appointed a Part Time Paraprofessional/PCA, 20 hours per week.
8. ~~That **TABLED** be appointed a Part Time Paraprofessional/PCA, 20 hours per week.~~

C. Custodians, Housekeepers & Food Service

1. That the following employees be appointed as RAISE (Reinforcing Academic Instruction for Student Excellence) Program Cafeteria Workers at a rate in accordance with agreement. This Saturday tutoring program is fully funded by the Title IV Grant Program and will take place at GAR Memorial Jr./Sr. High School, Heights-Murray & Daniel J Flood Elementary School. Salaries and benefits will not exceed the Title IV allocation:

Karen Charnichko	Judy Blaine	Linda Koch
Mary Ann Susek	Cheryl Montigney	Stacey Rogers

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1. That the following employees be appointed as RAISE (Reinforcing Academic Instruction for Student Excellence) Program Custodians at a rate in accordance with agreement. This Saturday tutoring program is fully funded by the Title IV Grant Program and will take place at GAR Memorial Jr./Sr. High School, Heights-Murray & Daniel J Flood Elementary School. Salaries and benefits will not exceed the Title IV allocation:

Richard Yenca
Stanley Mirin

Joseph Sudnick

2. That **Charles Fritz's** request for unpaid leave beginning October 28, 2019 through October 29, 2019 be approved.
3. That **Nancy Baker** be appointed a 25 hour per week Housekeeper.
4. That **Corey Wunner** be appointed a Substitute Custodian.
5. That **Greg Mruk** be appointed a Substitute Custodian.

D. Security/Greeters

- ~~1. That **TABLED** be appointed a Substitute Security Greeter.~~

E. Crossing Guards

1. That the resignation of **Theresa Pavloski** be accepted with regret effective October 15, 2019.
2. That the resignation of **Dorothy Henry** be accepted with regret effective October 17, 2019.
3. That **Amy Magda** be appointed a Permanent Crossing Guard.
4. That **John Dane** be appointed a Permanent Crossing Guard.
5. That **Cynthia Stofey** be appointed a Permanent Crossing Guard.
6. That **Anthony Greskewicz** be appointed a Permanent Crossing Guard.
7. That **Connie Pace** be appointed a Substitute Crossing Guard.
8. That **Heidi Woods** be appointed a Substitute Crossing Guard.

F. Athletics

1. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Field Hockey	Junior High Assistant Coach	Alyssa Monaghan
Boys Basketball	Junior High Assistant Coach	Damon Saxon
Boys Basketball	Junior High Assistant Coach	Brandon Mulaski
Boys Basketball	Volunteer Assistant Coach	Gabriel Saracino
Boys Basketball	Volunteer Assistant Coach	TABLED
Girls Basketball	Junior High Assistant Coach	Galen Shell
Wrestling	Junior High Assistant Coach(1/2 Pay)	William Poray
Wrestling	Junior High Assistant Coach(1/2 Pay)	Joshua Wasielewski
Wrestling	Volunteer Assistant Coach	TABLED
Boys Volleyball	Varsity Assistant Coach	Jeffrey Labatch
Baseball	Varsity Assistant Coach	Corey Brenner
Baseball	Junior High Head Coach	William Monaghan
Baseball	Junior High Assistant Coach	TABLED
Softball	Varsity Assistant Coach	Craig McCann

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Softball	Junior High Head Coach	Kaiden Hayward
Softball	Junior High Assistant Coach	TABLED
Softball	Volunteer Assistant Coach	TABLED
Girls Lacrosse	Varsity Assistant Coach	Alissa Nugent
Cross Country/Track and Field	Jr High Assistant Coach	TABLED

Dr. Susek moved, seconded by Mr. Geiger to adopt this report.

The vote was as follows:

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

2 Nays: Evans, Thomas (F1 - JH Girls Basketball Asst. Coach)

Abstain: Susek C1

Mr. Caffrey presented Resolution #1

RESOLUTION

WHEREAS, the recent death of **Theodora “Terry” Gonda-Thomas** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she was a proud graduate of GAR Memorial High School, class of 1955. Terry was employed by Lehigh Trouser and then later worked for 37 years as a cook and manager in the food service department of the Wilkes-Barre Area School District having worked at both Heights-Murray Elementary and GAR Memorial High School. She was an icon for preparing and feeding thousands with her “very own” homemade recipes. Favorites among the students, family and friends were her homemade chicken wing stromboli, macaroni and cheese, and stuffed grape leaves; and

WHEREAS, she was the wife of the late Anthony Thomas and mother of Denise Thomas, School Board Member for Wilkes-Barre Area School District; and

WHEREAS, her passing on November 7, 2019 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her daughters, Lisa and Denise; sons, Anthony and Jeffrey and to her entire family.

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9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

New Business – None

SUMMARY OF MINUTES
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Communication from Solicitor

Solicited a motion to approve a Special Education Due Process Complaint settlement with regard to the student P.S. as discussed in Executive Session.

Motion by Dr. Susek, seconded by Ms. Patla

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Solicited a motion to approve a Special Education Due Process Complaint settlement with regard to the student N.D. as discussed in Executive Session.

Motion by Rev. Walker, seconded by Ms. Patla

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

Solicited a motion to approve a Special Education Due Process Complaint settlement with regard to the student C.P. as discussed in Executive Session.

Motion by Dr. Susek, seconded by Mr. Geiger

9 Ayes: Atherton, Evans, Geiger, Patla, Quinn, Susek, Thomas, Walker, Caffrey

At this time I would also like to thank Mr. Geiger and Dr. Susek for their service to the Board. It's a very thankless job on many days but it is also a very fulfilling job. As the solicitor for this Board I enjoy working with all of you who volunteer your time and don't receive a penny for all the countless hours you spend doing this. You bring a lot to the table and you both will be greatly missed. Wish you God speed in all you do in life. It has been an honor and pleasure to serve with both of you.

Dr. Susek

I have many memories here, some good and some bad but mostly good. The memories I will always cherish is my first term. I was able to give two of my daughters their diploma and for someone whose father never got to see him graduate from high school that was truly special. People talk about how our District doesn't do well – the test scores aren't good. My one daughter graduated from here, went to King's after four years, went on to Temple University School of Podiatric Medicine and is now a Podiatrist for Geisinger Health Care. My middle daughter graduated High School, went to King's and then to Temple University School of Dentistry. She now has a Dental Practice on River Street and I graciously get to answer the phones! My youngest daughter played field hockey for Coach Colleen Wood took her skills to Syracuse University. She played on a few Big East championship teams. She graduated from Syracuse with a degree in Health and Physical Education and a master's degree in Special Education. She now teaches and coaches field hockey in New York. My son also went to Syracuse and the Temple University School of Dentistry and works in the practice with his sister and I. When our students graduate from our new school and walk out with that diploma in their hand with the educators they had, the courses they were able to take and the building we are providing them. They will have a diploma in their hand, their feet planted firmly on the ground and they will be able to reach for the stars. To everyone else that has to be here on December 4th and the to the new members coming in, I will say this one day you get sworn in and the next day you are sworn at. As you sit there and elect a President, Vice President, members to the CTC and LIU committees and chairmanships, I will be thinking of you. I will be in my house, decorating my Christmas Tree and listening to Christmas carols - not a bad trade off. Thank you very much and God Bless.

Mr. Geiger

I would like to take this opportunity to thank everyone on the Board. It has been an honor serving with you. I will always remember every one of you. Thank you.

Mr. Caffrey announced the Reorganization Meeting will be held on Wednesday, December 4 at 6:00 p.m. in the Board Room of the Administration Building.

Motion to adjourn: Dr. Susek seconded by Mr. Geiger. The meeting adjourned at 8:14 p.m.

