When posting news items where you wish to include multiple photos, the photo gallery web component provided within the eSchoolView software is to be used. This will ensure:

- a) ADA compliance
- b) Uniformity of photo displays and slide shows across all pages to maintain a cohesive design of the WBA website
- c) eSchoolView is responsible for maintaining the functionality of the component. We can be assured that any changes made to the component will still work within the framework and coding structure of the pages
- 1. You will access your school **Photo Galleries** page from the list of interior pages of your school page. This page is not visible as a dynamic link on the live site.

Section Homepage:		
Leo E. Solomon-Plains Memorial JHS [solomonplainsjuniorhigh_home.aspx] Created on 10/7/2014 at 2:03 PM by [Brown, Alex (ESV Admin)] Last Modified 7/14/2015 at 10:50 AM by [Zigmund, Leah]		
Interior Pages:		
Drag and drop pages to reorder how they will appear in navigation.		
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Dage Court 26		
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2. Click on green Add Page Component button.

General Settings	Window #1 Content	Move Content	Move Page		
Window Add Page Co	1 Content			Window Width: Left Margin: L/R Padding: Component Spacing: P Save window	700 15 0 10 v config
Photo Gallery	CS Week	Ħ		✓ Edit ♥ Delete	
Photo F Gallery	Practice for In-Service	Ħ		Z Edit	

3. Click the arrow for the drop down menu of component types.

Type.	
Text Window	Υ
Internal Name:	

4. Select Photo Gallery from the list of types.

Text Window	
Text Window	
Admin Message	
Alumni Register	
Alumni Search	
Blog	
Board Meetings	
Downloads	
Event Calendar	
Gallery Grouping	
Links	
Meeting Scheduler	
News	
Photo Gallery	
Podcasts	
Quiz	

5. Type an Internal name for your gallery and click the green Add Component button.

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Add Page Cor	mponent		
Add Page Con	nponent		
ype:			
Photo Gallery	y		•
nternal Name	6		
Students at So	olomon		
	• Add Component	⊘ Cancel	

6. Your gallery will appear in the list. Click the green Edit button to upload photos. You can also Delete galleries.

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2 2 2	Edit Delete Edit Delete Edit Delete Edit

7. Drag and drop images to the yellow bar, or click browse to select them from a drive.

Add New Images		
	Step 1: Drop images here or Q Browse	
	Step 2: Click to upload: Oupload	

8. The photos will appear in a list. You must enter the ALT text before being able to upload the photos. The Title and Description fields are optional. You can delete individual photos using the delete button if needed.

AtchalkBoard,jpeg. 2028 kB	ALT:*	O Defete
Presentation.jpeg 25.39 kB	ALT:*	O Delete

9. Under your last photo in the list, click on the blue Upload button. Depending on the amount you are uploading, this could take a minute or two.

	ALT:*	O Delete
	Title:	
StudentWriting2.jpeg	Description:	
26.82 kB		1
	Step 2: Click to upload: Oupload	

10. Next to each photo there is a blue Edit button if you need to make further changes to individual photos.

Gallery Options		>
🛛 Select All	Delete Selected	🍽 Updete Info
	ALT:	Fishe O Delate
	Middle school student writing	
0	Title:	
17	Middle school student writing	
20181249485	6963_image.jpeg Description:	
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0 20181246485	ALT: Economicary student writing Take: Economicary student writing Description: ALT:	

11. You may wish to set dates for visibility, or rotate and crop. (Note: Photos that I have uploaded auto-rotated during upload)

Alternative Text:	
Middle school studen	twinting
Photo Title:	
Middle school student	r writing
Description:	
Date Visible:	
mm/dd/yyyy	
Expiration Date:	
mm/dd/yyyy	
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12. Click on Gallery Options to finalize the gallery.

Manage Existing Images

Gallery Options

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13. Below are the recommended settings for gallery display. (Note: The gallery display settings are currently not active within the news item framework. It is recommended to set them so that when an update is made to the news component no further changes would need to be made.)

Fotorama Gallery	Ŧ
Auto Rotate Images	
Slide Timing:	
4 Seconds	¥
Hide Slideshow Buttons	
Display Thumbnails of Slides	
Position of Thumbnails:	
bottom	x
Shuffle Slides	
Display Full Screen Option	
Transition Effect:	
Crossfade	7

1. After you have saved a news article and reopen it, you will now see a Choose Photo Gallery option at the bottom of the page.

Expiration Date:	
mm/dd/yyyy	
Show Bood More Link	
Show Read More Link	
Show Beed More Link Choose Photo Gallery	

2. Click to see the list of available photo galleries. Select the one you wish to display.

Math Counts 2017	
Pi Day 17	
PC-INCEA	
Practice for In-Service	
Students at Solomon	
pouariums	
Wilkes Art	
Pics	
Please Select	
ptional Gallery to use at the bottom of the News Article	

3. Click Save. The slides of your photos will appear when the article is opened.

mm/dd/yyyy	
Show Read More Link	
Choose Photo Gallery	
Students at Solomon	×
Optional Gallery to use at the bottom of the News Article	
🗎 Save 💿 Sive & New 🔘 Cano	el