

Summary of Minutes  
Regular Board Meeting  
August 9, 2016

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**President Joseph A. Caffrey** called the meeting to order at 7:05 PM.

**President Joseph A. Caffrey** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

8 MEMBERS PRESENT: Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

1 MEMBER ABSENT: Quinn

President Caffrey stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Committee Meeting of August 9, 2016 and prior to the Regular Board Meeting of August 9, 2016.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Miss Katsock moved, seconded by Ms. Thomas**, to approve the minutes of the Regular Board Meeting of June 28, 2016 and dispense with the reading of those minutes.

**All In Favor:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

Leonard B. Przywara, Business Manager/Board Secretary, presented the Treasurers Report for the month ending March 31, 2016.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
MONTH ENDING MARCH 31, 2016

GENERAL FUNDS

GENERAL FUND CHECKING - FNCB	(\$1,567,562.75)
GENERAL FUND CASH CONCENTRATION - FNCB	\$13,811,303.93
FEDERAL PROGRAMS - FNCB	\$689,211.77
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$154,305.41
FNB BANK	\$2,938,939.08
FNB BANK	\$2,071,655.10
JANNEY MONTGOMERY SCOTT	\$709,444.11
PNC BANK	\$2,581,771.68
PNC BANK INVESTMENT	\$0.00
LPL LINSKO PRIVATE LEDGER	\$828,632.71
EARNED INCOME TAX ACCOUNT-FNCB	\$12,760.92
COMMONWEALTH INVESTMENT #1	\$11,605.55
REAL ESTATE TAX ACCOUNT - FNCB	\$0.00
LANDMARK CD	\$461,981.41
PLGIT EIT	\$820,071.13
<b>TOTAL GENERAL FUND</b>	<b>\$23,524,120.05</b>

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SPECIAL REVENUE FUNDS	
2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$10,373.63
ATHLETIC FUND-FNB BANK	\$555,542.00
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$565,915.63</b>

TRUST AND AGENCY FUNDS	
PAYROLL CHECKING-FNCB	\$1,691,545.77
PAYROLL CLEARING -FNCB	\$262.78
WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$215,093.27
ELEMENTARY ACTIVITY FUND-Landmark BANK	\$134,921.53
SECONDARY ACTIVITY FUND-Landmark BANK	\$291,109.76
COMMONWEALTH INVESTMENTS #5	\$333,440.07
<b>TOTAL TRUST AND AGENCY FUND</b>	<b>\$2,666,373.18</b>

FOOD SERVICE FUND	
CHECKING ACCOUNT-Landmark Bank	\$1,719,667.68
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$1,719,667.68</b>

DEBT SERVICE FUND	
COMMONWEALTH INVESTMENTS #7	\$9,288.99
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$9,288.99</b>

**Miss Katsock moved, seconded by Ms. Thomas,** to adopt the Treasurers Report of March 31, 2016. The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

Leonard B. Przywara, Business Manager/ Board Secretary, presented the Treasurers Report for the month ending April 30, 2016.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
MONTH ENDING APRIL 30, 2016

GENERAL FUNDS	
GENERAL FUND CHECKING - FNCB	(\$89,697.16)
GENERAL FUND CASH CONCENTRATION - FNCB	\$12,672,600.84
FEDERAL PROGRAMS - FNCB	\$703,888.29
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$311,281.10
FNB BANK	\$2,939,639.59

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FNB BANK	\$2,072,148.89
JANNEY MONTGOMERY SCOTT	\$954,724.81
PNC BANK	\$2,402,260.42
PNC BANK INVESTMENT	\$0.00
LPL LINSKO PRIVATE LEDGER	\$828,639.52
EARNED INCOME TAX ACCOUNT-FNCB	\$29,093.42
COMMONWEALTH INVESTMENT #1	\$11,608.09
REAL ESTATE TAX ACCOUNT - FNCB	\$0.00
LANDMARK CD	\$462,185.44
PLGIT EIT	\$820,262.77

**TOTAL GENERAL FUND** **\$24,118,636.02**

SPECIAL REVENUE FUNDS

2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$10,374.06
ATHLETIC FUND-FNB BANK	\$557,043.02

**TOTAL SPECIAL REVENUE FUND** **\$567,417.08**

TRUST AND AGENCY FUNDS

PAYROLL CHECKING-FNCB	\$1,384,278.87
PAYROLL CLEARING -FNCB	\$262.79
WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$215,110.90
ELEMENTARY ACTIVITY FUND-Landmark BANK	\$139,342.30
SECONDARY ACTIVITY FUND-Landmark BANK	\$267,016.59
COMMONWEALTH INVESTMENTS #5	\$333,513.10

**TOTAL TRUST AND AGENCY FUND** **\$2,339,524.55**

FOOD SERVICE FUND

CHECKING ACCOUNT-Landmark Bank	\$1,777,547.73
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**TOTAL FOOD SERVICE FUND** **\$1,777,547.73**

DEBT SERVICE FUND

COMMONWEALTH INVESTMENTS #7	\$9,291.02
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**TOTAL DEBT SERVICE FUND** **\$9,291.02**

**Miss Katsock moved, seconded by Ms. Thomas,** to adopt the Treasurers Report of April 30, 2016.

The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

At this time Mr. Gary Salijko, Apollo Project Manager, presented information in regard to the status of WBASD current projects.

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**Unfinished Business**

**Ms. Thomas moved, seconded by Mr. Evans**, to form a Committee to address the need for and propose the implementation of an “In School Suspension Program” to be piloted at G.A.R. and Heights Murray Elementary Schools. The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

President Caffrey appointed a “School Suspension Pilot Program Committee” to be chaired by Vice President Thomas and to consist of administrators and teachers and requested that a proposal be brought back to the Board at the September 12, 2016 Regular Board Meeting.

**Communications from Citizens**

1. John Padilla
2. Angel Mathis
3. Cody Robinholt
4. Robert Holden
5. Dave Wilson
6. Jack Nolan
7. Melissa Patla

The above listed Citizens addressed the Board in regard to the following:

1. The Board, Community and Teachers are not advisories.
2. Disagreement creates changes.
3. The District is underfunded.
4. Will the District use additional money correctly?
5. The Public thinks the Board makes bad decisions.
6. The Board spends good money after bad money.
7. Save money and consolidate all three High Schools.
8. Make Meyers a Sports Complex.
9. What is the projected cost of Kistler?
10. Why is the Board not willing to share plans of the new High School?
11. Government is best when it is a Government of the People, by the People and for the People.
12. Some Board members are aggressive on Social Media.
13. We need to move forward and come together; it should not be Us vs. Them.
14. Board needs to keep Public updated with current information.
15. Statements made in the Citizens Voice Article of July 31, 2016.
16. What are the operational costs going to be for the new consolidated High School?
17. Has the District considered getting a second opinion in regard to consolidation?
18. Are the Coughlin High School students going to be in the Annex for the 2016-2017 school year?
19. Why can't the Coughlin High School students go to Meyers instead of the Annex?
20. Are the signs that were removed from the Wilkes-Barre Memorial Stadium going to be put back?
21. Would any Board Members consider visiting the Dupont School?

Board Members; Joseph Caffrey, Denise Thomas, Solicitor, Ray Wendolowski, Superintendent Elect, Brian Costello, Gary Salijko, Apollo Project Manager, and Kyle Kinsman, Design Team Architect, responded to the various questions/statements presented by Citizens who addressed the Board.

**LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the next meeting of the LIU is scheduled for August 10, 2016 at 6:30 PM

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Evans informed the Board that there was no report in regard to the Wilkes-Barre Area Career and Technical Center.

At this time Dr. Mark Schiowitz presented "An Alternate WBASD Facility Plan", submitted and endorsed by the Executive Board of SOS.

Following the presentation, Members of the Board, Gary Salijko, Apollo Group, Inc. Senior Estimator and WBASD Architect Design Team Members, participated in a discussion with Members of the Executive Board of SOS, expressing questions and concerns in regard to the SOS Alternate WBASD Facility Plan.

**CURRICULUM COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into a contract with Northeastern Intermediate Unit, 1200 Line Street, Archibald, PA for special educational services for the 2016-2017 school year. A complete copy of the contract (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
2. That approval be given to enter into an agreement with John McElwee, MS, BCBA, BSL, 112 Haverford Drive, Laffin, PA to provide services as an Internal Coach for the District's Autism Support Classes participating in the Pennsylvania Autism Initiative ABA Support Program. A complete copy of the agreement (Exhibit "B") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
3. That approval be given to enter into an agreement with Michael C. Maydak and Barbara A. Wilson, d/b/a Student Assistance Services, P.O. box 331, Bloomsburg, PA to provide this District comprehensive behavioral support services for students with special needs, the student's educators and caregivers. A complete copy of the agreement (Exhibit "C") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
4. That School District Policy, No. 815, entitled "Acceptable Use of Computer Network and the Internet", adopted July 11, 2012, and revised August, 2016 be approved for implementation for the 2016-2017 school year. A complete copy of the policy, as revised (Exhibit "D") is on file in the Office of the Board Secretary, and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.
5. That approval be given to enter into a Services Agreement with Step By Step Learning, LLC with offices in Whitehall, Lehigh County, PA to provide a Multi Tiered System of Support professional development model that requires that the Client's teachers and Administration participate. A complete copy of the agreement (Exhibit "E") is on file in the Office of the Board Secretary and incorporated into the resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Galella moved, seconded by Ms. Thomas, to adopt the report.** The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

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**BUDGET FINANCE COMMITTEE REPORT**

**Miss Katsock presented the following report and recommendations for the Board's approval:**

**A. ADMINISTRATIVE**

1. That approval be given to the below listed payments:

Apollo Group, Inc.	New High School	Capital Projects	12	\$75,107.00
Borton Lawson Architecture	New High School	Capital Projects	13	\$4,355.00
TGL Engineering, Inc.	New High School	Capital Projects	13	\$11,500.00
WKL Architecture	New High School	Capital Projects	13	\$98,700.00
Apollo Group, Inc.	Kistler Addition Renovations	Capital Projects	09	\$66,483.08
Borton Lawson Architecture	Kistler Addition Renovations	Capital Projects	12	\$65,847.78
TGL Engineering, Inc.	Kistler Addition Renovations	Capital Projects	12	\$20,000.00
TGL Engineering, Inc.	Coughlin High School Demolition	Capital Projects	05	\$7,250.00
Abmech, Inc.	Coughlin High School Asbestos Abatement	Capital Projects	03	\$325,962.00
Abmech, Inc.	Coughlin High School Asbestos Abatement	Capital Projects	04	\$412,965.00
Environmental Abatement Associates, Inc.	Coughlin High School Asbestos Abatement	Capital Projects	16-020-3	\$7,125.00
Environmental Abatement Associates, Inc.	Coughlin High School Asbestos Abatement	Capital Projects	16-020-4	\$7,080.00
Environmental Abatement Associates, Inc.	Coughlin High School Asbestos Abatement	Capital Projects	16-020-5	\$7,725.00
Environmental Abatement Associates, Inc.	Coughlin High School Asbestos Abatement	Capital projects	15-078-01	\$3,750.00
Fabcor, Inc.	G.A.R. Drainage & Retaining Wall	Capital Projects	08	\$23,739.00
Borton Lawson Architecture	G.A.R. Drainage & Retaining Wall	Capital Projects	08	\$514.42
Borton Lawson Architecture.	G.A.R. Drainage & Retaining Wall	Capital Projects	09	\$147.58
Apollo Group, Inc.	G.A.R. Exterior Facade	Capital Projects	04	\$135.20
Sargent Enterprises, Inc.	E.L. Meyers High School Asbestos Abatement	Capital Projects	01	\$11,475.00
Apollo Group, Inc.	Daniel J. Flood Roof Replacement	Capital Projects	08	\$2,319.55

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2. That ratification be given to the Repository Tax Sale by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

PROPERTY OWNER	PARCEL NO	PROPOSED BID
Patricia Morio 302 E. Mountain Ridge MHP Plains Township, PA	50-G11-T02-302-000	\$500.00

3. That approval be given to exonerate the following listed property owner from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Tax Exemption has verified with the Department of Veterans Affairs that the property owner is totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

PRPOERTY OWNER	ADDRESS	EFFECTIVE DATE
Daniel Hadvance	121 Dana Street Wilkes-Barre, PA	June 3, 2016

4. That approval be given to enter into an Agreement for Participation in the Child Nutrition Program for the 2016-2017 school year with the following organizations. A copy of each agreement is on file in the office of the Board Secretary.

- a. Alternative learning center/Luzerne Intermediate Unit 18
- b. The Milford E. Barnes Junior School

**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1499-1537 and Federal Wire transfer #201500745 from June 1, 2016 through June 30, 2016 and Federal Wire transfers #201600054-201600055 from July 1, 2016 through July 31, 2016 and Chapter I AP checks #1557-1581 and Chapter I Wire Transfers #201500746-201500757 from June 1, 2016 through June 30, 2016 and #201600056-201600071 from July 1, 2016 through July 31, 2016 were drawn for payment since the last regular meeting of the Board of Education held on June 28, 2016 be approved.

- C. That payment be approved for the following General Fund Wire Transfers #201510377-201510394 from June 1, 2016 through June 30, 2016 and General Fund Wire Transfers and # 201610400-2016104415 from July 1, 2016 through July 31, 2016 and General Fund checks, #42958-43010 and Food Service Checks #2781-2802 which were drawn for payment since the last regular meeting of the Board of Education held on June 28, 2016.

- D. That the checks listed on the following pages #43011to 43159 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Miss Katsock moved, seconded by Ms. Thomas, to adopt the report.** The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

**1 Nay:** Katsock: A #1 - C&D

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**ATHLETIC COMMITTEE REPORT**

1. That permission be granted to Service Electric to broadcast the following football games:

September 1, 2016 – W. Wayne at G.A.R.  
September 3, 2016 – Scranton Prep at Coughlin  
September 9, 2016 – Hanover at Meyers  
September 10, 2016 – Crestwood at Coughlin  
September 23, 2016 – Pittston at G.A.R.  
October 7, 2016 – Meyers at Coughlin  
October 14, 2016 – Northwest at G.A.R.  
October 20, 2016- Northwest at Meyers  
October 28, 2016 – WVW at Coughlin  
October 29, 2016 – Meyers at G.A.R.

2. That approval be given to renew the District's Student and Athletic Insurance for the 2016-2017 school year, with the base plan underwritten by Catlin Insurance Company, (A rated) with catastrophic coverage underwritten by US Fire Insurance Company, (A rated) at a premium in the amount of \$56,258.00. The Interscholastic Sports Program, which also includes gym classes, intramurals, field trips, band, majorettes, cheerleaders plus non-sport extracurricular activities, is administered by Bob McCloskey Insurance, P.O. Box 511, 76 Main Street, Mantawan, New Jersey.

**Mr. Galella moved, seconded by Miss Katsock**, to adopt the report. The vote was as follows:  
**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

There was no **SAFETY AND SECURITY COMMITTEE REPORT**

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval.**

1. That in accordance with Section 2401 of the Public School Code of 1949 and revisions thereto (Auditing of School Finances), approval be given to appoint Rainey & Rainey, Certified Public Accountants, 1151A Highway 315, Plains, PA to audit, and prepare the Independent Auditor's Report on the financial records of the District in accordance with GASB 34, and prepare the Single Audit Report as required by the U.S. Office of Management and Budget, Circular A-133, Audits of States, Local Governments and Non-Profit Organizations for the fiscal year ended June 30, 2016.

**Dr. Susek moved, seconded by Miss Katsock**, to adopt the report. The vote was as follows:  
**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

There was no **TRANSPORTATION COMMITTEE REPORT**

There was no **BUILDING MAINTENANCE COMMITTEE REPORT**

There was no **LEGISLATIVE /FEDERAL COMMITTEE REPORT**



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**MATERIAL SUPPLIES COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That after having advertised and received bids due on June 20, 2016 that award is made to the following vendors for:

GENERAL SCHOOL SUPPLIES                      \$16,515.32

\*\*\*(SEE FOLLOWING REPORTS FOR DETAIL)

<u>GENERAL SUPPLIES 2016-2017</u>						
	DESCRIPTION	U/M	QTY	LOW	TOTAL	AWARD
1	COMPOSITION PAPER (CONGRESS)	CS	50	\$22.46	\$1,123.00	STANDARD
2	PAPER, PUNCHED NOTE, 8"X10 3/8" RULED, 3 HP, 02505	CS	300	\$22.46	\$6,738.00	STANDARD
3	WHITE INDEX CARDS, 3"X5", RULED,100/PK, 10PK/BOX	PK	200	\$0.27	\$54.00	STANDARD
4	ENVELOPES, #55, 6"X9", MANILA CLASP, 100/BOX	BX	150	\$4.19	\$628.50	STANDARD
5	ENVELOPES, #90, MANILA CLASP, 9"X12", 100/BX	BX	200	\$5.41	\$1,082.00	STANDARD
6	BALL POINT PENS, BLACK MED, PT.	DZ	200	\$0.50	\$100.00	SCHOOL SPECIALTY
7	BALL POINT PENS, BLUE,MED PT.	DZ	150	\$0.50	\$75.00	SCHOOL SPECIALTY
8	PENCILS, #2 HEX, DIXON ORIOLE, W/RED ERASER,10GR/CS <b>NO SUB</b>	CS	50	\$81.82	\$4,091.00	STANDARD
9	SHARPIE FINE LINE MARKERS, 8MM POINT,12/BX <b>NO SUB</b>	BX	50	\$5.46	\$273.00	STANDARD
10	ERASERS, PINK PEARL, FC 101 LARGE	DZ	120	\$0.37	\$44.70	SCHOOL SPECIALTY
11	CORRECTION FLUID, .6 FL. OZ. BOTTLE	BT	200	\$0.36	\$72.00	STANDARD
12	PENCIL SHARPENERS, BOSTON ALL-STEEL	EA	60	\$6.18	\$370.80	STANDARD
13	BLACKBOARD CHALK, WHITE,12 STICKS/BX, 72BX/CS	BX	288	\$0.18	\$51.84	SCHOOL SPECIALTY
14	BLACKBOARD CHALK, YELLOW, 12 STICKS/BX, 72BX/CS	BX	288	\$0.16	\$46.08	SCHOOL SPECIALTY
15	STAPLERS, SWINGLINE 747 <b>NO SUB</b>	EA	120	\$7.91	\$949.20	STANDARD
16	STAPLE REFILLS, SWINGLINE #3, BX/5000, 5 BOX/PKG	BX	50	\$0.94	\$47.00	SCHOOL SPECIALTY
17	SCISSORS,7" STUDENT	EA	200	\$0.46	\$92.00	STANDARD
18	REPORT CARD ENVELOPES 6"X9" #17097 KURTZ 100/BX	BX	100	\$5.38	\$538.00	KURTZ
19	FILE FOLDERS,MANILA LETTER, 1/3 CUT, 100/BX	BX	30	\$4.64	\$139.20	STANDARD
					<b>\$16,515.32</b>	

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2. That after having advertised and received bids due on August 3, 2016 that award is made to the following vendors for:

CAFETERIA SMALLWARES

\*\*\*(SEE FOLLOWING REPORTS FOR DETAIL)

<b>HEIGHTS</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>U/M</b>	<b>PRICE</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
"Miler" Multi-Purpose Stretch Film	12	ea	\$82.49	\$73.93	\$73.93	RICE'S	\$887.16
Black Marker Boards	2	ea	\$89.25	\$126.00	\$89.25	HUBERT	\$178.50
Wet Erase Chalk Ink Markers	1	ea	\$29.91	\$42.23	\$29.91	HUBERT	\$29.91
Wet Erase Chalk Ink Markers	1	ea	\$40.19	\$56.75	\$40.19	HUBERT	\$40.19
Aluminum Dredge	2	ea	\$5.23	\$2.92	\$2.92	RICE'S	\$5.84
Hubert Whips	2	ea	\$8.72	\$3.08	\$3.08	RICE'S	\$6.16
Dexter Professional Turner	1	cs	\$23.27	\$126.75	\$23.27	HUBERT	\$23.27
Hubert Kitchen Shears	2	ea	\$3.66	\$4.22	\$3.66	HUBERT	\$7.32
Draining Grate	2	cs	\$3.40	\$22.98	\$3.40	HUBERT	\$6.80
Stainless Steel PastryTube Set	1	set	\$15.90	\$14.49	\$14.49	RICE'S	\$14.49
Soft Disposable Pastry Bag	1	bx	\$23.27	\$18.83	\$18.83	RICE'S	\$18.83
Stainless Steel Protective Glove	1	ea	\$105.17	\$98.00	\$98.00	RICE'S	\$98.00
Hubert Check-Out Stand Mat	2	ea	\$21.38	\$30.74	\$21.38	HUBERT	\$42.76
Hubert Broom & Dustpan	1	ea	\$28.97	\$19.88	\$19.88	RICE'S	\$19.88
Cleaning Tools Organizer	1	ea	\$38.51	\$21.22	\$21.22	RICE'S	\$21.22
Soft Rubber Floor Squeegee	2	ea	\$26.41	\$25.40	\$25.40	RICE'S	\$50.80
Hubert 75-Person Bulk First Aid Kit	1	kit	\$122.40	\$129.11	\$122.40	HUBERT	\$122.40
Knockdown Pan Rack	2	ea	\$402.71	\$194.99	\$194.99	RICE'S	\$389.98
Hubert Tub Cart	2	ea	\$244.53	\$193.14	\$193.14	RICE'S	\$386.28
Humidified Food Warmer	1	ea	\$1,113.00	\$1,009.97	\$1,009.97	RICE'S	\$1,009.97
Hubert Coffee Decanters	2	ea	\$10.66	\$8.77	\$8.77	RICE'S	\$17.54
Hubert Coffee Decanters	2	ea	\$9.69	\$8.77	\$8.77	RICE'S	\$17.54
Cambro Insulated Food Server	6	ea	\$180.00	\$145.80	\$145.80	RICE'S	\$874.80
							<b>\$4,269.64</b>

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<i>Heights-catering</i>							
			HUBERT	RICE'S			
<i>Item Name/Description</i>	<i>Qty.</i>	<i>u/m</i>	<i>price</i>	<i>PRICE</i>	<i>LOW</i>	<i>AWARD</i>	<i>TOTAL</i>
Wave Bowls	4	ea	\$7.50	\$10.67	\$7.50	HUBERT	\$30.00
Wave Bowls	4	ea	\$17.75	\$25.31	\$17.75	HUBERT	\$71.00
Wave Bowls	4	ea	\$26.75	\$35.51	\$26.75	HUBERT	\$107.00
WORLD Buffetware	12	ea	\$20.78	\$17.33	\$17.33	RICE'S	\$207.96
Santa Fe Tiered Basket Display	8	ea	\$32.21	\$44.98	\$32.21	HUBERT	\$257.68
Santa Fe Tiered Basket Display	8	ea	\$24.44	\$33.61	\$24.44	HUBERT	\$195.52
Table Skirting Accessories	1	pk	\$115.43	\$124.98	\$115.43	HUBERT	\$115.43
Table Skirting Accessories	1	pk	\$76.94	\$92.40	\$76.94	HUBERT	\$76.94
							<b>\$1,061.53</b>

<i>GAR High School</i>							
			HUBERT	RICE'S			
<i>Item Name/Description</i>	<i>Qty.</i>	<i>u/m</i>	<i>price</i>	<i>PRICE</i>	<i>LOW</i>	<i>AWARD</i>	<i>TOTAL</i>
Electric Convection Double Oven	1	ea	\$7,080.00	\$7,235.11	\$7,080.00	HUBERT	\$7,080.00
Chalkboard-Look Label	1	rl	\$12.15	\$18.99	\$12.15	HUBERT	\$12.15
Dexter Sani-Safe Pizza Cutter	1	ea	\$7.03	\$8.86	\$7.03	HUBERT	\$7.03
Victorinox Popular Paring Knives	12	ea	\$5.66	\$4.97	\$4.97	RICE'S	\$59.64
Dexter SofGrip Sandwich Spreaders	12	ea	\$9.74	\$9.39	\$9.39	RICE'S	\$112.68
Angled Broom	2	ea	\$24.22	\$19.22	\$19.22	RICE'S	\$38.44
Hubert 75-person Bulk First Aid Kit	1	ea	\$122.40	\$129.11	\$122.40	HUBERT	\$122.40
Hubert WireTop Stock Cart	1	ea	\$206.91	\$399.97	\$206.91	RICE'S	\$206.91
Anti-Fatigue Tiletop Cushion Anti-Microbial Mat	3	ea	\$70.29	N/A	\$70.29	HUBERT	\$210.87
							<b>\$7,850.12</b>

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<b>Meyers HS</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>u/m</b>	<b>price</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
European Two Compartment Bakery Basket	1	ea	\$117.99	\$172.50	\$117.99	HUBERT	\$117.99
Tablecraft Safety Dispenser	2	ea	\$79.04	\$52.13	\$52.13	RICE'S	\$104.26
One-Piece Color-Coded Dishers	6	ea	\$19.39	\$18.22	\$18.22	RICE'S	\$109.32
Acrylic Holder w/ Suction Cups	12	ea	\$12.97	\$17.11	\$12.97	HUBERT	\$155.64
Hubert Polypropylene Handle Pan Scraper	2	ea	\$3.19	\$5.98	\$3.19	HUBERT	\$6.38
Vollrath Perforated Super Pan V	4	ea	\$40.38	\$28.77	\$28.77	RICE'S	\$115.08
Vollrath Super Pan Transport Pan	4	ea	\$32.16	\$9.38	\$9.38	RICE'S	\$37.52
Pizza Screen Rack	1	ea	\$18.02	\$24.97	\$18.02	HUBERT	\$18.02
Pizza Screens	12	ea	\$2.89	\$4.09	\$2.89	HUBERT	\$34.68
Basic Bun Pans	12	ea	\$48.88	\$10.77	\$10.77	RICE'S	\$129.24
Hubert High-Temperature Plastic Scrapers	6	ea	\$8.49	\$4.99	\$4.99	RICE'S	\$29.94
Hubert Twist-On Dolly	1	ea	\$33.68	\$26.86	\$26.86	RICE'S	\$26.86
Speedy Corn Broom	2	ea	\$23.47	\$35.12	\$23.47	HUBERT	\$46.94
Libman Commercial Angled Broom	1	ea	\$13.25	\$19.98	\$13.25	HUBERT	\$13.25
Professional Hood Cleaning Tools	1	ea	\$198.55	\$262.80	\$198.55	HUBERT	\$198.55
Hubert Storage Box	2	ea	\$9.98	\$8.22	\$8.22	RICE'S	\$16.44
Hubert Storage Lid	4	ea	\$2.60	\$2.16	\$2.16	RICE'S	\$8.64
Space-Saving Square Container	1	ea	\$8.09	\$6.35	\$6.35	RICE'S	\$6.35
Camwear Round Storage Container	2	ea	\$20.85	\$13.56	\$13.56	RICE'S	\$27.12
Space-Saving Square Container Lid	1	ea		\$1.75	\$1.75	RICE'S	\$1.75
Camwear Round Storage Container Lid	2	ea	\$4.49	\$1.99	\$1.99	RICE'S	\$3.98
All Purpose Digital Thermometer	8	ea	\$25.32	\$19.42	\$19.42	RICE'S	\$155.36
Hubert Wide-Mouth Squeeze Bottle	4	ea	\$3.22	\$1.41	\$1.41	RICE'S	\$5.64
Carlisle Plastic Tongs	6	ea	\$3.33	\$1.59	\$1.59	RICE'S	\$9.54
Colored Rotation Dots Convenience Kit	1	ea	\$23.07	\$32.38	\$23.07	HUBERT	\$23.07
Basic Bun Pans	12	ea	\$48.88	\$10.77	\$10.77	RICE'S	\$129.24
Basic Bun Pans	6	ea	\$23.66	\$5.59	\$5.59	RICE'S	\$33.54
QuicKlean Oven Mitt	4	ea	\$27.70	\$39.99	\$27.70	HUBERT	\$110.80
GripTech Work gloves	1	pk	\$48.64	\$71.11	\$48.64	HUBERT	\$48.64
Hog Heaven Anti-Fatigue Mat	4	ea	\$88.00	\$128.40	\$88.00	HUBERT	\$352.00
Hubert Microfiber Flat Mopping Kit	2	ea	\$90.10	\$127.20	\$90.10	HUBERT	\$180.20
Hubert Microfiber Flat Mopping Kit	12	ea	\$5.21	\$5.87	\$5.21	HUBERT	\$62.52
Soft Rubber Floor Squeegee	2	ea	\$26.41	\$35.63	\$26.41	HUBERT	\$52.82
Hood Filters and Baffle Boss	1	ea	\$112.01	\$159.80	\$112.01	HUBERT	\$112.01
Hood Filters and Baffle Boss	1	ea	\$24.00	\$15.22	\$15.22	RICE'S	\$15.22
Professional Hood Cleaning Kit	1	ea	\$198.55	\$262.80	\$198.55	HUBERT	\$198.55
Industrial Floor Circulator	1	ea	\$135.27	\$199.45	\$135.27	HUBERT	\$135.27
Aluminum Sheet Pan Dolly	1	ea	\$150.24	\$197.72	\$150.24	HUBERT	\$150.24
Bottom Shelf Universal Racks	1	ea	\$450.05	\$599.97	\$450.05	HUBERT	\$450.05
Hubert Galvanized Steel Produce Cart	1	ea	\$297.90	\$397.20	\$297.90	HUBERT	\$297.90
Slim Dunnage Rack	1	ea	\$98.25	\$76.30	\$76.30	RICE'S	\$76.30
							<b>\$3,806.86</b>

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<b>Coughlin HS</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>u/m</b>	<b>price</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
Aluminum Measures	5	ea		\$16.92	\$16.92	RICE'S	\$84.60
Standard Traex Squeeze Dispensers	12	ea	\$2.70	\$1.88	\$1.88	RICE'S	\$22.56
Standard Traex Squeeze Dispensers	12	ea	\$2.70	\$1.88	\$1.88	RICE'S	\$22.56
Earth Tone Hot Tiles	5	ea	\$131.40	\$175.20	\$131.40	HUBERT	\$657.00
Silverware Holder	2	ea	\$114.08	\$123.69	\$114.08	HUBERT	\$228.16
Floor Wicker Snack Baskets & Stands	2	ea	\$146.20	\$205.20	\$146.20	HUBERT	\$292.40
Floor Wicker Snack Baskets & Stands	2	ea	\$155.61	\$218.40	\$155.61	HUBERT	\$311.22
Digital Refrigerator/Freezer Thermometer	6	ea	\$7.85	\$8.15	\$7.85	HUBERT	\$47.10
Polycarbonate Measuring Cup	2	ea	\$10.11	\$11.69	\$10.11	HUBERT	\$20.22
Good Grip Peeler	4	ea	\$6.99	\$2.84	\$2.84	RICE'S	\$11.36
Dexter Offset Knife Set	1	set	\$38.54	\$34.15	\$34.15	RICE'S	\$34.15
Black Cutting Boards	2	ea	\$69.92	N/A	\$69.92	HUBERT	\$139.84
Mundial Economy Kitchen Shears	1	ea	\$16.00	\$4.22	\$4.22	RICE'S	\$4.22
Hubert Silicone Spoon Scraper	6	ea	\$9.58	\$2.15	\$2.15	RICE'S	\$12.90
Hubert Silicone Spatula Scraper	6	ea	\$9.01	\$1.79	\$1.79	RICE'S	\$10.74
Vollrath High Temperature Utensils	1	ea	\$12.99	\$5.16	\$5.16	RICE'S	\$5.16
Vollrath High Temperature Utensils	1	ea	\$13.89	\$5.24	\$5.24	RICE'S	\$5.24
BurnGuard QuickKlean Protective Gear	2	ea	\$40.34	\$59.99	\$40.34	HUBERT	\$80.68
Disposable Bouffant Cap	3	bx	\$18.50	\$27.11	\$18.50	HUBERT	\$55.50
Koronet	1	pk	\$35.59	\$52.11	\$35.59	HUBERT	\$35.59
Hubert Hair Nets	1	bx	\$67.75	\$95.44	\$67.75	HUBERT	\$67.75
BestGuard Conventional Oven Mitts	2	pr	\$21.55	\$11.76	\$11.76	RICE'S	\$23.52
Bestgrips Oven Mitts	2	ea	\$22.71	\$17.27	\$17.27	RICE'S	\$34.54
Bestgrips Oven Mitts	6	ea	\$22.80	\$19.53	\$19.53	RICE'S	\$117.18
Ultra Pan Carrier Caster Kit	2	set	\$108.59	\$92.92	\$92.92	RICE'S	\$185.84
Centaur Heat Lamp	2	ea	\$106.70	\$122.97	\$106.70	HUBERT	\$213.40
Vollrath High Volume microwave	1	ea	\$387.03	\$388.91	\$387.03	HUBERT	\$387.03
BUNN 12 cup coffee brewer	1	ea	\$248.32	\$259.11	\$248.32	HUBERT	\$248.32
Decanters	2	ea	\$21.91	\$9.49	\$9.49	RICE'S	\$18.98
2 qt camwear	2	cs	\$8.49	\$22.84	\$8.49	HUBERT	\$16.98
4qt camwear	2	cs	\$12.72	\$34.91	\$12.72	HUBERT	\$25.44
22qt camwear	1	cs	\$47.72	\$132.98	\$47.72	HUBERT	\$47.72
Small/Med Lids	4	cs	\$4.01	\$10.07	\$4.01	HUBERT	\$16.04
large lid	1	cs	\$6.23	\$18.15	\$6.23	HUBERT	\$6.23
SNEEZE GUARD FOR MAKIN	1	ea		\$129.00	\$129.00	RICE'S	\$129.00
							<b>\$3,619.17</b>

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<b>Solomon</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>u/m</b>	<b>price</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
Hubert Locking Stainless & Silicone Tong	3	ea	\$5.33	\$4.82	\$4.82	RICE'S	\$14.46
Serrated Carver/Slicer Knife	1	ea	\$13.59	\$19.98	\$13.59	HUBERT	\$13.59
Spreader/Icing Knife	2	ea	\$5.53	\$8.73	\$5.53	HUBERT	\$11.06
SofGrip Paring Knife	4	ea	\$8.14	\$2.98	\$2.98	RICE'S	\$11.92
Flexible Cutting Mats	1	set	\$30.83	\$23.33	\$23.33	RICE'S	\$23.33
Basic Bun Pans	6	ea	\$25.48	\$5.58	\$5.58	RICE'S	\$33.48
Hubert Mop Bucket Combo w/ Ringer	1	ea	\$53.39	\$54.99	\$53.39	HUBERT	\$53.39
Hubert Wet Mop Handles	2	ea	\$14.93	\$14.88	\$14.88	RICE'S	\$29.76
Angled Broom	2	ea	\$20.03	\$20.43	\$20.03	HUBERT	\$40.06
Hubert Microfiber Flat Mopping Kit	4	ea	\$107.10	\$157.70	\$107.10	HUBERT	\$428.40
Hubert Microfiber Flat Mopping Kit	8	ea	\$7.02	\$9.24	\$7.02	HUBERT	\$56.16
Angled All-Purpose Scrub Brush	1	ea	\$20.30	\$10.17	\$10.17	RICE'S	\$10.17
Angled All-Purpose Scrub Brush	1	ea	\$5.89	\$5.87	\$5.87	RICE'S	\$5.87
Hubert Utility Pail	12	ea	\$5.93	\$5.88	\$5.88	RICE'S	\$70.56
Hydriion Quat Test Paper QT-40	1	cs	\$63.53	\$99.11	\$63.53	HUBERT	\$63.53
High Access Cleaning Pole	2	ea	\$40.47	\$56.87	\$40.47	HUBERT	\$80.94
High Access Cleaning Attachments	2	ea	\$32.70	\$45.95	\$32.70	HUBERT	\$65.40
Dairy Crate and Dolly	1	ea	\$144.50	\$191.88	\$144.50	HUBERT	\$144.50
Hubert Deep Ledge Utility Cart	1	ea	\$248.81	\$193.29	\$193.29	RICE'S	\$193.29
1.5 HP Food Blender	1	ea	\$172.66	\$388.94	\$172.66	HUBERT	\$172.66
							<b>\$1,522.53</b>

<b>Kistler</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>u/m</b>	<b>price</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
Hubert Digital Probe Thermistor Thermometer	2	ea	\$10.19	\$10.64	\$10.19	HUBERT	\$20.38
Hubert QuickTip Probe Thermometer	1	ea	\$25.64	\$23.48	\$23.48	RICE'S	\$23.48
Instant Read High Temp Digital Thermometer	2	ea	\$11.57	\$23.98	\$11.57	HUBERT	\$23.14
Cast Aluminum Scoop	1	ea	\$11.63	\$18.64	\$11.63	HUBERT	\$11.63
PanSaver	1	cs	\$63.99	\$62.59	\$62.59	RICE'S	\$62.59
Stainless Rotary Flour Sifter	1	ea	\$17.45	\$19.87	\$17.45	HUBERT	\$17.45
Disposable Bouffant Cap	1	cs	\$102.80	\$56.97	\$56.97	RICE'S	\$56.97
Nomex Oven Mitt w/ Vaporguard	6	ea	\$39.04	\$44.84	\$39.04	HUBERT	\$234.24
Hubert Microfiber Flat Mopping Kit	2	ea	\$90.10	\$132.50	\$90.10	HUBERT	\$180.20
Hubert Microfiber Flat Mopping Kit	12	ea	\$5.21	\$6.86	\$5.21	HUBERT	\$62.52
Quaternary Test Kit	2	ea	\$7.00	\$9.96	\$7.00	HUBERT	\$14.00
Quaternary Test Kit	5	ea	\$25.42	\$9.96	\$9.96	RICE'S	\$49.80
Disposable Safety Knives	1	pk	\$5.20	N/A	\$5.20	HUBERT	\$5.20
							<b>\$761.60</b>

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<b>Dodson</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>u/m</b>	<b>price</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
<i>Tablecraft Plastic Condiment Pumps</i>	5	<i>ea</i>	\$38.15	\$27.21	\$27.21	RICE'S	\$136.05
<i>Hubert Plastic Flat Tong</i>	3	<i>ea</i>	\$1.11	\$2.21	\$1.11	HUBERT	\$3.33
<i>Hubert Plastic Flat Tong</i>	3	<i>ea</i>	\$1.67	\$3.81	\$1.67	HUBERT	\$5.01
<i>Hubert Polycarbonate Serving Spoon</i>	3	<i>ea</i>	\$1.91	\$4.44	\$1.91	HUBERT	\$5.73
<i>Hubert Polycarbonate Serving Spoon</i>	3	<i>ea</i>	\$1.91	\$4.44	\$1.91	HUBERT	\$5.73
<i>Thermalloy Stainless Steel Pasta Cooker</i>	1	<i>ea</i>	\$131.92	\$88.77	\$88.77	RICE'S	\$88.77
<i>Hubert Polycarbonate Food Storage Box</i>	2	<i>ea</i>	\$39.21	\$42.11	\$39.21	HUBERT	\$78.42
<i>Hubert Polycarbonate Food Storage lid</i>	2	<i>ea</i>	\$21.38	\$16.85	\$16.85	RICE'S	\$33.70
							<b>\$356.74</b>

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<b>Flood</b>							
			HUBERT	RICE'S			
<b>Item Name/Description</b>	<b>Qty.</b>	<b>u/m</b>	<b>price</b>	<b>PRICE</b>	<b>LOW</b>	<b>AWARD</b>	<b>TOTAL</b>
Drip Trays	3	ea	\$10.25	\$2.64	\$2.64	RICE'S	\$7.92
Vinyl Baskets	4	ea		\$2.62	\$2.62	RICE'S	\$10.48
Vinyl Baskets	2	ea		\$2.49	\$2.49	RICE'S	\$4.98
Cut-N-Carry Cutting Boards	2	ea	\$34.13	\$37.42	\$34.13	HUBERT	\$68.26
Cut-N-Carry Cutting Boards	2	ea	\$22.16	\$26.99	\$22.16	HUBERT	\$44.32
Cold Holding Thermometer	6	ea	\$5.84	\$3.46	\$3.46	RICE'S	\$20.76
Refrigeration Thermometer	4	ea	\$5.38	\$1.70	\$1.70	RICE'S	\$6.80
Storesafe Food Rotation Labels	2	ea	\$286.53	\$17.99	\$17.99	RICE'S	\$35.98
Mani-Kare Bandages	1	cs	\$43.33	\$32.11	\$32.11	RICE'S	\$32.11
CamSquare Food Containers	2	ea	\$10.87	\$11.23	\$10.87	HUBERT	\$21.74
CamSquare Food Containers	2	ea	\$12.65	\$15.18	\$12.65	HUBERT	\$25.30
CamSquare Food Containers	2	ea	\$14.69	\$18.52	\$14.69	HUBERT	\$29.38
CamSquare Food Lids	1	cs	\$4.75	\$22.23	\$4.75	HUBERT	\$4.75
Footed Colander	1	ea	\$22.20	\$8.34	\$8.34	RICE'S	\$8.34
Kool-Touch Scaloped Tongs	1	ea	\$10.66	\$8.99	\$8.99	RICE'S	\$8.99
Kool-Touch Scaloped Tongs	1	ea	\$9.01	\$11.77	\$9.01	HUBERT	\$9.01
Update International Dishers	4	ea	\$7.85	\$7.69	\$7.69	RICE'S	\$30.76
Super Pan 3 Stainless Steel Pans	4	ea	\$15.61	\$10.99	\$10.99	RICE'S	\$43.96
Super Pan 3 Stainless Steel Pans	2	ea	\$19.78	\$12.39	\$12.39	RICE'S	\$24.78
Steam Table Pans & Covers	4	ea	\$28.90	\$24.91	\$24.91	RICE'S	\$99.64
Transfer Dipper	2	ea	\$59.16	\$59.46	\$59.16	HUBERT	\$118.32
Shaker/Dredge Set	1	cs		\$20.99	\$20.99	RICE'S	\$20.99
Economy Pump Dispensers	2	cs	\$13.04	\$114.99	\$13.04	HUBERT	\$26.08
Pyrotex Oven Mitts	1	cs		\$134.99	\$134.99	RICE'S	\$134.99
VIP-Red Cloud Mat	2	ea	\$172.71	\$43.09	\$43.09	RICE'S	\$86.18
Continental Brand Step Stool	1	ea	\$111.12	\$67.59	\$67.59	RICE'S	\$67.59
Floor Sweepers	1	ea		\$211.45	\$211.45	RICE'S	\$211.45
Scotch-Brite Easy Erasing Pad	1	cs		\$18.34	\$18.34	RICE'S	\$18.34
Countertop Wicker Snack Basket	2	ea	\$209.48	\$294.00	\$209.48	HUBERT	\$418.96
Hubert Color-Coded Cutlery	2	ea	\$13.59	\$12.32	\$12.32	RICE'S	\$24.64
Hubert Color-Coded Cutlery	2	ea	\$9.34	\$7.89	\$7.89	RICE'S	\$15.78
Dexter Sani-Safe Cutlery	3	ea	\$54.26	\$29.11	\$29.11	RICE'S	\$87.33
Hubert Microfiber Flat Mopping Kit	6	ea	\$4.66	\$6.86	\$4.66	HUBERT	\$27.96
Food-Safe Cutters	4	ea	\$2.47	\$3.61	\$2.47	HUBERT	\$9.88
Lizard Disposable Box Cutter	3	ea	\$6.48	\$23.98	\$6.48	HUBERT	\$19.44
Red Food Warming Bulb	4	ea	\$25.63	\$15.51	\$15.51	RICE'S	\$62.04
Blank Freezer Labels	12	ea	\$9.17	\$12.11	\$9.17	HUBERT	\$110.04
Hair Nets	2	bx	\$25.78	\$37.73	\$25.78	HUBERT	\$51.56
7CU FT single door Freezer	1			\$1,671.84	\$1,671.84	RICE'S	\$1,671.84
							<b>\$3,721.67</b>



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3. That after having received proposals for boiler tubes for repair of G.A.R. Kewanee boiler that a purchase is authorized to:

Trojan Tube Sales Muncy, PA	\$8,580.00
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**Mr. Galella moved, seconded by Dr. Susek,** to adopt the report. The vote was as follows:  
**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

**Personnel Committee Report**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

The Personnel Committee respectfully makes the following report and recommendations:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**A. Professionals**

1. As a result of the alteration/curtailment of educational programs that was approved through resolution on May 23, 2016, the following professional employees were furloughed:

Alissa Jo Lukasavage	Lauren Ann Mascioli
Ann M Gubitose	Mark Allen Belles
Ashley Lynn Altavilla	Mary Kovalchik
Brittany Scarnulis	Mary E Hogan-Balliet
Christina Ann Kozicki	Mary Kathryn Siejak
Christine Marie Edmondson	Pamela J Dixon
Christine L Mrozowski	Rachel Elizabeth Sapak
Colleen Beavers	Ralph A Mancuso
Courtney Lynn Griffiths	Ronald L Swingle
Deborah A Pride	Ryan Joseph Popovitch
Denise Kroll	Sarah Jackson
James J Butterwick	Scott M Parkison
John D Padilla II	Shirley Smith Trievel
Joyce Ann Strubeck	Stephanie Marie Frank
Keith G Eberts	Susan Cusick Shaw
Keli Shanahan	Tammy Latinski
Kerry Ann Flaherty	Veronica Abisi Tobin
Larissa Helene Goldstein	

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2. That the retirement of **Christine Mrozowski** be accepted with regret effective June 10, 2016.
3. That the retirement of **Scott M. Parkison** be accepted with regret effective June 10, 2016.
4. That the retirement of **Theodora Springfield** be accepted with regret effective June 10, 2016.
5. That **Ralph Mancuso's** request for sabbatical for the 2016-17 school year be denied based on him not meeting the 10 years of public school services requirement.
6. That **Dana Hine's** request for a medical sabbatical for the first semester of the 2016-17 school year be approved.
7. That **Cherine Bankus'** request for a medical sabbatical for the 2016-17 school year be approved.
8. That the resignation of **Tara Murphy** be accepted with regret effective June 30, 2016.
9. As a result of secondary art restoration as an elective course that was approved through resolution on June 28, 2016, the following professional employees be appointed:

**Mary Kovalchik**

**Kerry Ann Flaherty**

**Ann Gubitose**

10. That **Jill Ann Space's** request for sabbatical be rescinded.
11. That **Jonah Aben's** request for sabbatical be rescinded.
12. That **Mary Kovalchik's** request for sabbatical be rescinded.
13. That **Kerry Ann Flaherty's** request for sabbatical be rescinded.
14. That **Scott Parkinson's** request for sabbatical be rescinded.
15. That **Denise Kroll** be appointed as a temporary professional as a Title I Elementary Math Teacher.
16. That **Keli Shanahan** be appointed as a temporary professional as a Title I Elementary Math Teacher.
17. That **Pamela Dixon** be appointed as a temporary professional as a Title I Reading Specialist.
18. That **Courtney Sawicki** be appointed as a temporary professional as an Elementary Education Teacher.
19. That **Rachel Sapak** be appointed as a temporary professional as a Secondary English Teacher.
20. That **Brittany Scarnulis** be appointed as a temporary professional as a Secondary Math Teacher
21. That **Ashley Altavilla** be appointed as an elementary education long term substitute for the first semester of the 2016-17 school year.
22. That **Tammy Latinski** be appointed as an elementary education long term substitute for the first semester of the 2016-17 school year.

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23. That **Kyle Paul** be appointed as a special education long term substitute for the first semester of the 2016-17 school year
24. That **Jenny Wiczak** be appointed a temporary professional as a Speech and Language Pathologist effective August 29, 2016.
25. That ~~**Kathleen Carlisle**~~ be reappointed as a temporary part time school psychologist for the first semester of the 2016-17 school year. TABLED
26. That **Keith Eberts** be appointed as the STEM Headmaster at a salary to be determined by the board.
27. That **Jamie Kramer**, who was a day to day substitute for over 90 days in one position on June 9, 2016, be appointed a long term substitute effective January 25, 2016 through the end of the 2015-16 school year.
28. That the following professional employees be hired as a Secondary Summer School Teacher, July 6<sup>th</sup> through August 4<sup>th</sup>, Monday through Thursday, 7:45AM to 2:00PM at rate of \$1,000 per course:

**Physical Education**  
Daren Keen

**Math**  
Nicole Karkut  
David Lapinski  
Matthew Mill  
Christine Nordmark

**B. Secretaries & Teachers' Associates**

1. That the retirement of **Laverne O'Boyle's** be rescinded.
2. That **Cynthia Gardner's** request for unpaid leave from the beginning of the school year through October 3, 2016 be approved.
3. That **Brittany Majikes'** request for unpaid leave from the beginning August 29, 2016 through October 3, 2016 be approved.

**C. Athletics**

1. That the resignation of **Matthew E. Klem** as Coughlin's Junior High Assistant Football Coach be accepted with regret.
2. That the resignation of **Susan Woznock** as G.A.R.'s Varsity Field Hockey Head Coach be accepted with regret.
3. That **Dan Good's** resignation as G.A.R.'s Junior High Baseball Coach be accepted with regret effective August 3, 2016.

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4. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

G.A.R.	Football	Volunteer Assistant Coach	<b>Hal Gabriel</b>
G.A.R.	Field Hockey	Varsity Head Coach	<b>Stephanie Wysocki</b>
G.A.R.	Field Hockey	Varsity Assistant Coach	<b>Sharon Brown</b>
G.A.R.	Field Hockey	Junior High Head Coach	<b>Hannah Beach</b>
<del>G.A.R.</del>	<del>Cross Country</del>	<del>Varsity Head Coach</del>	<b>TABLED</b>
G.A.R.	Girls' Volleyball	Varsity Head Coach	<b>Lauren Medvec</b>
G.A.R.	Girls' Volleyball	Varsity Assistant Coach	<b>Jacqueline Rocha</b>
Coughlin	Girls' Volleyball	Varsity Assistant Coach	<b>Sarah Fugate</b>
Coughlin	Football	Jr. High Asst. Coach (1/2 pay)	<b>Christopher Sedon</b>
Coughlin	Football	Jr. High Asst. Coach (1/2 pay)	<b>Clifford Francis</b>
Coughlin	Girls' Soccer	Volunteer Asst. Coach	<b>Christine Nordmark</b>
Meyers	Cheerleading	Volunteer Asst. Coach	<b>Daisy Labatch</b>
Meyers	Football	Volunteer Asst. Coach	<b>James Costello</b>

**ADDENDUM**

**A. Professional**

1. That **Alissa Jo Lukasavage** be appointed a Secondary English long term substitute for the first semester of the 2016-17 school year.
2. That **Kathleen Snee** be appointed a special education teacher long term substitute.

**Dr. Susek moved, seconded by Miss Katsock**, to adopt the report. The vote was as follows:  
**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

Miss Katsock presented Resolution #1

See Attached:

**Miss Katsock moved, seconded by Ms. Thomas**, to adopt Resolution # 1. The vote was as follows:  
**8 Ayes:** Evans, Galella, Geiger, Katsock, Quinn, Susek, Thomas, Caffrey

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Miss Katsock presented Resolution #2

RESOLUTION

BE IT RESOLVED, beginning on September 1, 2016, by authority of the **Board of Directors** of the **Wilkes-Barre Area School District**, and it is hereby resolved by authority of the same, that **Brian Costello**, who is the **Superintendent** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Wilkes-Barre Area School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

\_\_\_\_\_  
President/Chair or Vice-President/Chair

\_\_\_\_\_  
Treasurer/Secretary

\_\_\_\_\_  
Print/type name and title

\_\_\_\_\_  
Print/type name and title

I, Leonard B. Przywara, Secretary, of the Board of the Wilkes-Barre Area School District Do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of Directors of the Wilkes-Barre Area School District, held the 9<sup>th</sup> day of August, 2016.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print/type name and title

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TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print/type name and title

**Dr. Susek moved, seconded by Mr. Evans**, to adopt Resolution #2. The vote was as follows:  
**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

Mr. Evans presented Resolution #3

**RESOLUTION**

WHEREAS, the recent death of **ANTIONETTE H. THOMAS** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she retired as an Elementary secretary for Wilkes-Barre Area School District; and

WHEREAS, her passing on June 28, 2016 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board her daughter, Kyra; sons, Mark, David, and George; and to her entire family.

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**Mr. Evans moved** to adopt Resolution #3 by Acclamation.

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Ms. Thomas presented Resolution #4

WHEREAS, the recent death of **MILDRED (NAN) ANDREAS** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she is the grandmother of Dr. Robert Makaravage, Director of Instructional Technology and Cyber Services for the Wilkes-Barre Area School District; and

WHEREAS, her passing on July 14, 2016 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board her daughters, Emma Jane and Roberta; grandson, Dr. Robert Makaravage; and to her entire family.

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**Ms. Thomas moved** to adopt Resolution #4 by Acclamation.

Rev. Walker presented Resolution #5

**RESOLUTION**

WHEREAS, the recent death of **JOSEPH A. GROCKI** has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is the step-son of Gene Manning, Technology Administrator for Wilkes-Barre Area School District; and

WHEREAS, his passing on July 21, 2016 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board his mother, Colleen Gardzalla Manning, father, John Grocki; step-father, Gene Manning; grandfather, John J. Gardzalla Sr.; sister Lauren; brother, Justin; step brothers, Michael and Brandon; step-sisters, Danielle and Amanda and to his entire family.

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**Rev. Walker moved** to adopt Resolution #4 by Acclamation.

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There was no **New Business**

**Solicitors Report**

Attorney Wendolowski requested the following motions:

**Miss Katsock moved, seconded by Ms. Thomas**, to ratify the contract of employment negotiated between Superintendent Elect, Brian Costello and the Wilkes-Barre Area School Board of Directors dated June 29, 2016. The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

**Miss Katsock moved, seconded by Rev. Walker**, to authorize the Board President and Secretary to execute a statement of charges as related to Charles Hampel. The vote was as follows:

**8 Ayes:** Evans, Galella, Geiger, Katsock, Susek, Thomas, Walker, Caffrey

Attorney Wendolowski informed the Board that the Wilkes-Barre Area School District has received \$60,000 from Highmark in lieu of taxes.

**Board Secretary Report**

Leonard B. Przywara, Board Secretary/Business Manager announced the following Meeting schedules.

**September**

**Committee Meeting**

Monday, September 12, 2016 – 5:30 PM

**Regular Board Meeting**

Monday, September 12, 2016– 7:00 PM

Meetings will be held in the Board Room of the Administration Building.

**President Caffrey** adjourned the Meeting at 10:05 PM