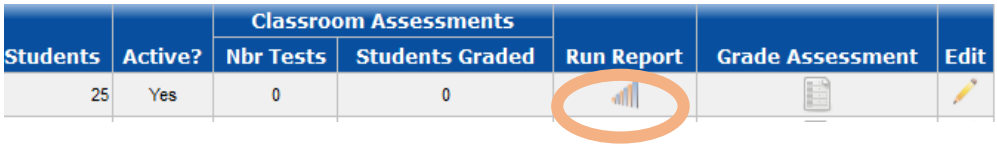
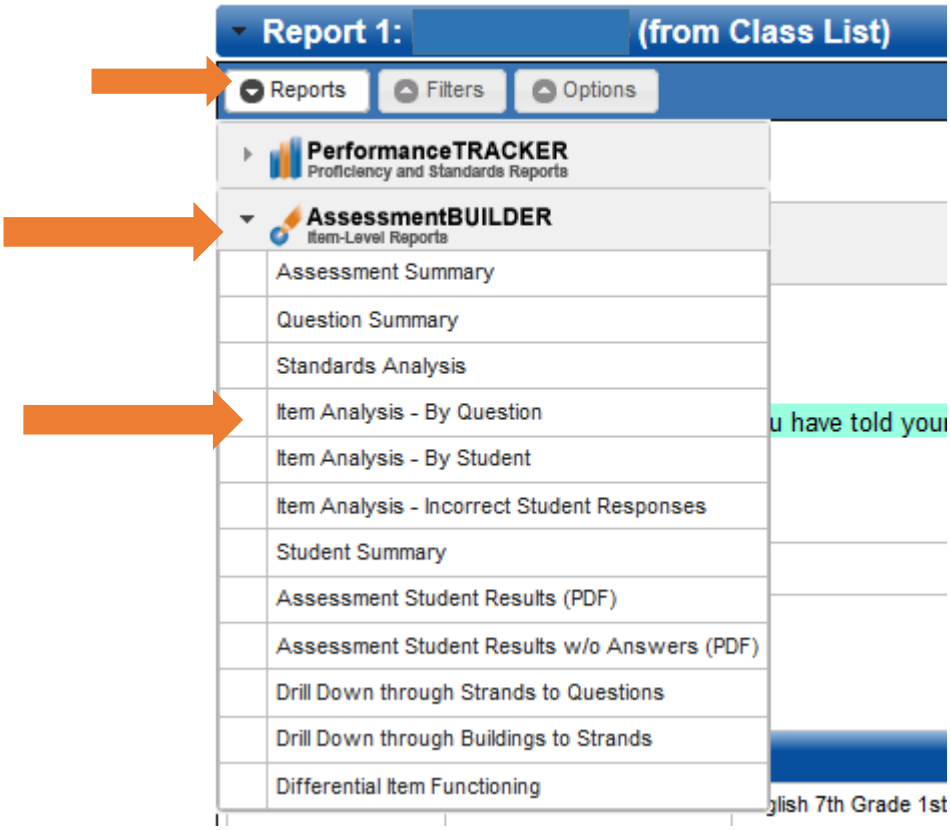
1. Access the district webpage.
2. Click on Employee Resources.
3. Under DATA, click on Performance Plus
4. Login to the website using your credentials.
5. When you log into the site, click on the desk icon on the top of the screen.

6. This will display your classes. Click on the bar graph under the RUN REPORT column next to the class you are researching. This will pull the data for that specific class.

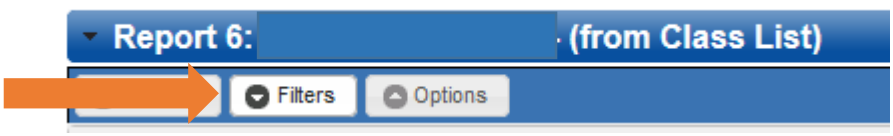


Students	Active?	Classroom Assessments		Run Report	Grade Assessment	Edit
		Nbr Tests	Students Graded			
25	Yes	0	0			

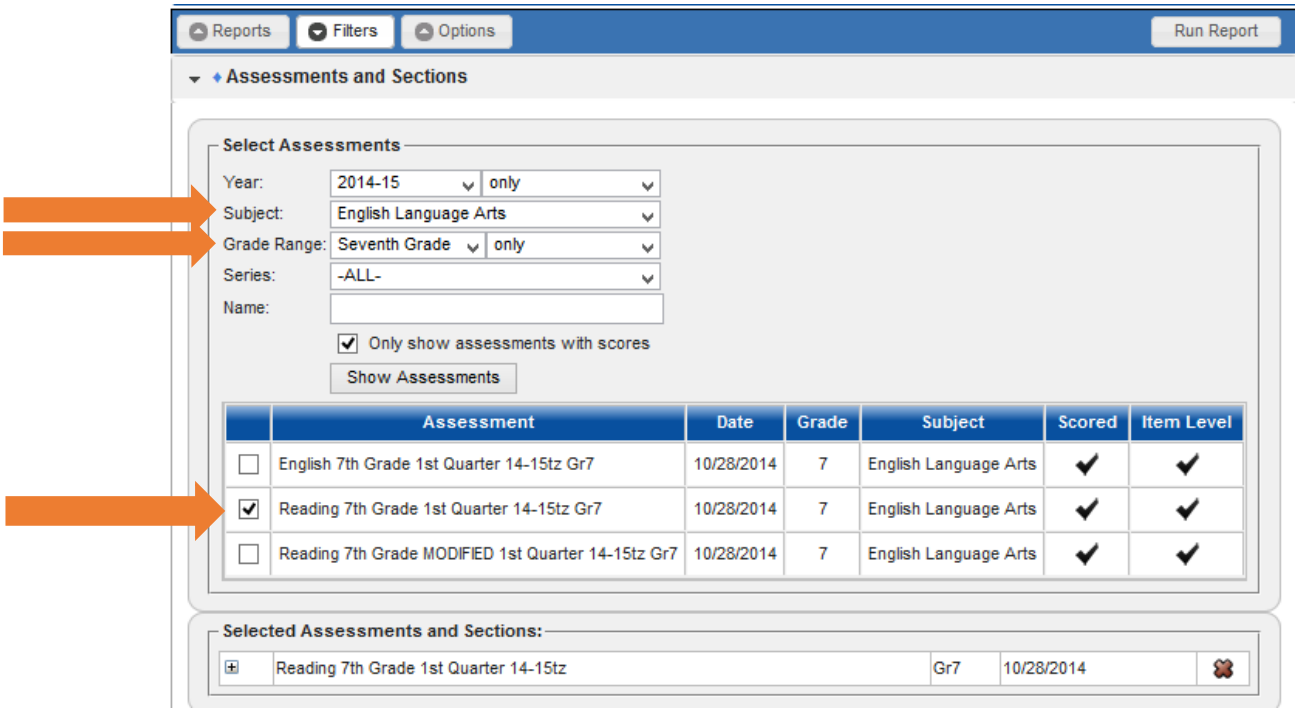
7. Click on the REPORTS tab to display the dropdown menu. Click on ASSESSMENT BUILDER. Choose ITEM ANALYSIS BY QUESTION.

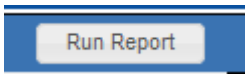


8. Click the FILTER tab.

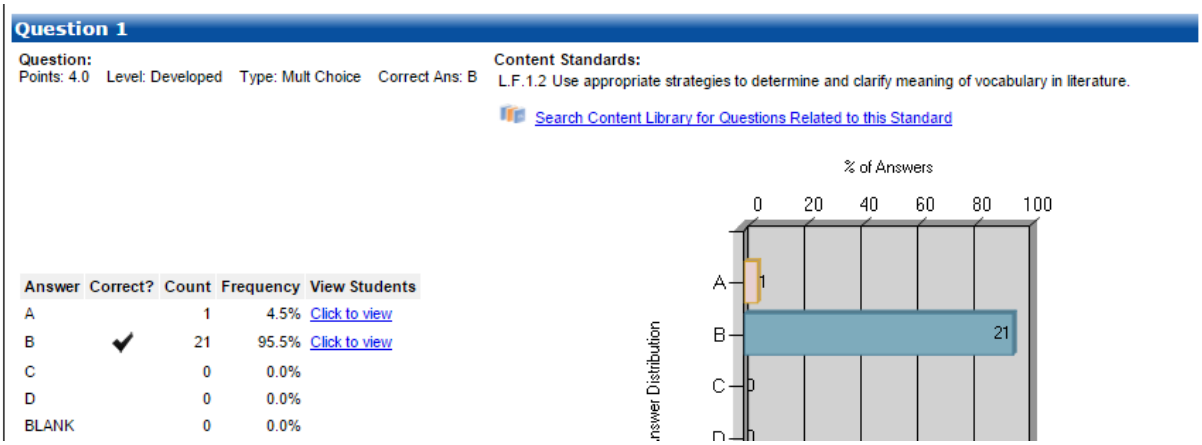


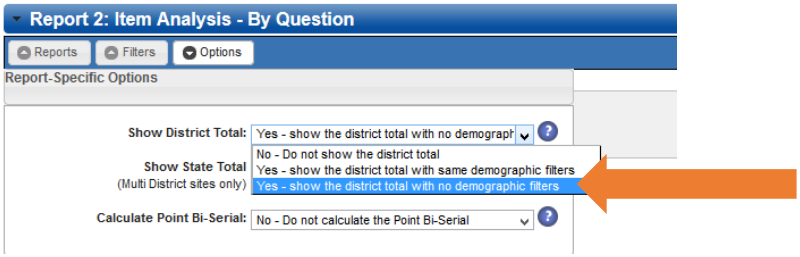
9. Click on ASSESSMENTS AND SECTIONS. Adjust the filters to match the assessment that your class would have taken. Click the checkbox for that assessment.



10. Click the RUN REPORT button. 

11. This will show you how your class did on each question.



12. Click on the OPTIONS tab.

13. Choose the "Yes- Show the district total with no demographic filters" option. This will show you your class's results compared to all students that have taken the assessment.