

Summary of Minutes  
Regular Board Meeting  
January 9, 2017

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**President Denise T. Thomas** called the meeting to order at 6:00 PM.

**Superintendent Brian J. Costello** led the Pledge of Allegiance to the Flag.

**Board Secretary Thomas F. Telesz** called the roll.

9 MEMBERS PRESENT: Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

President Thomas stated:

- The chair wishes to announce that the Board held an Executive Session on December 13, 2017 and prior to the Committee Meeting of January 9, 2017 and prior to the Regular Board Meeting of January 9, 2017.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Miss Katsock moved, seconded by Mr. Caffrey**, to approve the minutes of the Regular Board Meeting of November 17, 2016 and the Reorganization Meeting of December 5, 2016 and dispense with the reading of those minutes.

**All In Favor:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

Thomas F. Telesz, Business Manager/Board Secretary, presented the Treasurers Report for the month ending August 31, 2016.

WILKES-BARRE AREA SCHOOL DISTRICT  
CASH ACCOUNT BALANCES  
MONTH ENDING AUGUST 31, 2016

GENERAL FUNDS

GENERAL FUND CHECKING - FNCB	(\$2,253,564.39)
GENERAL FUND CASH CONCENTRATION - FNCB	\$15,889,112.20
FEDERAL PROGRAMS - FNCB	\$38,894.92
FEDERAL PROGRAMS CHAPTER 1 -FNCB	\$436,806.78
FNB BANK	\$441,850.45
FNB BANK	\$73,627.34
JANNEY MONTGOMERY SCOTT	\$1,691,618.14
PNC BANK	\$383,673.33
PNC BANK INVESTMENT	\$0.00
LPL LINSKO PRIVATE LEDGER	\$828,667.45
EARNED INCOME TAX ACCOUNT-FNCB	\$7,616.26
COMMONWEALTH INVESTMENT #1	\$11,619.36
REAL ESTATE TAX ACCOUNT - FNCB	\$0.00
LANDMARK CD	\$462,989.29
PLGIT EIT	\$821,067.40

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<b>TOTAL GENERAL FUND</b>	<b>\$18,833,978.53</b>
SPECIAL REVENUE FUNDS	
2003 CAPITAL PROJECTS CASH CONCENTRATION-FNCB	\$10,375.81
ATHLETIC FUND-FNB BANK	\$60,087.70
<b>TOTAL SPECIAL REVENUE FUND</b>	<b>\$70,463.51</b>
TRUST AND AGENCY FUNDS	
PAYROLL CHECKING-FNCB	\$1,404,158.90
PAYROLL CLEARING -FNCB	\$262.83
WHOLE LIFE GROUP TRUST-CITIZENS BANK	\$187,178.18
ELEMENTARY ACTIVITY FUND-Landmark BANK	\$114,304.30
SECONDARY ACTIVITY FUND-Landmark BANK	\$253,208.89
COMMONWEALTH INVESTMENTS #5	\$333,836.76
<b>TOTAL TRUST AND AGENCY FUND</b>	<b>\$2,292,949.86</b>
FOOD SERVICE FUND	
CHECKING ACCOUNT-Landmark Bank	\$2,120,417.05
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$2,120,417.05</b>
DEBT SERVICE FUND	
COMMONWEALTH INVESTMENTS #7	\$9,300.04
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$9,300.04</b>

**Miss Katsock moved, seconded by Mr. Evans,** to adopt the Treasurers Report of August 31, 2016.

The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

Mr. Gary Salijko, Apollo Project Manager, presented information in regard to the status of WBASD current projects.

**Unfinished Business**

President Thomas informed the Board that the In-school Suspension Policy was completed and requested a motion to approve the In-school Suspension Policy to be implemented as a pilot program at Heights Murray Elementary School and G.A.R. High School for the 2016-2017 school year.

Board Member Galella expressed concerns in regard to the In-school Suspension Policy. Mr. Galella noted that it may be a burden on teachers to volunteer to oversee the students who are placed in In-school Suspension. Mr. Galella also stated that it will be more difficult at a high school level, due to the fact that there are more students with rule violations at the high school level as opposed to the Elementary school level. Mr. Galella stated that he would be voting "yes" with reservations.

President Thomas and Attorney Wendolowski noted the benefits of an In-school Suspension Policy.

**Mr. Caffrey moved, seconded by Miss Katsock,** to adopt the In-school Suspension Policy.

The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

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**Report of the Superintendent**

Superintendent Costello presented extensive information along with a power point presentation in regard to the Wilkes-Barre Area School Districts' Pathway To Success Strategic Plan.

**Communications from Citizens**

1. Richard Holidick
2. Ruth Borland
3. Kim Borland
4. Joe Borland
5. John Suchoski

The above listed Citizens addressed the Board in regard to the following:

1. Pleased to see student achievement addressed.
2. Initially SOS was save our school, involvement of community from Meyers, Coughlin and G.A.R. influenced the name of the organization to become, Save Our Schools.
3. Prior to the inception of SOS, some individuals, who are now members of SOS, became involved initially due to the fact that there input was solicited by former Superintendent, Dr. Bernard Prevuznak and some Board Members.
4. Meeting was held with Dr. Prevuznak and Feasibility Committee, power point presentation was made, however, not followed.
5. The District does not have a Master Plan.
6. The External Committee was not permitted to have an individual on the External Committee if they lived outside the City.
7. District needs to start listening to ideas from the community.
8. Appears that the District is moving forward with a different view.
9. Community has requested to be included, however, information can only be obtained by submitting a Right To Know Request.
10. Coughlin was being demolished and now is being sold.
11. The District needs to be realistic, there is no money for a Performing Arts Center or a State of the Art Stadium.
12. The District needs to seek an outside opinion to get an accurate estimate of the cost of renovation for G.A.R. and Meyers High Schools.
13. District needs to prove to the Community that building is a better option as opposed to renovation.
14. Look at things realistically be honest, solicit outside help and continue dialogue with the Community.
15. The Performing Art School and Stadium are ludicrous ideas.
16. Pay attention to academics.
17. Board member's views/statements posted on social media are irresponsible and unprofessional.
18. Pass a motion to have an advisory, nonbinding referendum placed on the ballot, in order for Citizens to voice an opinion.
19. Impressed with the presentation of the Superintendent, transparency was evident in presentation.
20. It is wise to put Kistler Project, School for the Arts and Stadium Project at Solomon on hold.
21. In-school suspension is a good idea.
22. Meyers Speech and Debate Team is hosting the Annual Martin Luther King Tournament on Saturday, January, 21, 2017 at Kistler Elementary and Meyers High School and all Board Members along with the Superintendent are invited to attend and perhaps judge if they so desire to do so.
23. Why is the District not appealing the recent decision of the Wilkes-Barre Zoning Board?
24. Does the District have plans to save the stained glass windows at Coughlin and Meyers High Schools?

Superintendent Brian Costello, Board President; Denise Thomas, Board Members Joe Caffrey, Ned Evans, and Shawn Walker and Solicitor Ray Wendolowski, responded to the various questions/statements presented by the Citizens who addressed the Board.

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**LUZERNE INTERMEDIATE UNIT**

Miss Katsock informed the Board that the next meeting of the LIU is scheduled for January 25, 2017 at 6:30 PM.

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Quinn informed the Board that the next meeting of Wilkes-Barre Area Career and Technical Center will be held on Monday, January 23, 2017 at 6:30 PM.

**CURRICULUM COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That ratification be given to the Inter-District Agreements with Hanover Area School District, Wyoming Area School District and Wyoming Valley West School District, whereby each District will provide Title I Services to resident students during the 2016-2017 school year.

**Mr. Galella moved, seconded by Miss Katsock, to adopt the report. The vote was as follows:**

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**BUDGET FINANCE /MATERIAL SUPPLIES COMMITTEE REPORT**

**Miss Katsock presented the following report and recommendations for the Board's approval:**

**A ADMINISTRATIVE**

1. That approval be given to the below listed payments:

Abmech, Inc.	Coughlin Asbestos Abatement	Capital Projects	App. No. 7	\$407,787.14
Abmech, Inc.	Coughlin Asbestos Abatement	Capital Projects	App. No. 8	\$129,025.95
TGL Engineering, Inc.	Coughlin Demolition	Capital Projects	#10	\$21,000.00
Fabcor, Inc.	GAR – Fence/Retaining Wall	Capital Projects	App. No. 10 (Final)	\$20,066.61
Apollo Group, Inc.	GAR – Fence/Retaining Wall	Capital Projects	App. No. 12	\$766.22
Apollo Group, Inc.	GAR Chiller Tower	Capital Projects	AGI-16039-WBASP	\$692.90
Environmental Abatement Assoc., Inc.	GAR Shop Area	Capital Projects	16-076-1	\$500.00
Abmech, Inc.	GAR Shop Area	Capital Projects	App. No. 1	\$ 69,750.00
Abmech, Inc.	GAR Shop Area	Capital Projects	App. No. 2 (Final)	\$7,750.00
Apollo Group, Inc.	GAR Shop Area	Capital Projects	AGI-15044-WBASP	\$904.46
Dunmore Roofing & Supply Co., Inc.	GAR Re-Roofing	Capital Projects	App. No. 1	\$41,697.00
Dunmore Roofing &	GAR Re-Roofing	Capital	App. No. 2	\$61,474.50

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Supply Co., Inc.		Projects		
Mark J. Sobeck Roof Consulting, Inc.	GAR Re-Roofing	Capital Projects	#5290	\$1,868.00
Apollo Group, Inc.	GAR Re-Roofing	Capital Projects	App. No. 3	\$3,813.77
A & E Group, JV	Kistler Addition/Renovations	Capital Projects	15-830-04	\$196,599.00
Borton Lawson Engineering, Inc.	Kistler Addition/Renovations	Capital Projects	BA15-1729-002- BLA0016	\$80,796.05
Borton Lawson Engineering, Inc.	Kistler Addition/Renovations	Capital Projects	BA15-1729-002- BLA0017	\$61,443.53
TGL Engineering, Inc.	Kistler Addition/Renovations	Capital Projects	#11	\$4,594.22
Apollo Group, Inc.	Kistler Addition/Renovations	Capital Projects	App. No. 13	\$32,391.01
Panzitta Enterprises, Inc.	Mackin Renovations	Capital Projects	App. No. 11	\$3,000.00
Apollo Group, Inc.	Meyers Walkway/Tunnel	Capital Projects	AGI-16031- WBASD	\$828.10
A & E Group, JV	New High School	Capital Projects	15-820-04	\$88,607.20
Borton Lawson Architecture	New High School	Capital Projects	BA15-1729-003- BLA0017	\$6,246.35
Borton Lawson Architecture	New High School	Capital Projects	BA15-1729-003- BLA0018	\$5,053.77
TGL Engineering, Inc.	New High School	Capital Projects	#17	\$30,000.00
WKL Architecture	New High School	Capital Projects	#19	\$88,000.00
Apollo Group, Inc.	New High School	Capital Projects	App. No. 16	\$62,397.93
Apollo Group, Inc.	New High School	Capital Projects	AGI-16045- WBASD	\$1,112.98
Borton Lawson Architecture	Solomon Athletic Complex	Capital Projects	BA16-2233-002- BLA0001	\$1,674.15
Borton Lawson Architecture	Solomon Athletic Complex	Capital Projects	BA16-2233-002- BLA0002	\$8,275.68
Apollo Group, Inc.	Solomon Athletic Complex	Capital Projects	AGI-16038- WBASD	\$878.80

2. That approval be given to exonerate the following listed property owners from the payment of school property taxes. The Pennsylvania State Veterans' Commission for Real Estate Exemption has verified with the Department of Veterans Affairs that the property owners are totally and permanently disabled as a result of service connected causes incurred during a period of war and armed conflict.

PROPERTY OWNER	ADDRESS	EFFECTIVE DATE
Evelyn E. Norton	5 Kachinko Circle Larksville, PA 18651	October 24, 2016
Jennifer L. Plotts	103 Cleveland Street Plains, PA 18705	November 4, 2016

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3. That approval be given to set the adult meal price for lunch at \$3.40. This price is the minimum allowed per PDE requirements.
4. That after having reviewed quotes that the Purchasing Agent is authorized using COSTARS State Contract #4400012320 for the following vendor for:

RATIONAL COMBINATION STEAMER/OVEN                      \$22,043.13  
MEYERS HIGH SCHOOL CAFETERIA

Rices Food Equipment and Consulting  
Dallas, PA

5. That after having reviewed bids due on November 23, 2016 that award is made to the following vendors for:

SPRING ATHLETICS SUPPLIES & EQUIPMENT                      \$18,303.24

(See details below:)

**COUGHLIN JH BASEBALL**

7301700936	10 E 3250	610 000 20 040 057 000				
BAS-BALL-000006		BASEBALLS GAME PIAA	BATTAGLIA'S	6	\$64.00	\$384.00
BAS-MISC-000009		LINE-UP CARDS GLOVER	BATTAGLIA'S	2	\$6.50	\$13.00
BAS-MISC-000010		SCOREBOOK PETERSON	BATTAGLIA'S	2	\$3.45	\$6.90
TOTAL FOR REQUISITION:		7301700936				<b>\$403.90</b>

**COUGHLIN JH SOFTBALL**

7301700937	10 E 3250	610 000 21 040 058 000				
SOF-BALL-000001		SOFTBALLS PIAA	BSN	4	\$66.97	\$267.88
SOF-MISC-000005		SCOREBOOK	PYRAMID	2	\$2.69	\$5.38
SOF-MISC-000008		LINE UP CARDS	BATTAGLIA'S	2	\$4.00	\$8.00
TOTAL FOR REQUISITION:		7301700937				<b>\$281.26</b>

**COUGHLIN TRACK**

7301700938	10 E 3250	610 000 30 080 055 000				
TRA-DISC-000002		DISCUS BLUE FLYER	M-F ATHLETIC	1	\$175.00	\$175.00
TRA-EQIP-000005		POLE TIPS	M-F ATHLETIC	10	\$14.00	\$140.00
TRA-EQIP-000006		ELASTIC CROSSBAR	M-F ATHLETIC	1	\$16.00	\$16.00
TRA-EQIP-000007		POLE UCS SPIRIT 12'/10	M-F ATHLETIC	1	\$475.00	\$475.00
TRA-EQIP-000008		NEEDLE SPIKE,3/16"	M-F ATHLETIC	7	\$8.00	\$56.00
TRA-EQIP-000009		PYRAMID SPIKES 3/16"	M-F ATHLETIC	4	\$8.00	\$32.00
TRA-EQIP-000010		PISTOL BLANKS	M-F ATHLETIC	2	\$59.00	\$118.00
TRA-EQIP-000036		MEASURE TAPE 250FT	M-F ATHLETIC	1	\$30.00	\$30.00
TRA-EQIP-000043		TAPE MEASURE 30M	M-F ATHLETIC	1	\$29.00	\$29.00

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TRA-JAV-000003	JAVELIN 50M	BSN	1	\$381.46	\$381.46
TOTAL FOR REQUISITION:		7301700938			<b>\$1,452.46</b>

**COUGHLIN BASEBALL**

7301700939	10 E 3250	610 000 30 080 057 000			
BAS-BALL-000001	BALLS ALL WEATHER	PYRAMID	4	\$36.98	\$147.92
BAS-BALL-000002	PRACTICE BALL BLEM	BATTAGLIA'S	3	\$32.00	\$96.00
BAS-BALL-000005	BALL SAFE-T-SOFT	BSN	2	\$11.46	\$22.92
BAS-BALL-000006	BASEBALLS GAME PIAA	BATTAGLIA'S	20	\$64.00	\$1,280.00
BAS-BATS-000022	FUNGO BAT MAPLE	BSN	1	\$45.93	\$45.93
BAS-NETS-000001	L-SCREEN NET	BSN	1	\$33.90	\$33.90
BAS-NETS-000008	L-SCREEN JUGS NET	BATTAGLIA'S	1	\$58.00	\$58.00
BAS-TEES-000006	TEES TANNER	BATTAGLIA'S	3	\$62.00	\$186.00
BAS-UNIF-000001	SOCKS SCARLET-COUGHLIN	BATTAGLIA'S	48	\$1.88	\$90.24
BAS-UNIF-000003	CAPS COUGHLIN	BSN	60	\$10.65	\$639.00
TOTAL FOR REQUISITION:		7301700939			<b>\$2,599.91</b>

**COUGHLIN BOYS TENNIS**

7301700940	10 E 3250	610 000 30 080 062 000			
TEN-BALL-000001	TENNIS GAME BALLS	PYRAMID	3	\$58.80	\$176.40
TOTAL FOR REQUISITION:		7301700940			<b>\$176.40</b>

**COUGHLIN BOYS  
VOLLEYBALL**

7301700941	10 E 3250	610 000 30 080 063 000			
VOL-BALL-000001	GAME BALL VOLLEYBALL	BSN	4	\$46.93	\$187.72
VOL-MISC-000001	SCOREBOOK	BSN	2	\$3.16	\$6.32
TOTAL FOR REQUISITION:		7301700941			<b>\$194.04</b>

**GAR TRACK**

7301700942	10 E 3250	610 000 30 081 055 000			
TRA-EQIP-000015	WEIGHT VEST 10LB	NB	2	NB	\$0.00
TRA-EQIP-000024	FOAM ROLLER 3FTX6IN	BSN	4	\$19.45	\$77.80
TRA-EQIP-000038	PYRAMID SPIKE 1/4	M-F ATHLETIC	3	\$8.00	\$24.00
TRA-TRAIN-000005	MEDICINE BALL 8LB	BSN	1	\$20.20	\$20.20
TRA-TRAIN-000006	MEDICINE BALL 6LB	BSN	1	\$17.15	\$17.15
TRA-TRAIN-00011	ANKLE/WRIST STRAP	NB	2	NB	\$0.00
TRA-TRAIN-00012	STEP HURDLE 6"	BSN	1	\$34.72	\$34.72
TRA-TRAIN-00013	STEP HURDLE 12"	BSN	1	\$21.90	\$21.90
TRA-TRAIN-00014	SPEED TRAP TIMER	M-F ATHLETIC	1	\$440.00	\$440.00
TRA-TRAIN-00015	SPEED TRAP CORD	M-F ATHLETIC	1	\$55.00	\$55.00

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TRA-TRAIN-00016	MYO-ROLLER	NB	1	NB	\$0.00
TOTAL FOR REQUISITION:		7301700942			<b>\$690.77</b>

**GAR BASEBALL**

7301700943	10 E 3250	610 000 30 081 057 000			
BAS-BALL-000003	BALL PRACTICE RNFC	BATTAGLIA'S	10	\$30.00	\$300.00
BAS-BALL-000006	BASEBALLS GAME PIAA	BATTAGLIA'S	20	\$64.00	\$1,280.00
BAS-BATS-000012	BAT LOUISVILLE PRIME 32"	BATTAGLIA'S	1	\$248.00	\$248.00
BAS-BATS-000013	BAT LOUISVILLE PRIME 33"	BATTAGLIA'S	1	\$248.00	\$248.00
BAS-EQIP-000005	GLOVE CATCHERS RAWL PRO	PYRAMID	1	\$188.00	\$188.00
BAS-EQUIP-00002	GLOVER BUTTER	BATTAGLIA'S	1	\$11.00	\$11.00
BAS-EQUIP-00003	TOTE	BSN	1	\$16.48	\$16.48
BAS-GLOV-000001	FIRST BASE GLOVE	PYRAMID	1	\$188.00	\$188.00
BAS-MISC-000002	LINE UP CARDS	BATTAGLIA'S	2	\$4.00	\$8.00
BAS-MISC-000004	GLOVER INSERT	BSN	1	\$12.24	\$12.24
BAS-TEES-000005	TEE ADAPTOR	BSN	2	\$7.16	\$14.32
TOTAL FOR REQUISITION:		7301700943			<b>\$2,514.04</b>

**MEYERS TRACK**

7301700944	10 E 3250	610 000 30 082 055 000			
TRA-DISC-000003	DISCUS 1KG WOMENS	M-F ATHLETIC	1	\$28.00	\$28.00
TRA-EQIP-000006	ELASTIC CROSSBAR	M-F ATHLETIC	3	\$16.00	\$48.00
TRA-EQIP-000030	TAPE MEASURE 200FT	BSN	1	\$9.39	\$9.39
TRA-EQIP-000035	MEASURE TAPE 165FT	BSN	1	\$7.17	\$7.17
TRA-EQIP-000037	CHRISTMAS TREE SPIKE	M-F ATHLETIC	3	\$20.00	\$60.00
TRA-EQIP-000038	PYRAMID SPIKE 1/4	M-F ATHLETIC	6	\$8.00	\$48.00
TRA-EQIP-000039	SPIKE 1/4 NEEDLE	M-F ATHLETIC	8	\$8.00	\$64.00
TRA-EQIP-000040	SPIKES 3/8 NEEDLE	M-F ATHLETIC	6	\$8.00	\$48.00
TRA-EQIP-000042	SPIKE WRENCH	M-F ATHLETIC	3	\$14.00	\$42.00
TRA-EQIP-000044	TAPE MEASURE 50FT CLOS	M-F ATHLETIC	1	\$10.00	\$10.00
TRA-EQIP-000045	SPIKES 1/2" BAG/100	BSN	2	\$8.19	\$16.38
TRA-HURD-000003	SMART HURDLE	M-F ATHLETIC	3	\$68.00	\$204.00
TRA-JAV-0000003	JAVELIN 50M	BSN	1	\$381.46	\$381.46
TRA-POLE-000001	POLE SKYPOLE	M-F ATHLETIC	1	\$465.00	\$465.00
TRA-SHOT-000002	INDOOR SHOT4K	BSN	1	\$59.23	\$59.23
TRA-SHOT-000003	INDOOR SHOT 12LB	BSN	1	\$70.62	\$70.62
TRA-SHOT-000004	SHOT 4KG	BSN	1	\$8.14	\$8.14
TRA-SHOT-000007	SHOT 12LB	BSN	1	\$11.05	\$11.05
TOTAL FOR REQUISITION:		7301700944			<b>\$1,580.44</b>

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**MEYERS BASEBALL**

7301700945	10 E 3250	610 000 30 082 057 000				
BAS-BALL-000006		BASEBALLS GAME PIAA	BATTAGLIA'S	20	\$64.00	\$1,280.00
BAS-BATS-000010		BAT EASTON SPEED WHT 32"	BATTAGLIA'S	1	\$260.00	\$260.00
BAS-BATS-000011		BAT EASTON SPEED WHT 33"	BATTAGLIA'S	1	\$240.00	\$240.00
TOTAL FOR REQUISITION:		7301700945				<b>\$1,780.00</b>

**COUGHLIN SOFTBALL**

7301700946	10 E 3250	610 000 31 080 058 000				
SOF-BALL-000001		SOFTBALLS PIAA	BSN	3	\$66.97	\$200.91
SOF-BALL-000003		SOFTIE BALLS JUGS	BATTAGLIA'S	2	\$48.00	\$96.00
SOF-BALL-000004		WHIFFLE BALLS 12"	BSN	1	\$6.72	\$6.72
SOF-NETS-000001		HITTING NET	BATTAGLIA'S	1	\$120.00	\$120.00
TOTAL FOR REQUISITION:		7301700946				<b>\$423.63</b>

**GAR SOFTBALL**

7301700947	10 E 3250	610 000 31 081 058 000				
SOF-BALL-000001		SOFTBALLS PIAA	BSN	3	\$66.97	\$200.91
SOF-MISC-000005		SCOREBOOK	PYRAMID	2	\$2.69	\$5.38
TOTAL FOR REQUISITION:		7301700947				<b>\$206.29</b>

**MEYERS SOFTBALL**

7301700948	10 E 3250	610 000 31 082 058 000				
SOF-BALL-000001		SOFTBALLS PIAA	BSN	15	\$66.97	\$1,004.55
SOF-BALL-000007		WHIFFLE BALLS GOLFBALL	PYRAMID	2	\$2.28	\$4.56
SOF-EQIP-000004		EQUIPMENT BAG	BATTAGLIA'S	2	\$39.00	\$78.00
SOF-EQUIP-000009		THROAT PROTECTOR	BSN	2	\$2.04	\$4.08
SOF-MISC-000008		LINE UP CARDS	BATTAGLIA'S	4	\$4.00	\$16.00
SOF-MISC-000009		GLOVER SCORE SHEETS	BSN	1	\$12.24	\$12.24
SOF-NETS-000004		REPLACEMENT POLES FOR NET	BSN	2	\$87.49	\$174.98
SOF-NETS-000005		BOWNET REPLAC BAG	BATTAGLIA'S	3	\$39.00	\$117.00
SOF-TEES-000004		TRAVEL TEE TOP	BSN	6	\$5.14	\$30.84
SOF-TEES-000005		TANNER TEE	BATTAGLIA'S	2	\$62.00	\$124.00
SOF-UNIF-000001		SOCKS NAVY KNEE HIGH	BATTAGLIA'S	24	\$1.35	\$32.40
SOF-UNIFM-000003		SOCKS MEYERS GOLD	BATTAGLIA'S	24	\$2.60	\$62.40
TOTAL FOR REQUISITION:		7301700948				<b>\$1,661.05</b>

**MEYERS TRACK**

7301700949	10 E 3250	615 000 30 082 055 000				
TRA-UNIFM-000001		MENS SHORT 5"	BSN	6	\$19.00	\$114.00

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TRA-UNIFM-00005	MENS SINGLET MEYERS	BSN	6	\$32.00	\$192.00
TOTAL FOR REQUISITION:		7301700949			<b>\$306.00</b>

**MEYERS TRACK**

7301700950	10 E 3250	615 000 31 082 055 000			
TRA-UNIFM-00003	WOMENS SHORT 4"	BSN	3	\$19.00	\$57.00
TRA-UNIFM-00006	WOMENS SINGLET MEYERS	BSN	3	\$32.00	\$96.00
TOTAL FOR REQUISITION:		7301700950			<b>\$153.00</b>

**COUGHLIN JH BASEBALL**

7301700951	10 E 3250	615 000 20 040 057 000			
BAS-UNIF-000001	SOCKS SCARLET-COUGHLIN	BATTAGLIA'S	40	\$1.88	\$75.20
BAS-UNIF-000016	T-SHIRT RUSSELL COUGH JH	BATTAGLIA'S	50	\$3.95	\$197.50
BAS-UNIF-000017	CAPS COUGHLIN JH RED	BSN	50	\$10.64	\$532.00
TOTAL FOR REQUISITION:		7301700951			<b>\$804.70</b>

**MEYERS JH BASEBALL**

7301700952	10 E 3250	615 000 20 082 057 000			
BAS-UNIF-000011	BELTS MEYERS GOLD	BATTAGLIA'S	18	\$1.60	\$28.80
BAS-UNIFM-00005	CAPS MEYERS JH GOLD/ROY	BSN	30	\$10.79	\$323.70
TOTAL FOR REQUISITION:		7301700952			<b>\$352.50</b>

**GAR BASEBALL**

7301700953	10 E 3250	615 000 30 081 057 000			
BAS-UNIF-000004	CAPS-G.A.R.	BATTAGLIA'S	30	\$14.89	\$446.70
BAS-UNIF-000005	CAPS-G.A.R. JH	BSN	34	\$11.89	\$404.26
BAS-UNIF-000007	SOCKS-GAR NAVY	BATTAGLIA'S	40	\$1.88	\$75.20
BAS-UNIF-000009	BELTS GAR	BATTAGLIA'S	24	\$1.60	\$38.40
TOTAL FOR REQUISITION:		7301700953			<b>\$964.56</b>

**MEYERS BASEBALL**

7301700954	10 E 3250	615 000 30 082 057 000			
BAS-UNIFM-00004	BELTS MEYERS ROYAL	BATTAGLIA'S	12	\$1.60	\$19.20
BAS-UNIFM-00007	CAPS MEYERS VARS ROYAL	BATTAGLIA'S	30	\$12.45	\$373.50
BAS-UNIFM-00008	SOCKS ROYAL MEYERS	BATTAGLIA'S	36	\$1.88	\$67.68
TOTAL FOR REQUISITION:		7301700954			<b>\$460.38</b>

**COUGHLIN JH SOFTBALL**

7301700955	10 E 3250	615 000 21 040 058 000			
SOF-UNIF-000003	SOCKS RED COUGH JH	BATTAGLIA'S	30	\$1.35	\$40.50
TOTAL FOR REQUISITION:		7301700955			<b>\$40.50</b>

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**COUGHLIN SOFTBALL**

7301700956	10 E 3250	615 000 31 080 058 000				
SOF-UNIF-000001		SOCKS NAVY KNEE HIGH	BATTAGLIA'S	30	\$1.35	\$40.50
TOTAL FOR REQUISITION:						<b>\$40.50</b>

**GAR SOFTBALL**

7301700957	10 E 3250	615 000 31 081 058 000				
SOF-UNIF-000004		T-SHIRTS GAR WHITE	BATTAGLIA'S	24	\$6.50	\$156.00
SOF-UNIF-000005		MOCK TSHIRT GAR	BATTAGLIA'S	24	\$9.15	\$219.60
TOTAL FOR REQUISITION:						<b>\$375.60</b>

**MEYERS SOFTBALL**

7301700958	10 E 3250	615 000 31 082 058 000				
SOF-UNIFM-000008		PANTS NAVY MEYERS	BSN	4	\$28.95	\$115.80
TOTAL FOR REQUISITION:						<b>\$115.80</b>

**COUGHLIN BOYS TENNIS**

7301700959	10 E 3250	615 000 30 080 062 000				
TEN-UNIF-000001		HATS-COUGHLIN	BSN	12	\$12.29	\$147.48
TOTAL FOR REQUISITION:						<b>\$147.48</b>

**COUGHLIN LACROSS**

7301700960	10 E 3250	610 000 31 080 074 000				
LAC-BALL-000001		GAME BALLS	BATTAGLIA'S	36	\$15.65	\$563.40
LAC-MISC-000001		SCOREBOOK	BSN	1	\$6.18	\$6.18
LAC-MISC-000002		CAPTAIN ARM BANDS RED	PYRAMID	4	\$1.69	\$6.76
LAC-MISC-000003		CAPTAIN ARM BANDS BLUE	PYRAMID	1	\$1.69	\$1.69
TOTAL FOR REQUISITION:						<b>\$578.03</b>

GRAND TOTAL FOR REPORT: **\$18,303.24**

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**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal AP Checks #1584-1600 and Federal Wire transfer #201600329 and 201600420 and Chapter I AP checks #1639-1664 and Chapter I Wire Transfers #201600332-201600343 and 201600409-201600419 were drawn for payment since the last regular meeting of the Board of Education held on November 17, 2016 be approved.

- C.** That payment be approved for the following General Fund Wire Transfers #201610462-201610486 from November 1, 2016 through December 31, 2016 and General Fund checks, #44122-44295 and Food Service Checks #2843-2869 which were drawn for payment since the last regular meeting of the Board of Education held on November 17, 2016.
- D.** That the checks listed on the following pages #44296 to 44512 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Board Secretary, Thomas F. Telesz, noted that a Board Meeting was not held in December, 2016 and the payments listed are for a two-month period for all work that has been completed.

**Miss Katsock moved, seconded by Mr. Galella, to adopt the report.** The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**1 Nay:** Katsock: A #1

Miss Katsock stated that as she mentioned a few months ago there will be a brief "State of the District Address" and requested that Board Secretary/Business Manager, Thomas F. Telesz, present a report for the Board and Citizens in attendance.

At this time, Superintendent Costello, presented a report on how the District expenditures are allocated.

Business Manager/Board Secretary, Thomas F. Telesz, presented a year to date Budget versus actual figures report.

There was no **ATHLETIC COMMITTEE REPORT**

**SAFETY AND SECURITY COMMITTEE REPORT**

Mr. Evans informed the Board that the Safety and Security Committee will meet on Wednesday, January 11, 2017 at 9:00 AM in the Board Room of the Administration Building.

**CONTRACTED SERVICES COMMITTEE REPORT**

**Mr. Geiger presented the following report and recommendations for the Board's approval:**

1. That approval be given to renew the Flood Insurance coverage on District properties with Selective Insurance, effective February 13, 2017 at a cost of \$9,127 per location. Three (3) District properties are included in this coverage.
  
2. That ratification be given to the change order requests of Ambech, Inc. in respect to the Coughlin Asbestos Abatement Project.
  - a. Deduct Thermal Piping insulation (\$29,348.00)
  - b. Add for Additional Plaster Removal \$ 4,091.25
  - c. Add for Additional Pipe fitting insulation (pipe hangers) \$ 485.00

(\$24,771.75)
  
3. That approval be given to enter into an agreement with Borton-Lawson Architecture, Inc., 613 Baltimore Drive, Suite 300, Wilkes-Barre, PA 18702 to provide studies of three additional site locations for the construction of a new high school at a cost not to exceed \$51,000.

Attorney Wendolowski noted that Item #3 would be subject to review of a written contract by the Solicitor, Superintendent and Construction Manager in order to have an opportunity to review the document, approve and recommend that the President sign the contract.

In regard to item #3, Vice President Katsock asked if the studies will be monitored and how often reports will be provided to the Board in regard to the property studies. Miss Katsock also noted that the Board was told that if a site being considered is not feasible, the study on that site will be stopped and the Board will be notified immediately. Vice President Katsock noted that she is stating on record that she (Miss Katsock) is concerned about the money that has been spent and this District cannot continue to be an open cash register. Miss Katsock also thanked the Superintendent, Business Manager and Construction Manager for working diligently to reduce the costs of the studies for the three additional sites.

Gary Salijko, Construction Manager informed the Board that the Design Team would like to meet with some members of the Board and the Superintendent every two weeks to provide an update on the locations being studied.

**Mr. Geiger moved, seconded by Mr. Galella,** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**TRANSPORTATION COMMITTEE REPORT**

Mr. Quinn, Chairperson of the Transportation Committee noted that there would be a Transportation Committee Meeting in the near future.

There was no **BUILDING MAINTENANCE COMMITTEE REPORT**

**POLICY COMMITTEE REPORT**

**Mr. Caffrey presented the following report and recommendations for the Board's approval:**

**A. Policies**

That the following 000 Local Board Procedures be adopted:

- 000 Board Policy/Procedure/Administrative Regulations
- 001 Name and Classification
- 002 Authority and Powers
- 003 Functions
- 004 Membership
- 005 Organization
- 006 Meetings
- 006.1 Attendance at Meetings Via Electronic Communications
- 007 Policy Manual Access
- 011 Principles for Governance and Leadership

**Mr. Caffrey moved, seconded by Rev. Walker,** to adopt the report. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

There was no **PATHWAY/NEW CONSTRUCTION REPORT**

**Personnel Committee Report**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

The Personnel Committee respectfully makes the following report and recommendations:

All appointments are made pending receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

**B. Professionals**

1. The following members of the professional staff, having made claim for an incentive raise under the WBAEA Agreement and having produced official transcripts listing the graduate credits earned, be granted the following effective December 13, 2016:

BACHELORS +15  
Samantha Kishbach  
Jessica DeAngelo

MASTERS +27  
Danielle Castanaro  
Marsha Hanson  
Kelley Campas

BACHELORS +30  
Mary Tranguch  
Kristen Pstrak

MASTERS +36  
Lauren Gavlick  
Wendy Anderson  
Stacy Chronowski  
Matthew Mill  
John Allen

BACHELORS +39  
Samantha Page  
Thomas Leighton

MASTERS +9  
Gerald McGroarty  
Megan Sweeney  
Wendy Lubey  
Keli Shanahan  
Michelle Gorey

MASTERS +45  
Leslie Parry

MASTERS +18  
Frank Hanson  
Elise Mosca  
Joanne Kelly  
Jessica Speicher

MASTERS +54  
Desiree Phillips  
Brenda Banazek  
James Costello  
Judy Hislop

2. That the resignation of **Robert J. Havard Jr.** be accepted effective November 20, 2016.
3. That the retirement of **Mary Kucewicz** be accepted with regret effective the last day of the first semester of the 2016-17 school year.
4. That **Kristen Brisk's** request for unpaid leave effective December 9, 2016 through the end of the 2016-17 school year.
5. That **Jessica Stork's** request for a sabbatical for the second semester of the 2016-17 school year be approved.

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6. That **Amy Basham's** request for a sabbatical for the second semester of the 2016-17 school year be approved.
7. That **Kim Klinges'** request for a sabbatical for the second semester of the 2016-17 school year be approved.
8. That **Mark Belles** be appointed a long term substitute secondary math teacher for the second semester of the 2016-17 school year.
9. That **Veronica Tobin**, who will reach her 90<sup>th</sup> day in one position on January 17, 2017, be appointed a long term elementary long term substitute teacher effective August 21, 2016 through the end of the 2016-17 school year.
10. That **Alissa Lukasavage** be appointed a long term secondary English education substitute teacher for the second semester of the 2016-17 school year.
11. That **Kyle Paul** be appointed a long term special education substitute teacher for the second semester of the 2016-17 school year.
12. That **Megan Hughes** be appointed a long term special education substitute teacher for the second semester of the 2016-17 school year.
13. That **Courtney Thomas** be appointed a long term special education substitute teacher beginning the second semester of the 2016-2017 school year until further notice.
14. That **Ashley Altavilla** be appointed an elementary education long term substitute teacher for the second semester of the 2016-17 school year.

**C. Secretaries and Teachers' Associates**

1. That **LaVerne O'Boyle's** retirement be accepted with regret effective March 5, 2017.
2. That **Karen Fabian's** retirement be accepted with regret effective December 2, 2016.
3. That **Paula Bianchino's** resignation be accepted with regret effective January 3, 2017.
4. That **Tara Konycki** be terminated due to job abandonment effective November 14, 2016.
5. That **Deneen Sarnick** be appointed a Confidential Secretary (Payroll) at a salary of \$40,849.00 effective September 1, 2016.
6. That the Transportation Office Additional Duties Memorandum of Understanding between the Wilkes-Barre Area Board of School Directors and Wilkes-Barre Area Secretary & Associates Association be approved. See attachment A.

**D. Crossing Guards**

1. That **Joseph Parada** be appointed a Permanent Crossing Guard effective December 5, 2016.
2. That **Lefagous White** be appointed a Permanent Crossing Guard effective December 5, 2016.

**E. Athletics**

1. That the resignation of **Vito Pasone** as G.A.R.'s Varsity Baseball Coach be accepted with regret effective November 21, 2016.
2. That the resignation of **William Kane** as Coughlin's Junior High Track and Field Head Coach be accepted with regret.
3. That the resignation of **Erin Spellman** as Coughlin's Varsity Assistant Swim Coach be accepted with regret.
4. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Coughlin	Swimming	Varsity Assistant Coach	<b>Kathleen Snee</b>
Coughlin	Swimming	Volunteer Assistant Coach	<b>Erin Spellman</b>

**ADDENDUM**

**A. Act 93**

1. That **Aidan McKenna** be appointed as an elementary assistant principal at a salary of \$77,000 effective January 3, 2017.
2. That **Justin Correll** be appointed as an elementary assistant principal at a salary of \$80,000 effective January 3, 2017.
3. That **Melissa Myers** be appointed as a secondary assistant principal at a salary of \$89,000 effective January 3, 2017.

**A. Act 93**

1. That **Patrick Patte** be appointed as a Director of Transportation effective January 3, 2017.

**Dr. Susek moved, seconded by Miss Katsock**, to adopt the report. The vote was as follows:  
**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

Mr. Quinn thanked Superintendent Costello and Frank Castano, HR Director in regard to the salaries they have saved the District in regard to Payroll Supervisor and Director of Transportation, noting that the Director of Transportation is a nonpaid position.

Mr. Galella presented Resolution No. 1

**RESOLUTION**

WHEREAS, the recent death of **JONEL HARDY** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she served as an Elementary Secretary for Wilkes-Barre Area School District; and

WHEREAS, her passing on December 7, 2016 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her husband, Donald; sons, Tyler and Wyatt; and to her entire family.

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Mr. Galella moved to adopt the Resolution by Acclamation.

**All In Favor:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

Mr. Caffrey presented resolution No. 2

**RESOLUTION**

WHEREAS, the recent death of **IRENE COBURN** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she is the mother of Barbara Davis, Production, Print and Postal Services Coordinator for Wilkes-Barre Area School District; and

WHEREAS, her passing on December 6, 2016 will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her daughter, Barbara; son, Robert; and to her entire family.

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Mr. Caffrey moved to adopt the Resolution by Acclamation.

**All In Favor:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

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**New Business**

**Mr. Galella moved, seconded by Mr. Caffrey,** to request that the Superintendent investigate sources to provide information in the classrooms on a scheduled basis to students in regard to the effects of drug use and the current drug epidemic. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**Solicitors Report**

Attorney Wendolowski requested the following motions:

**Miss Katsock moved, seconded by Dr. Susek,** to authorize the termination for convenience of the portion of the asbestos abatement contract with Ambech for Coughlin High School annex and to release the Ambech performance bond for that portion of that contract in pursuant to terms of the contract entered into between Ambech and the Wilkes-Barre Area School District. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**Mr. Galella moved, seconded by Miss Katsock,** to authorize the Solicitor to take all necessary steps required for the proposed private sale of fifteen acres of the Empire Street Property to the Mt. Zion Baptist Church at a proposed purchase price of \$20,000 per acre. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**Miss Katsock moved, seconded by Mr. Galella,** to approve the Settlement and Release Agreement in regard to a Special Education case between the Wilkes-Barre Area School District and parent ML, and student TL. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**Mr. Caffrey moved, seconded by Dr. Susek,** to approve the Settlement and Release Agreement in regard to a Special Education case between the Wilkes-Barre Area School District and parent ML, and student AL. The vote was as follows:

**9 Ayes:** Caffrey, Evans, Galella, Geiger, Katsock, Quinn, Susek, Walker, Thomas

**Board Secretary Report**

Thomas F. Telesz, Board Secretary/Business Manager announced the following Meeting schedule.

**FEBRUARY**

**Committee Meeting**

Monday, February 13, 2017

4:30 PM

**Regular Board Meeting**

Monday, February 13, 2017

6:00 PM

Meetings to be held in the Board Room – Administration Building

Dr. Susek moved to adjourn.

**President Thomas** adjourned the Meeting at 7:55 PM