

Summary of Minutes  
Special Board Meeting  
September 24, 2013

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**President, John R. Quinn** called the meeting to order at 6:05 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

9 MEMBERS PRESENT: Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

President Quinn stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Special Board Meeting/General Purposes of September 24, 2013.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

Unfinished Business

Attorney Wendolowski informed the Board that there were two items to discuss, both related to the same subject.

Attorney Wendolowski stated that the first item is related to the teacher's contract that was ratified at the last Board Meeting of September 9, 2013. Attorney Wendolowski noted that there was some language in Paragraph 20, on page 24, in the contract regarding the Patient Protection /Affordable Care Act and the Cadillac Tax/Excise Tax. Attorney Wendolowski requested a motion from the Board to modify the language in the teacher's contract.

**Miss Katsock motioned, seconded by Ms. Evans,** to modify the teachers agreement and delete paragraph 20 (twenty), listed on page 24 (twenty-four). The vote was as follows:

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

Attorney Wendolowski stated that the District and the teachers have negotiated a Memorandum of Understanding with regard to the Cadillac Tax and requests that the Board approve the Memorandum of Understanding pertaining to the Cadillac Tax.

**Miss Katsock motioned, seconded by Ms. Evans,** to approve the Memorandum of Understanding pertaining to the Cadillac Tax. The vote was as follows:

**6 Ayes:** Elmy, Galella, Katsock, Latinski, Walker, Quinn

**3 Nays:** Evans, Susek, Toole

There were no Communication from Superintendent

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**Communications from Citizens**

Sam Troy, Wilkes-Barre, PA

Mr. Troy informed the Board he was not able to stay at the Board Meeting of September 9, 2013 and requested extra time to address the Board at this Special Meeting of September 24, 2013.

There was not a motion to grant Mr. Troy additional time to address the Board.

Mr. Troy addressed the Board in regard to the appointment of Brain Leighton as Home & School Visitor for the Wilkes-Barre Area School District. Mr. Troy expressed to the Board that it was his opinion that Mr. Leighton should not have been appointed to the position of Home & School Visitor at a salary of \$44,000 per year and noted that he believed he was appointed over two (2) other applicants who were more qualified.

Mr. Troy also addressed the Board in regard to Executive Sessions. Mr. Troy stated that he is going to contact the Pennsylvania School Board Association to determine what the guidelines are for Executive Sessions. Mr. Troy further stated that he was informed by a former School Board Member that the Board goes beyond the parameter as to what is permitted to be discussed in Executive Sessions.

Mrs. Toole responded to Mr. Troy that she has always sought the legal opinion of Attorney Wendolowski if there is a question as to whether or not subjects being discussed in Executive Session are allowed to be discussed.

Mr. Troy asked if the Board reviews the bills presented for payment in the Budget Finance Report.

In response to Mr. Troy's question regarding the Board reviewing bills submitted for payment, Miss Katsock informed Mr. Troy that Items C & D listed for Board approval at the September 9, 2013 Regular Board Meeting were not approved by the Board. Miss Katsock further stated that those same bills are listed under Items C & D on the Budget Finance Committee Report of this Special Board Meeting/General Purposes of September 24, 2013.

**CURRICULUM COMMITTEE REPORT**

**Mr. Latinski presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into a Services Agreement with Step By Step Learning, LLC, with offices in Whitehall, Lehigh County, PA to provide a Response to Intervention professional development model that requires that this District's teachers and Administrators participate. A complete copy of the agreement, with an addendum thereto (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this Resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Latinski moved, seconded by Mr. Galella,** to adopt the report. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Latinski, Susek, Toole, Walker, Quinn

**1 Nay:** Katsock

**BUDGET FINANCE COMMITTEE REPORT**

**Mr. Elmy presented the following report and recommendations for the Board's approval:**

1. That approval be given to renew membership with the Pennsylvania League of Urban Schools, P.O. Box 52, New Hope, PA for the 2013-2014 school year at a cost of \$4,500.00.
- C. That payment be approved for the following General Fund wire transfers #2013-2033 and checks #32534-32567 and Food Service checks #2261-2272 which were drawn for payment since the last regular meeting of the Board of Education held on August 12, 2013.
- D. That the checks listed on the following pages # 32568-32775 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Mr. Elmy moved, seconded by Ms. Evans, to adopt the report. The vote was as follows:**

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**2 Nays:** Katsock, Toole - Items C & D

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That approval be given to award a contract to Grace Industries, Inc., 7171 Airport Road, Bath, PA to improve an area adjacent to the G.A.R. Multi-Purpose Athletic Field by replacing the natural grass with synthetic turf, at a cost of \$14,060.00.
2. That approval be given to engage the services of IntegraOne, 7248 Tilghman Street, Suite 120, Allentown, PA to assist the District in the return of leased equipment, to include the packing and shipping of said equipment at the termination of the lease with HP Financial Services, at their quoted cost of \$12,870.00.

**Dr. Susek moved, seconded by Ms. Evans, to adopt the report.**

Following discussion it was decided to Table Item #1.

**Dr. Susek moved, seconded by Ms. Evans, to amend his original motion to table Item #1 and to adopt the remainder of the report. The vote was as follows:**

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

**B. CLASSIFIED**

Secretarial

1. That **Betsy Froelick** be appointed a Grade II Secretary at a salary in accordance with the Collective Bargaining Agreement effective, September 27, 2013.

Para Professional

1. That **Janice Dimirco** be appointed a Para Professional at an hourly rate in accordance with the Collective Bargaining Agreement effective, September 27, 2013.
2. That **Lori Williamson** be appointed a Para Professional at an hourly rate in accordance with the Collective Bargaining Agreement effective, September 27, 2013.

Teacher Associate

1. That **Shantel Grohowski** be appointed as a 20 hour per week Teacher Associate at an hourly rate in accordance with the Collective Bargaining Agreement effective, September 27, 2013.
2. That **Valerie Rostkowski** be appointed as a 20 hour per week Teacher Associate at an hourly rate in accordance with the Collective Bargaining Agreement effective, September 27, 2013.

**C. ATHLETICS**

1. The following appointments are made for the sport season and will be continued on a season to season basis unless the post is declared vacant by the Board of School Directors.

Coughlin	Jr. High Boys Basketball	Asst. Coach	<b>Joseph Rodzinak Jr.</b>
Coughlin	Girls Varsity Soccer	Asst. Coach	<b>Desiree Boris</b>
Coughlin Jr. High	Girls Soccer	Asst. Coach	<b>Nancy Yankowski</b>
G.A.R.	Jr. High Boys Basketball	Asst. Coach	<b>Joseph Jasulevicz</b>
G.A.R.	Jr. High Boys Basketball	Asst. Coach	<b>James Lavan</b>
G.A.R.	Volleyball	Vol. Coach	<b>Denise Raday</b>

**Dr. Susek moved, seconded by Miss Katsock, to adopt the report. The vote was as follows:**

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

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**New Business**

Miss Katsock informed the Board that she was contacted by the Pennsylvania Scholl Board Association and notified that they changed the way they vote for President Elect, Vice President, Treasurer and At Large Representative. Miss Katsock noted that Board Members are now asked to vote in public for these individuals.

**Miss Katsock motioned, seconded by Ms. Evans,** to vote for the following offices in public: President Elect, Vice President, Treasurer and At Large Representative. The vote was as follows:  
**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**Miss Katsock motioned, seconded by Mrs. Toole,** to vote for Otto W. Voit III as Treasurer. The vote was as follows:  
**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**Miss Katsock motioned seconded by Ms. Evans,** to vote for Mark B Miller as President Elect. The vote was as follows:  
**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**Miss Katsock motioned seconded by Ms. Evans,** to vote for Charles H. Ballard as Vice President. The vote was as follows:  
**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**Miss Katsock motioned seconded by Ms. Evans,** to vote for Robert M. Schwartz as At Large Representative. The vote was as follows:  
**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**Report of Solicitor**

Attorney Wendolowski requested that the Board entertain a motion to approve the Settlement Agreement and Memorandum of Understanding between the Wilkes-Barre Area ESP and the Wilkes-Barre Area School District to resolve two (2) unfair Labor Practice Charges (PERA-C 12-118-E) and (PERA-C-12-279-E).

**Miss Evans motioned, seconded by Mr. Elmy,** to approve the Settlement Agreement and Memorandum of Understanding between the Wilkes-Barre Area ESP and the Wilkes-Barre Area School District to resolve two (2) unfair Labor Practice Charges (PERA-C 12-118-E) and (PERA-C-12-279-E). The vote was as follows:  
**8 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Walker, Quinn  
**1 Nay:** Toole

Attorney Wendolowski requested that the Board entertain a motion to approve a Last Chance Agreement with an employee (ST).

**Miss Katsock moved, seconded by Ms. Evans,** to approve a Last Chance Agreement with an employee (ST). The vote was as follows:  
**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

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**Report of Secretary**

Leonard Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

**October – 2013**

**Committee Meeting**

Monday, October 7, 2013 – 5:30 PM

**Regular Board Meeting**

Monday October 7, 2013 – 7:00 PM

**Ms. Evans moved** to adjourn the Meeting.

**President Quinn** adjourned the Meeting at 6:30 PM.