

MINUTES
REGULAR BOARD MEETING - SEPTEMBER 1, 2022

Board President Joseph A. Caffrey called the meeting to order at 5:35 p.m.

Superintendent Costello led the Pledge of Allegiance.

President Caffrey introduced District Magistrate Michael G. Dotzel to administer the Oath of Office to Warren F. Faust as he fulfills the term of the late John R. Quinn.

Board Secretary, Thomas F. Telesz called the roll.

6 Members Present: Breese, Faust, Susek, Thomas, Walker (via Zoom),
Caffrey

3 Members Absent: Atherton, Evans, Harris

President Caffrey - The chair wishes to announce the Board held an Executive Session meeting via Zoom on Monday, August 15, 2022 from 2:36 pm to 2:39 pm. The Superintendent then held an informational session from 2:39 pm to 2:46 pm. The Executive Session then continued from 2:46 pm to 4:30 pm. The subjects discussed during this executive session related solely to personnel matters.

The Board also held an Executive Session prior to the Regular Board Meeting of September 1, 2022. The subjects discussed in the Executive Session related solely to matters of employee relations, labor negotiations, and/or threatened or actual litigation.

Motion to approve the meeting minutes from May 26, 2022 and June 29, 2022 and dispense with the reading of those minutes.

Motion by Denise Thomas seconded by Dr. Susek.

6 Ayes: Breese, Faust, Susek, Thomas, Walker, Caffrey

SUPERINTENDENT REPORT

Dr. Costello introduced Mr. Nolan to present information to the Board.

Mr. Nolan stated they are very excited about the new stadium and invited the Board to attend the first home Girls and Boys Soccer games at the new field on Tuesday. The first 100 students that go through the gate will receive a complimentary t-shirt from the soccer booster club. He also presented a t-shirt to the Board members. On behalf of the soccer team, booster club and parents we thank you very much.

APOLLO REPORT/FACILITIES MANAGEMENT REPORT

Mr. Krzywicki - Stadium - We did receive a temporary occupancy permit for the stadium today. For the month of September we will only be using the visitor side bleachers except for football games. There is still a lot of work going on the home side of the bleachers. **Meyers High School** – We have continued to perform building security checks and cut grass, trimmed shrubs/trees and picked up litter. **Dan Flood Elementary** – The exterior stairs and sidewalks have been replaced along North Washington Street, repaired exterior rails near the loading dock, completed summer cleaning, continued lawn and field maintenance and

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trimmed trees in the public tree lawns. **Heights-Murray Elementary** – Installed temporary protection @ 4 broken windows and ordered replacement glass, trimmed trees in public tree lawns, completed summer cleaning, replacement of the concrete slab at entrance nears modular is scheduled for next week. The switchgear replacement has been completed. **Solomon/Plains Complex** – Continued pothole patching, roof replacement, paving in (3) areas facing Abbott Street, lawn & field maintenance, summer cleaning, finishing gym floor and cut trees along rear property line of Abbott Street neighbors. The Roofing Contractor has completed installation of roof insulation and membrane roofing. **Dodson Elementary** – Completed painting of classrooms, summer cleaning. **GAR Middle School** – Continued preparation of bid documents for partial roof replacement; completed temporary roof patching in area above the main entrance, continued lawn maintenance, trimming and mulching, completed finishing gym floor, completed summer cleaning, **Kistler Elementary** – Continued lawn maintenance and trimming trees & shrubs, completed pothole patching, completed summer cleaning. **Mackin Elementary** – Completed sidewalk replacement along Hillard Street, completed fence repairs, summer cleaning and finishing gym floor. **WBA High School** – traffic signals at Abbott Street will not be activated until the analysis of the recent traffic study has been complete. The Building Shell contractor, the HVAC contractor, the Sitework contractor and Landscaping contractor are continuing to address their punch list items. Continued lawn & field maintenance, and installation of bulletin boards, completed installation of mirrors for the Fitness Center, completed finishing the gym floor **Stadium Project** – the contractor has completed installation of track, bleachers, sidewalks, curbs, fencing, topsoil, and construction of main electrical room, continued with installation of ticket booths and commenced construction of the field house.

Denise Thomas – Is it possible to put drop ceilings in the classrooms at Dodson to cut electrical costs?

Dr. Costello – It will be looked into.

OLD BUSINESS – No Report

COMMUNICATIONS FROM CITIZENS

Mike Malloy – The boys will be having a cancer awareness soccer game on October 1st. We have contacted the girls soccer team and field hockey team to be included in raising cancer awareness. We will be selling t-shirts representing cancer awareness. The various colors represent the different ribbons that will be represented. We are asking for the Board approval to go forward with this project by hosting games on October 1st.

Dr. Costello – On September 30th we will be hosting Wolfpack Day and it will also be the official opening of the Stadium. We will meet regarding the logistics of this project.

Lynn Corcoran – I am representing the Girls Field Hockey and Boys Soccer. Is it possible for the Field Hockey team and Boys Soccer team to use the HUDL system?

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Dr. Costello – We subscribe to HUDL so sport teams can use it scout each other. There is also a part of HUDL that allows you to highlight certain players to send off to college coaches to review. Each sport requires an additional fee to utilize.

Sam Troy, Wilkes-Barre, PA – Requested additional public comment at meetings. He also questioned payments still being made to the contractors regarding the construction of the new high school. Asked the Board as a concerned citizen and tax payer to consider a 30 day extension on payment for property taxes.

LUZERNE INTERMEDIATE UNIT #18

Ms. Thomas – The next meeting will be held on Wednesday, September 28, 2022 at 6:30 p.m. at the LIU, Tioga Ave., Kingston.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

No Report

CURRICULUM/ADMINISTRATION COMMITTEE

Mr. Breese presented the following report and recommendations for the Board's approval.

1. That approval be given to the Wilkes-Barre Area School District Comprehensive Plans which includes the Induction Plan (Chapter 49); Professional Development Plan (Act 48); and the Gifted Education Plan Assurances (Chapter 16) and the ATSI – Title 1 School Plans for Boyd Dodson Elementary School at Solomon/Plains Middle School.
2. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and Leader Services for the subscription renewal for IEPWriter beginning September 1, 2022 to August 31, 2023 at a cost of \$28,731.00. **“Exhibit A”**
3. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and Programs of Western Pennsylvania School for the Deaf regarding student “D.R” for the 2022-2023 school year at a cost of \$51,390.00. **“Exhibit B”**
4. That approval be given to the PA Department of Education ARP ESSER Health and Safety Plan. **“Exhibit C”**
5. That approval be given to purchase a digital subscription from Onshape, 121 Seaport Boulevard, Boston, Massachusetts for the STEM Academy curriculum at a cost of \$3,600.
6. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and Behavioral Health Associates/EBridge Academy Online Education to provide educational services for the student, JO. **“Exhibit D”**
7. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and the Luzerne Intermediate Unit 18 to provide English Language

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Development Instructions to English Learners at an hourly rate of \$93.00 for the 2022-2023 school year. **“Exhibit E”**

8. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and the Luzerne Intermediate Unit 18 for a Mental Health Specialist for the 2022-2023 school year at a cost of \$81,801.66. This service will be funded by the ARP ESSER 7% Consolidated Learning Loss Set Aside grant. **“Exhibit F”**
9. That approval be given to the Settlement Agreement and Release between the District and the parents/legal guardians of the student S.D.
10. That approval be given to the Settlement Agreement and Release between the District and the parents/legal guardians of the student J.R.
11. Regarding the **School Mental Health & Safety and Security Grant Program**, after much consideration and with the approval of the Wilkes-Barre Area Board of Education, the district will submit an application to PCCD (Pennsylvania Commission on Crime and Delinquency) for the funding of two School Police Officers, 2 contracted School Social Workers, and improvements to secure entrances at the Solomon-Plains Complex. Alternatives have been discussed in the case of lack of appropriate applicants to include contracting with a private security firm.

Board subcommittee meetings were scheduled. Safety & Security Committee and Wellness Committee

12. That authorization be given to issue purchase orders for science lab supplies after review of bids. These purchases are being paid utilizing the ESSER II Grant.
13. That approval be given to enter into an agreement with Zaner-Bloser The Superkids Reading program for a multi-year professional development plan at a cost of \$118,320.

Mr. Breese moved, seconded by Ms. Thomas to adopt the Curriculum Administration Report.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

BUDGET FINANCE/MATERIALS & SUPPLIES/CONTRACTED SERVICES COMMITTEE

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Rev. Walker presented the following report and recommendations for the Board’s approval.

A. ADMINISTRATIVE

1. That approval be given to the Treasurer’s Report for June 2022. **“Exhibit G”**

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2. Capital Projects – That approval be given to the below listed payments.

	Apollo Group, Inc.	New High School Project	Capital Projects	App. No. 55	\$1,561.80
	Benell, Inc.	New High School Project	Capital Projects	App. No. 32	\$5,464.75
	Everon Electrical Contractors, Inc.	New High School Project	Capital Projects	App. No. 37	\$165,926.78
	Green Valley Landscaping, Inc.	New High School Project	Capital Projects	App. No. 15	\$11,115.00
	Green Valley Landscaping, Inc.	New High School Project	Capital Projects	App. No. 16 Retainage	\$38,625.32
	Green Valley Landscaping, Inc.	New High School Project	Capital Projects	App. No. 17	\$12,350.00
	Quandel Construction Group, Inc.	New High School Project	Capital Projects	App. No. 36	(\$329.38)
	Quandel Construction Group, Inc.	New High School Project	Capital Projects	App. No. 37	\$183,060.07
	Scranton Sheet Metal, Inc.	New High School Project	Capital Projects	App. No. 33	\$31,891.00
	Sterling Glass, Inc.	New High School Project	Capital Projects	App. No. 12	\$87,298.18
	Apollo Group, Inc.	New Stadium Project	Capital Projects	App. No. 9	\$69,172.06
	Myco Mechanical, Inc.	New Stadium Project	Capital Projects	HVAC App. No. 1	\$11,790.00
	Myco Mechanical, Inc.	New Stadium Project	Capital Projects	HVAC App. No. 2	\$2,700.00
		New Stadium	Capital	HVAC	

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	Myco Mechanical, Inc.	Project	Project s	App. No. 3	\$27,990.00
	Myco Mechanical, Inc.	New Stadium Project	Capital Project s	Plumbing App. No. 1	\$21,942.00
	Myco Mechanical, Inc.	New Stadium Project	Capital Project s	Plumbing App. No. 2	\$7,317.00
	Myco Mechanical, Inc.	New Stadium Project	Capital Project s	Plumbing App. No. 3	\$175,027.50
	Panzitta Enterprises, Inc.	New Stadium Project	Capital Project s	App. No. 1	\$720,000.00
	Panzitta Enterprises, Inc.	New Stadium Project	Capital Project s	App. No. 2	\$237,600.00
	Everon Electrical Contractors, Inc.	New Stadium Project	Capital Project s	App. No. 000-1	\$11,239.65
	Everon Electrical Contractors, Inc.	New Stadium Project	Capital Project s	App. No. 000-2	\$2,283.75
	Geo-Science Engineering & Testing	New Stadium Project	Capital Project s	Inv. No. 005095	\$10,948.75
	Breslin Ridyard Fadero Architects	New Stadium Project	Capital Project s	Inv. No. 716-06-2022	\$6,873.96
	Breslin Ridyard Fadero Architects	New Stadium Project	Capital Project s	Inv. No. 716-08-2022	\$6,900.89
	Keystone Sports Construction	New Stadium Project	Capital Project s	Inv. # 1919	\$1,074,328.73
	Apollo Group, Inc.	Solomon/Plains Roof Projects	Capital Project s	App. No. 4	\$9,971.36
	Dunmore Roofing	Solomon/Plains Roof Project	Capital Project s	App. No. 4	\$168,723.98
	Dunmore Roofing	Solomon/Plains Roof Project	Capital Project s	App. No. 5	\$139,881.60
	Apollo Group, Inc.	Heights-Murray Switchgear Proj.	Capital Project	AGI-21001- WBASD PR #7	\$709.28

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	Brennan Electric, Inc.	Heights-Murray Switchgear Proj.	Capital Projects	App. No. 3	\$65,174.77
	Breslin Ridyard Fadero Architects	GAR Partial Roof Replacement	Capital Projects	Inv. # 725-08-2022	\$9,522.50
	Breslin Ridyard Fadero Architects	Administration Building	Capital Projects	Inv. # 726-08-2022	\$4,692.00

3. That approval be given to ratify the following Capital Projects check:

VENDOR	CHECK #	AMOUNT
Plains Twp.	644	\$9,534.75

4. That approval be given to set the adult meal prices for lunch at \$4.25. This price accounts for the minimum PDE requirements.
5. That ratification be given to the Repository Tax Sales by Elite Revenue Solutions, as agent for the Luzerne County Tax Claim Bureau as follows:

Property Address	Parcel No.	Proposed Bid
131 Poplar Street, Wilkes-Barre, PA	73-I9NE4-029-014-000	\$500.00
133 Poplar Street, Wilkes-Barre, PA	73-I9NE\$-029-14A-000	\$500.00
N. Empire Street, Wilkes-Barre, PA	73-I10NW1-004-013-000	\$500.00
129 Polar Street, Wilkes-Barre, PA	73-I9NE4-029-14B-000	\$500.00
51-53 Prospect Street, Wilkes-Barre, PA	73-I9NE1-028-002-000	\$500.00
58-60 Wayne Lane, Wilkes-Barre, PA	73-I9NE2-005-0045-000	\$2,100.00
31 Lawrence St., Wilkes-Barre, PA	73-H95W3-040-029-000	\$87,250.00
Wilkes-Barre, PA	73-I9NE4-011-013-000	\$4,105.00

6. That approval be given to appoint Martin Flaherty, Controller, as Trustee and Frank Castano, Director of Human Resources, as Alternate Trustee to the Northeast Pennsylvania School Districts Health Trust for the 2022-2023 school year.
7. That approval be given to the stipulation agreement with the North American Islamic Trust, Inc. for a property located at 79 Jay Street, Wilkes-Barre.

B. FEDERAL

That in accordance with the authority of the Board, the following Federal Fund AP Checks #2543 to #2638; Federal Fund Wire Transfers #202100872 to #202100888

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and #202200073 to #202200091 which were drawn for payment since the last regular Board meeting of the Board of Education held on June 29, 2022.

C. GENERAL FUND/FOOD SERVICE

That in accordance with the authority of the Board, the following General Fund Checks #58740 to #58842 and General Fund Wire Transfers #202111925 to #202211963 and Food Service Checks #3753 to #3765 which were drawn for payment since the last regular Board meeting of the Board of Education held on June 29, 2022 be approved.

D. GENERAL FUND

That checks #58843 to #58970 listed on the following pages, which have been inspected, be approved and that order be drawn for the respective amounts set down opposite the names of persons or firms.

E. CONTRACTED SERVICES

1. That approval be given to renew the Warehouse Lease Agreement between the Wilkes-Barre Area School District and George Sincavage beginning August 1, 2022 to July 30, 2023 at a monthly rate of \$2,485.00. **“Exhibit H”**
2. That approval be given to an Addendum to the Agreement between the Wilkes-Barre Area School District and ESS Northeast, LLC for the services of Substitute Teachers and Staff. **“Exhibit I”**
3. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and Olive Branch BP, Inc. d/b/a Building Blocks After School Enrichment Program, beginning August 30, 2022 to June 15, 2024. Building Blocks will provide early learning services to preschool students enrolled at the Wolfpack Early Learning Academy with a maximum yearly payment of \$900,000 regardless of the number of students. Cost per student is listed in the chart below. **“Exhibit J”**

100-120 students	\$7,500 per student
75-99 students	\$8,500 per student
50-74 students	\$9,000 per student
25-49 students	\$9,500 per student

4. That approval be given to ratify an agreement between the Wilkes-Barre Area School District and Johnson Controls Fire Protection, LP for fire alarm testing and inspection beginning July 1, 2022 through June 30, 2023 at a cost of \$14,950.00. **“Exhibit K”**
5. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and BCM Security Services, Inc. at an hourly rate of \$19.85. Upon review of the RFP for Security Services it was determined that BCM Security Services, Inc. had the lowest hourly rate.

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6. That approval be given to enter into an agreement between the Wilkes-Barre Area School District and NEPA Engineering Company for to provide expert construction cost estimating services related to the replacement cost of Mohegan Sun at Pocono Downs improvements in support of the District's pursuit of equitable property tax treatment at a rate of \$125 per hour plus reasonable expenses for reproductions and travel. **"Exhibit L"**
7. That approval be given to ratify the payments of the Mine Subsidence Insurance for following buildings: Administration, E.L. Meyers High School, G.A.R. Middle School, Mackin Elementary, Dodson Elementary, Kistler Elementary, D.J. Flood Elementary, Plains ALC, Heights-Murray Elementary at a total of \$1,393.65.
8. That approval be given to enter an agreement between the Wilkes-Barre Area School District and Integra Realty Resources-Philadelphia to provide an appraisal report of property located at 1280 PA-315, Wilkes-Barre, PA 18702 – Mohegan Sun Pocono at a fee of \$15,000. **"Exhibit M"**
9. That approval be given to enter into a contract with Conrad Siegel Actuaries, 501 Corporate Circle, P.O. Box 5900, Harrisburg, PA to ensure the District is in compliance with the Sections 6055 and 6056, Employer Reporting Mandate under the Affordable Care Act (ACA) for calendar year 2022 at a fee of \$8,600. **"Exhibit N"**
10. That approval be given to Change Order #28 for Quandel Construction Group, Inc. in the amount of (\$9,000). The Change Order consists of the following:

2 Coats of Wax on VCT	(\$9,000.00)
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11. That approval be given to Change Order #21 for Everon Electrical Contractors, Inc. in the amount of \$7,530.78. The Change Order consists of the following:

Guidance Office Receptacle	\$926.52
Food and beverage station	\$6,604.26

12. That approval be given to Change Order #7 for Sterling Glass, Inc. in the amount of \$1,428.73. The Change Order consists of the following:

Replace Door Sweeps	\$1,428.73
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13. That approval be given to Change Order #9 for Keystone Sports Construction in the amount of (\$6,000.00). The Change Order consists of the following:

Additional Concrete Sidewalk – 450 SF	\$6,000.00
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14. That approval be given to Change Order #1 for Everon Electrical Contractors, Inc. in the amount of \$23,998.58. The Change Order consists of the following:

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Power to sign	\$23,998.58
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15. That approval be given to Change Order #1 for Myco Mechanical Inc., in the amount of \$8,461.20. The Change Order consists of the following:

Extend UG Sanitary Outside of Building	\$8,461.20
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16. That approval be given to Change Order #1 for Panzitta Enterprises, Inc. in the amount of \$5,266.22. The Change Order consists of the following:

Water Line under Mat slab	\$4,674.12
Credit for Ground Face @ Ticket Booth	(\$3,347.31)
Precast material @ Ticket Booth	(\$5,180.75)
Brennan HS Fiber	\$8,301.76
Brennan Wire Change	\$818.40

17. That approval be given to the Change Order #2 for Brennan Electric, Inc. in the amount of \$3,685.16. The Change Order consists of the following:

Provide breaker to existing circuit for frequency generator	\$3,685.16
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18. That approval be given to the Change Order for Dunmore Roofing & Supply Co., Inc. in the amount of \$26,450.00. The Change Order consists of the following:

1. Additional ¼" per ft tapered polyiso per layout on revised R-3 with ½" per ft. crickets
2. 2x on jack with an angle steel for support to be used as a divider.
3. Additional drain installed in ponding water area top right corner of roof on revised R-3
 - a. New drain to be cast iron, most likely a Watts
 - b. New PVC pipe to be tied into nearest drain line
 - c. The ceiling space in this area was not investigated it is assumed installing a drain and running the pipe to a nearby drain line is possible and not hindered by other lines, ductwork, steel, etc.

Rev. Walker moved, seconded by Ms. Thomas to adopt the Budget Finance/Materials & Supplies/Contracted Services Committee Report.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

ATHLETIC COMMITTEE

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Mr. Caffrey presented the following report and recommendations for the Board's approval:

1. That approval be given to contribute \$10,000.00 to the Township of Plains for the use of the following athletic fields: Hilldale Baseball Field, Fields at the Plains Municipal Park including the baseball field in the Pit, Softball Fields and Tennis Courts.

Mr. Caffrey moved, seconded by Ms. Thomas to adopt the Athletic Committee Report

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

SAFETY/SECURITY COMMITTEE

Mr. Caffrey noted that a meeting was held last week. Discussion was held regarding the PCCCD Grant. There are two grants available one is for safety the other is for mental health. There is \$438,000 available over two years - \$219,00 for safety and \$219,00 for mental health. In the agenda tonight there is a motion that addresses how we are intending on spending that money. The \$219,00 for the safety grant would be for potentially adding two additional resource officers for two years and doing some work in our elementary schools. For the mental health section we will be looking to add two social workers for the next two years.

TRANSPORTATION COMMITTEE – No report

BUILDING MAINTENANCE COMMITTEE

Ms. Thomas presented the following report and recommendations for the Board's approval:

1. That approval be given to ratify the agreement with United Heating & Air Conditioning, Inc. to replace the boiler systems expansion tank located at the Solomon/Plains Educational Complex at an installation cost of \$15,893.00. The cost will include: One Taco Bladder Type Expansion Tank, Operating pressure and temperature: 125PSIG@240 F, 264 Gallon Tank Volume, ASME Code Constructed and Certified.
2. That approval be given to ratify the agreement with United Heating & Air Conditioning, Inc. to make repairs to the 6" DCDA backflow assembly that services the fire system at the Solomon/Plains Educational Complex at a cost of \$11,152.00.
3. That approval be given to approve a quote from Ralston Mechanical Systems to install Dual tandem compressors Unit #2 in Rooms 204 and 207 at Kistler Elementary school at a cost of \$16,330.00.

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4. That approval be given to purchase 58 Storage Book Box for Mackin/Dodson Elementary School from Stone at a total cost of \$8,485.40.

Ms. Thomas moved, seconded by Dr. Susek to adopt the Building Maintenance Report.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

FACILITIES TRANSITION COMMITTEE

Ms. Thomas presented the following report and recommendations for the Board's approval:

1. That approval be given to the Purchase and Sales Agreement of the property located at 58 S. Grant Street, Wilkes-Barre, PA with the terms and conditions as listed in the Agreement at a purchase price of \$18,000.00. **"EXHIBIT O"**
2. That approval be given to the Second Addendum to Agreement of Sale of the Empire Street property to extend the settlement date to September 30, 2022.

Ms. Thomas moved, seconded by Dr. Susek to adopt the Building Maintenance Report.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

STUDENT WELLNESS COMMITTEE

Ms. Thomas – Meetings will begin in October. On September 30 we will be having Wolfpack Community Outreach Day from 4:00 p.m. to 6:30 p.m at the WBA High School. There will be over 200 vendors and agencies available to the public.

POLICY COMMITTEE

Rev. Walker presented the following report and recommendations for the Board's approval.

1. That the following policy be revised:
 - 221 Dress and Grooming

Rev. Walker moved, seconded by Ms. Thomas to adopt the Policy Committee Report.

Dr. Costello – I would like to clarify the changes/modifications to the Dress Code. The Dress Code from last year remains the same. This change specifically identifies the following: crop tops and tank tops, short shorts, sheer see through clothing, pajama bottoms, bedroom slippers and the new trend, blankets **will not be allowed**. All hats, caps and bookbags are allowed but once they come into the building they need to be kept in the lockers. Ear buds

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and earphones are not allowed in the hallways or cafeteria. However, they can be used for educational purposes if the teacher requires them.

The vote was as follows:

6 Ayes: Breese, Faust, Susek, Thomas, Walker, Caffrey

Atty. Wendolowski stated in the Executive Session it was determined an Addendum to the Personnel Report will need to be added and was deemed necessary after the publication of the Agenda.

Dr. Susek moved to add the Personnel Addendum to the Agenda, seconded by Ms. Thomas.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

PERSONNEL COMMITTEE

Dr. Susek presented the following report and recommendations for the Board's approval.

All appointments are made pending the receipt of PDE required clearances, certifications, and any applicable pre-employment drug test.

A. Agreement

1. That approval be given to the Affiliated Site Agreement between the Wilkes-Barre Area School District and Marywood University agreement. **"EXHIBIT P"**

B. Act 93

1. That the retirement of **Brian Lavan** be accepted effective March 6, 2023.
2. That the resignation of **Tom Kupetz** be accepted effective August 31, 2022.
3. That **Tashara Sheperis's** request for a sabbatical for the 2022-2023 school year be approved.
4. That **Carl Gembetski** be appointed the Director of Police Operations & Security at a salary of \$70,000 effective August 25, 2022.
5. That **Brett Smith** be appointed a Resource Officer at Group E minimum salary.
6. That **Corey Brenner** be appointed a Principal at Teacher Daily Rate multiplied by 230 units effective September 1, 2022.
7. That **Eric Drako** be appointed an Assistant Principal at Teacher Daily Rate multiplied by 210 units effective July 25, 2022.

C. Professionals

1. That the resignation of **Christine Edmondson** be accepted effective on or before the completion of the 60 day hold period.

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2. That **Lynn Sebia's** request for a sabbatical for the 1st Semester of the 2022-2023 school year be approved.
3. That **Geoffrey Bell's** request for a sabbatical for the 1st Semester of the 2022-2023 school year be approved.
4. That **Stephanie Martinson's** request for a sabbatical for the 1st Semester of the 2022-2023 school year be approved.
5. That **Candace Day's** request for an unpaid leave for the 2022-2023 school year be approved.
6. That **Jamie Kramer** be appointed a temporary professional employee as an Elementary Teacher.
7. That **Heather Engle** be appointed a temporary professional employee as an Elementary Teacher.
8. That **Matt Monahan** be appointed a Math Long-Term Substitute Teacher for the 1st Semester of the 2022-2023 school year.
9. That **Arthur Mitchell** be appointed an ESL Long-Term Substitute Teacher for the 1st Semester of the 2022-2023 school year.
10. That **Amy Hoose** be appointed a Biology Long-Term Substitute Teacher for the 2022-2023 school year.
11. That **Rachel Wallace** be appointed an English Long-Term Substitute Teacher for the 2022-2023 school year.
12. That _____ be appointed a Social Studies Long-Term Substitute Teacher for the 2022-2023 school year. **TABLED**
13. That **Gabrielle Malischak** be appointed a Special Education Long-Term Substitute Teacher for the 2022-2023 school year.
14. That **Molly McAndrew** be appointed a Special Education Long-Term Substitute Teacher for the 2022-2023 school year.
15. That **Alison Berti** be appointed Special Education (1st Semester)/Elementary (2nd Semester) Long-Term Substitute Teacher for the 2022-2023 school year.
16. That **Timothy Pritchard** be appointed a Special Education Long-Term Substitute Teacher for the 1st Semester of the 2022-2023 school year.
17. That **Cassandra Walkowiak** be appointed an Elementary Long-Term Substitute Teacher for the 2022-2023 school year.
18. That **Jennifer Strzekzyk** be appointed an Elementary Long-Term Substitute Teacher for the 2022-2023 school year.
19. That **Kayley Nilon** be appointed a Math Long-Term Substitute Teacher for the 2022-2023 school year.
20. That **Amber Scalzo** be appointed a Math Long-Term Substitute Teacher for the 2022-2023 school year.
21. That **Jay Williams** be appointed an Art Long-Term Substitute Teacher for the 2022-2023 school year.
22. That **Taylor Ashton** be appointed an Art Long-Term Substitute Teacher for the 2022-2023 school year.
23. That **Deanna Roulinavage** be appointed an Art Long-Term Substitute for the 2022-2023 school year.

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24. That _____ be appointed an ~~ESSER ESL Teacher 2022-2023 school year.~~ **Tabled**
25. That **Erik O'Day** be appointed an ESSER 3 Head Teacher for the 2022-2023 school year.
26. That **Mary Tranguch** be appointed ESSER 3 Head Teacher for the 2022-2023, 2023-2024 school years.
27. That **Jamee Hopkins** be appointed ESSER 3 Head Teacher for the 2022-2023, 2023-2024 school years.
28. That **Melinda Heffron** be appointed a Head Teacher.
29. That **Sara Kwarcinski** be appointed an ESSER 3 Outreach Coordinator 2022-2023, 2023-2024 school years.
30. That **Mike Ostrum** be appointed an ESSER 3 Leadership Lab Coach 2022-2023, 2023-2024 school years.
31. That **Kendra Krolick** be appointed an Elementary Long-Term Substitute Teacher for the 2022-2023 school year.
32. That **Ashton Ashby** be appointed an Elementary Long-Term Substitute Teacher for the 2022-2023 school year.
33. That **Evan Musto** be appointed an Elementary Long-Term Substitute Teacher for the 2022-2023 school year.
34. That the appointment of **Brittany Nastawa** be amended to include 2022-2023 School year only.

D. Secretaries & Teachers' Associates

1. Due to the planned implementation of a newly structured learning program as well as the availability of a funding source, the following employees will be appointed as a Special Education Aide effective July 11, 2022. All assignments will be based on student participation and funding available. Summer Program hours not to exceed grant program funding.

Maryann Eagan
Marie Pistack

2. That **Abby Muth** be appointed a 12 Month Secretary, Level IV.
3. That **Sandy Casterlin** be appointed a Full Time Paraprofessional/PCA(s) 32.5 hours per week.
4. That **Dalips Velez** be appointed a Paraprofessional/PCA(s) 32.5 hours per week Long Term Sub for the 2022-2023 School Year.
5. That **Amanda Alber** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
6. That **Phyllis Brown** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.

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7. That **Matthew Coulter** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
8. That **Marsol Curtis** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
9. That **Lisa Frank** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
10. That **Jennifer Germosen** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
11. That **Danielle Ishman** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
12. That **Kevin Kaskey** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
13. That **Jessica Kinsey** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
14. That **Shirley Kogoy** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
15. That **Daisy Labatch** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
16. That **Sadie Livingston** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
17. That **Morgan Metzler** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
18. That **Michaela Minnick** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
19. That **Alia Muhammad** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
20. That **Sharon Pascucci** be appointed ESSER Part Time Teacher's Associate (Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.
21. That **Kimberly Wolfe** be appointed ESSER Part Time Teacher's Associate

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(Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.

~~22. That _____ be appointed ESSER Part Time Teacher's Associate~~

~~(Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.~~

~~23. That _____ be appointed ESSER Part Time Teacher's Associate~~

~~(Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year.~~

~~24. That _____ be appointed ESSER Part Time Teacher's Associate~~

~~(Paraprofessional/PCA) 20 hours per week with a position termination date at the end of the 2022-2023 school year. **Tabled**~~

25. That **Mary Claire Corcoran's** request for an unpaid leave for the 2022-2023 school year be approved.

26. That **Christine Zak's** request for an unpaid leave from September 1, 2022 to December 26, 2022 be approved.

27. That **Patricia Kondracki's** request for an unpaid leave from September 16, 2022 to November 29, 2022 be approved.

E. Custodians, Maintenance and Housekeepers

1. That the retirement of **Leonard Sarnick** be accepted effective August 23, 2022.
2. That the retirement of **Thomas Lyons** be accepted effective September 30, 2022.
3. That the voluntary resignation of **Haji Breland** be accepted effective August 29, 2022.
4. That **Michelle Bolton** be appointed a Sub Custodian.

F. Crossing Guards

1. That the resignation of **Maurice Perkins** be accepted effective August 16, 2022.
2. That the retirement of **Robert Gowan** be accepted effective June 30, 2022.
3. That **Aloysius Polius** be appointed a Substitute Crossing Guard.
4. That **Marquise Mitchell** be appointed a Substitute Crossing Guard.
- ~~5. That _____ be appointed a Substitute Crossing Guard. **Tabled**~~

G. Security Greeters

1. That the retirement of **Robert Sulkoski** be accepted effective June 10, 2022.
2. That **Joseph Parada** be appointed a Security Greeter.

H. Extra-Curricular Salary Schedule-6

1. That the resignation of **Sarah Borland and Joseph Borland** be accepted.

I. Athletics

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1. That the resignation of **Sean McLaughlin** be accepted.
2. That **Simon Peter** receive \$100 per contest as game manager for the 2021-2022 Winter Sports Season at a total of \$4,300.
3. The following appointments are made for the sport season and will be continued on a season to season basis unless, the post is declared vacant by the Board of School Directors. All appointments are effective upon all PDE required clearances and documents being submitted.

Softball Varsity Head Coach

Field Hockey Varsity Assistant Coach

Interim Golf Varsity Head Coach

Football Volunteer Coach

Football Volunteer Coach

Brittany Hess

Erin Moran

Jim Lavan

Keith Gilmore

Jeff Gustinucci

ADDENDUM

A. Professionals

1. That **Cassandra Merrill** be appointed a Spanish Long-Term Substitute teacher for the 2022-2023 school year.
2. That **Cindy Berry** be appointed an Elementary Long-Term Substitute teacher for the 2022-2023 school year.
3. That **Angelo Marino's** request for a sabbatical for the 2022-2023 school year be denied.
4. That **Sarah Paul** be appointed a School Nurse Long-Term Substitute teacher for the first semester of 2022-2023 school year.

B. Secretaries & Teachers' Associates

1. That **Darrel Givens** be appointed a Full Time Paraprofessional/PCA(s) 32.5 hours per week.
2. That **Morgan Monahan** be appointed a Full Time Paraprofessional/PCA(s) 32.5 hours per week.

Dr. Susek moved, seconded by Ms. Thomas to adopt the Personnel Committee Report.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

RESOLUTION #1

WHEREAS, the untimely passing of **John R. Quinn** has left a vacancy on the Joint Operating Committee of the Wilkes-Barre Area Career and Technical Center; and

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WHEREAS, his term of office expires in December 2023 and

THEREFORE, BE IT RESOLVED that the Wilkes-Barre Area Board of School Directors appoint **Warren F. Faust** to represent the Wilkes-Barre Area School District on the Joint Operating Committee of the Wilkes-Barre Area Career and Technical Center which term is to expire in December 2023.

Ms. Thomas moved, seconded by Dr. Susek to adopt Resolution #1.

The vote was as follows:

5 Ayes: Breese, Susek, Thomas, Walker, Caffrey

1 Abstain: Faust

Dr. Costello – Prior to reading Resolution #2 we are at the time where we will be naming the stadium. The Board has had several discussion regarding the name of the stadium and the name that keeps coming back and represents our students and community. At this time I would like to ask the Board the naming of the stadium be Wolfpack Stadium.

RESOLUTION #2

BE IT RESOLVED, that the name of the Stadium at the High School site will be **Wolfpack Stadium**.

Mr. Caffrey moved, seconded by Dr. Susek to adopt Resolution #2.

The vote was as follows:

6 Ayes: Breese, Faust, Susek, Thomas, Walker, Caffrey

NEW BUSINESS

Ms. Thomas – I would like the Board and Superintendent to consider for the October meeting the issue of a 10% salary increase and continue contributed to PSERS for the door greeters .

Dr. Costello – I would ask the Board to consider the 10% increase and continue making contributions to PSERS. We can add to agenda for the next meeting and discuss during executive session.

Mr. Faust – I would like to thank the Board for having the confidence for me to unfortunately replace a long time mentor and staple of Wilkes-Barre Twp. For those that know John Quinn the best he truly bled maroon and gray the colors of Wilkes-Barre Twp. High School. For those that were fortunate to call him a friend, as I was, you always got a free history lesson. I will humbly fulfill his seat to the best of my ability. I will serve with honor and integrity and respect for the members of this board, the community and most importantly the students of Wilkes-Barre Area School District. I look forward to learning from this Board and the Board

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can learn something from me. Thank you for the vote of confidence to be added to the WBACTC Board. I look forward to the challenging times ahead.

Dr. Costello – I would like to add for Wolfpack Day and the official opening of Wolfpack Stadium that there is a possibility of fireworks launched from our area. As long as it is approved by the Board, and we are in code with all local officials and the Township that we would be able to move forward with that idea.

Mr. Krzywicki – The Wilkes-Barre Code is they need to be 250 feet from any occupied structure. There is a triangular area above the Field Hockey Field that is 250 feet from any road.

Mr. Caffrey – We would like to wish Dr. Costello, his team of administrators, teachers and students the very best for the upcoming school year. We have confidence you are ready to hit the ground running with your team. We look forward to an exciting and productive school year for everyone.

SOLICITOR REPORT

Atty. Wendolowski – I would like to say a few words about Mr. Faust. I know that Mr. Quinn is happy and smiling that Mr. Faust is sitting in his chair at this moment. Also, the building we are in right now, without the assistance of Warren and the people that work with him, would never have occurred. The cooperation we had from the building trades during the Covid years was incredible. It is just fitting that he gets to sit on this board and be part of the process. I welcome him and look forward to working with him.

Motion to adjourn by Dr. Susek and seconded by Ms. Thomas.

The meeting adjourned at: 6:42 p.m.