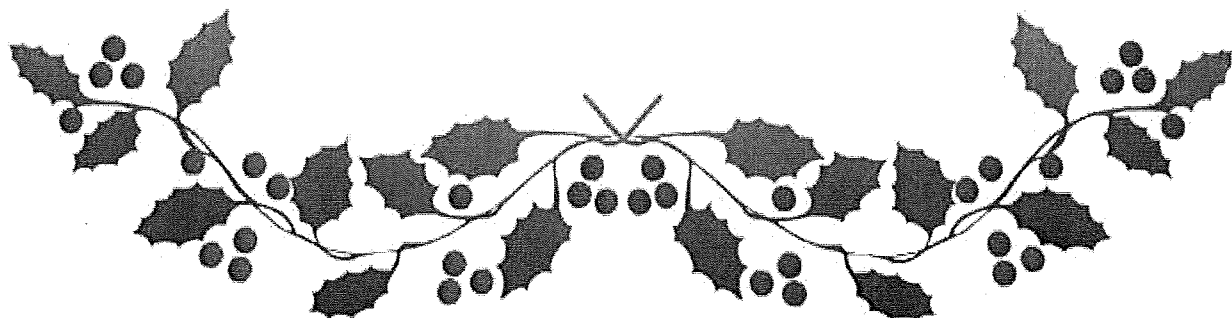


Wilkes-Barre Area School District

Reorganization Meeting

December 7, 2020

6:00 p.m.



**REORGANIZATION MEETING
DECEMBER 7,2020**

1. The meeting is called to order by the **President** –

“The Board is meeting this day for the purpose of reorganization under appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.”
2. **Superintendent** leads the Pledge of Allegiance.
3. **Secretary** calls the roll.
4. **President** opens nominations for election of a Temporary President. Temporary President is elected from among hold-over members only. MOTION
5. **MOTION** that _____ be nominated Temporary President for the purpose of reorganization.
6. If no further nominations, a **MOTION** that the nominations be closed.
-**All in Favor** of nominations being closed.
-**On roll call, a viva-voce vote for Temporary President.**
-Temporary President then takes the chair.
7. **Temporary President** entertains a motion for nominations for President for the ensuing year.
8. **MOTION** to place in nomination a member of the Board for President.
9. If no further nominations, a **MOTION** that the nominations be closed for President.
-**All in Favor** of nominations be closed.
-**On roll call, a viva-voce vote for President.**
10. Temporary President then cedes chair to new President.
11. New President then takes over the meeting and calls for the nomination of a Vice-President for the ensuing year.
12. **MOTION** to place in nomination a member of the Board for Vice President for the ensuing year.
13. If no further nominations, a **MOTION** that the nominations be closed for Vice President.
-**All in Favor** of nominations being closed.
-**On roll call, a viva-voce vote for Vice President.**

14. **MOTION** that all meetings be conducted in accordance with the rules set forth in the Reorganization Meeting of December 2, 1981, as amended December 2, 1999 and March 10, 2010 (see attached), including Order of Business.
<All in Favor>
15. **MOTION** to appoint **Denise Thomas** as the PSBA Legislative Chairperson who will serve as the District's contact for PSBA's governmental relations efforts as well as to participate in county-level Legislative Action meetings with members of the General Assembly and to be the Section 4 Local Board Liaison.
<All in Favor>
16. **MOTION** that the Regular Board Meetings be held on the second Monday of each month at 6:00 p.m.
<All in Favor>
17. **MOTION** that the officers of the Board be authorized to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.
<All in Favor>
18. **Resolution #1** – Wilkes-Barre Area CTC Joint Operating Committee:
<All in Favor>
19. **Resolution #2** – Assistant Board Secretary – **Roll Call**
<All in Favor>
20. If no other organization business, **MOTION** for adjournment. **<All In Favor>**.

RESOLUTION #1

WHEREAS, **John Quinn** has served the Wilkes-Barre Area School District as a member of the Joint Operating Committee of the Wilkes-Barre Area Career and Technical Center; and

WHEREAS, his term of office expires in December, 2020; and

THEREFORE, BE IT RESOLVED that the Wilkes-Barre Area Board of School Directors appoints **John Quinn** to represent the Wilkes-Barre Area School District on the Joint Operating Committee of the Wilkes-Barre Area Career and Technical Center which term is to expire in December, 2023.

Mark Atherton

*Wilkes-Barre, PA
December 7, 2020
1*

RESOLUTION #2

BE IT RESOLVED, that **SUZANNE SAPORITO** be appointed Assistant Secretary of the Board of Education to serve until the Reorganization Meeting of December 2021, under the provisions of Section 434 of the Public School Code of 1949, as amended.

AND, BE IT FURTHER RESOLVED, that the Assistant Secretary be bonded, and premium for such bond to be paid by the School District.

Ned J. Evans

*Wilkes-Barre, PA
December 7, 2020*

WILKES-BARRE AREA SCHOOL DISTRICT

RULES OF ORDER FOR ALL MEETINGS

1. A quorum being present, precisely at the hour to which the Board stands adjourned, the president shall take the chair, call the members to order and proceed to business.
2. Should a quorum be assembled at the hour appointed, and the president be absent, the vice-president or a president pro tem, shall serve during that meeting, or until the president shall appear.
3. Should a quorum not assemble at the hour appointed, the director or directors present shall be competent to adjourn from time to time, that an opportunity may be given for a quorum to assemble, without which no business can be legally transacted.
4. In the transaction of business, the following order shall be observed:
 1. Pledge of Allegiance
 2. Roll Call
 3. Reading and Approval of Minutes
 4. Treasurer's Report
 5. Communications from Superintendent
 6. Unfinished Business
 7. Communications from Citizens
 8. Report of Standing Committees:
 - Curriculum/Administration
 - Budget Finance/Materials & Supplies/Contracted Services
 - Athletic
 - Safety/Security
 - Transportation
 - Building Maintenance
 - Policy
 - Student Wellness
 - Facilities Transition
 - Personnel
 9. Resolutions
 10. New Business
 11. Communications from Solicitor
 12. Report of Secretary
 13. Adjournment
5. It shall be the duty of the president at all times, to preserve order, and to endeavor to conduct all business before the Board with propriety and dispatch.

RULES OF ORDER FOR ALL MEETINGS

6. The president has no casting vote, cannot offer or second a motion, but has the right to vote on every question by virtue of membership on the Board.
7. The president may speak to points of order in preference to other members, and shall decide questions of order, subject to an appeal to the Board by any two members.
8. A motion made, must be seconded, and then repeated distinctly by the president or read aloud before it is debated, and every motion shall be reduced to writing if the president or any members require it.
9. Any member who shall have made a motion shall have liberty to withdraw it, with the consent of his second, before any debate has taken place thereon, but not after debate is had without leave being granted by the Board.
10. The consideration of any question may be postponed to a time fixed or the question may be suppressed altogether by an indefinite postponement.
11. A motion once voted down cannot be renewed at the same meeting of the Board without the consent of a majority of the members of the Board.
12. An amendment may be moved on any motion, and shall be decided before the original motion; but no more than one amendment to an amendment shall be entertained.
13. If a motion under debate is composed of two or more parts, which are so far independent of each other as to be susceptible of division into several questions, any two members may have it divided and a vote taken on each part.
14. When any business is brought regularly before the Board, the consideration of the same cannot be interrupted except by a motion--for adjournment; to lie on the table; for the previous question; for postponement; for commitment, or for amendment.
15. A motion for adjournment shall always be in order and shall be decided without debate, except that it cannot be entertained when the Board is voting on another question or while a member is addressing the Board.

RULES OF ORDER FOR ALL MEETINGS

16. The previous question cannot be moved by less than three members rising for that purpose, and when thus called, call debate shall be precluded; yet the call for the previous question shall not cut off any pending amendment, but the vote shall be taken without debate on the amendments in their order and finally on the main question.
17. A motion for postponement precludes commitment, and a motion for commitment precludes amendment or decision on the original subject.
18. A motion for reconsideration can only be entertained when made and seconded by members who were in the majority on the vote on the original question.
19. When a blank is to be filled the question shall be first taken on the largest sum, the greatest number, and remotest day.
20. On questions of order, adjournment, postponement, commitment or the previous question, no member shall speak more than once; on all other questions each member may speak twice, but not oftener without express leave being granted by the Board.
21. If the previous question be decided in the negative the effect shall be to arrest the discussion and produce an indefinite postponement.
22. No member shall be interrupted while speaking, unless he be out of order, or for the purpose of correcting mistakes or misrepresentations.
23. No member in the course of debate shall be allowed to indulge in personnel reflections.
24. If any member acts in any respect in a disorderly manner, it shall be the privilege of any member, and the duty of the president to call him to order.
25. If any member considers himself aggrieved by a decision of the chair, it shall be his privilege to appeal to the Board, and the vote on such appeal shall be taken without debate.
26. Members should not decline to vote on any question without weighty reasons.
27. It shall be the duty of the president to appoint all committee chairman and vice-chairman, except when the Board may decide otherwise.

RULES OF ORDER FOR ALL MEETINGS

28. The committee chairman, whose duty it shall be to convene the committee, and in case of the absence or inability to act, the committee vice-chairman shall take his/her place and perform his/her duties.
29. When the president has commenced taking a vote no further debate or remark shall be admitted, unless there has evidently been some mistake, in which case the mistake shall be rectified, and the president shall recommence taking the vote.
30. Any two members may require the recording of the yeas and nays on any question.
31. The first person recognized by the president as desiring to speak has the right to the floor.
32. Whenever possible all motions should be typewritten or legibly written and presented to the Assistant Secretary of the Board one week (1) prior to the scheduled Board meeting in order to include said motion on the agenda. However, extemporaneous motions are permitted at any meeting.

December 2, 1981
Amended, December 2, 1999
Amended, March 10, 2010
Amended, December 4, 2018