How to file the FAFSA

Presented by Robin Walker PHEAA, Higher Education Access Partner rwalker@pheaa.org







We plan to provide you with information about:

- how to apply for an FSA Account (FSA ID)
- how to complete the FAFSA
- available resources

Pheaa.org/college-planning/student-aid-guide/

Certified Browsers





Mozilla Firefox (Version 68+)

Google Chrome (Version 76+)

Apple Safari (Version 9+)

Visit <u>studentaid.gov/help/browser-requirements</u> for the most up-to-date information on browsers.

Documents Needed to Complete the FAFSA

- Social Security numbers, alien registration number (if not a U.S. citizen)
- 2019 income tax and W2s (if employed)
- Untaxed income (Social Security benefits are not considered)
- CURRENT bank statements and records of other investment accounts (as of the FAFSA filing date)
- Email addresses
- Student's drivers license (optional)
- FSA Account (formerly known as FSA ID)



Create Your FSA ID Accounts

- The student applying for aid and one parent providing information on the FAFSA need to create an FSA ID at Studentaid.gov/fsaid
- Create prior to completing the FAFSA.
- Legal signature for student and parent.
- Provides access to FAFSA and Federal Student Aid online systems.

After verifying, the mobile phone number can be used as the username to login.



Create your FSA Account

orcate an i on ib	Creat	tea	an F	SA	ID
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Manage My FSA ID

Create your FSA ID username and password below.

Username		0
Password		0
	✓ Numbers ✓ Uppercase Letters ✓ Lowercase Letters ✓ 8-30 Characters Show Text	
Confirm Password		0
	CONTINUE>	

Create your FSA Account



StudentAid.gov/FAFSA

FAFSA

- Free Application for Federal Student Aid
- There is skip logic built into the FAFSA. If you answer questions a certain way, you are able to skip other questions. Anytime you are asked if you want to skip questions, say yes, you will not be penalized.
- Students must file a FAFSA every year they are enrolled in postsecondary education
- Apply online at: studentaid.gov or use the myStudentAid mobile app (USDE)

Federal Student Aid A office of Neurola Dopartices of Experiment of FAFSA.gov	English Español Search FAFSA Help Q
Need money for college	
Complete the FAFSA [®] (Free Application for Faderal Student Aid) form for financial aid for college, career school, or graduate school NEW TO FAFSA.GOV? Submitting the FAFSA form is quick, and most mootantly, it's FREE. Cel started today. Mee a correct 3 TART HERE A Control Complete the FAFSA form is quick, and most mootantly, it's FREE. Cel started today. Mee a correct 3 TART HERE Control Complete the FAFSA form is quick, and most mootantly, it's FREE. Cel started today. 3 TART HERE Control Control Complete the FAFSA form is quick, and most mootantly, it's FREE. Cel started today. Control Control	e? m to apply ol. NING USER? retion ol. Modern Aid Report (SAR) CG IN >



- 1. Login student or parent
- 2. Disclaimer select ACCEPT 🖒
- 3. Application Year
- 4. Save Key
- 5. Introduction



StudentAid.gov



Complete the Annual Student Loan Acknowledgement

FAFSA Application



FAFSA[®] Announcements

Changes to Your Family's Financial Situation

If your or your family's financial situation has changed significantly from what is reflected on your federal income tax return (for example, if you've lost a job or otherwise experienced a drop in income), you may be eligible to have your financial aid adjusted. Complete the FAFSA questions as instructed on the application (including the transfer of tax return and income information), submit your FAFSA form, then contact the school you plan to attend to discuss how your current financial situation has changed. Note that the school's decision is final and cannot be appealed to the U.S. Department of Education. Visit <u>StudentAid.gov/coronavirus</u> for more information.





Warning

You are accessing a U.S. Federal Government computer system intended to be solely accessed by individual users expressly authorized to access the system by the U.S. Department of Education. Usage may be monitored, recorded, and/or subject to audit. For security purposes and in order to ensure that the system remains available to all expressly authorized users, the U.S. Department of Education monitors the system to identify unauthorized users. Anyone using this system expressly consents to such monitoring and recording. Unauthorized use of this information system is prohibited and subject to criminal and civil penalties. Except as expressly authorized by the U.S. Department of Education, unauthorized attempts to access, obtain, upload, modify, change, and/or delete information on this system are strictly prohibited and are subject to criminal prosecution under 18 U.S.C. § 1030, and other applicable statutes, which may result in fines and imprisonment. For purposes of this system, unauthorized access includes, but is not limited to:

- Any access by an employee or agent of a commercial entity, or other third party, who is not the individual user, for purposes of commercial advantage or private financial gain (regardless of whether the commercial entity or third party is providing a service to an authorized user of the system); and
- Any access in furtherance of any criminal or tortious act in violation of the Constitution or laws of the United
 States or any state.
- If system monitoring reveals information indicating possible criteria and activity, such evidence may be provided to law enforcement personnel.

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Get Started



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Write this down!

STUDENT INFORMATION	Form Approved
Create a Save Key. The Save Key is for temporary use for you or your parent to return and complete this specific FAFSA.	App. Exp. 12/31/2022
Create a Save Key	2
Re-enter Save Key	?
O MY FAFSA	NEXT 📀
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Start Student's 2021-2022 FAFSA

Create a Save Key

The save key must be 4 to 8 characters long &

any combination of numbers and/or uppercase and lowercase letters





Introduction - 2021-2022 FAFSA

STUDENT INFORMATION

>Expand All

> How can I get help completing my FAFSA?

Get help with each FAFSA question by clicking on the Help (?) icon. You can also search FAFSA Help or view the <u>FAFSA Help</u> page.

- > How many steps does it take to complete?
- > How long will it take to complete?
- > Can I save my FAFSA if I can't finish it?
- > Documents needed to complete the FAFSA
- > Signing the FAFSA
- > FAFSA on the Web Security and Privacy



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Student Demographics

The navigation bar tells you where you are in the application.

Review student demographic information. Add middle initial.

Click Next

Use the Previous and Next buttons within the application.

		Pers	onal Informa	ation for St	udent			
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation	
TUDENT INFO	ORMATION							
📀 App	lication was su	ccessfully sav	ed.					
Beca refe	ause the FAFSA er to the student	belongs to the t.	e student, "you"	' and "your" a	lways (unless	otherwise note	d)	
Your Social So 472-20-202	ecurity Number							
Your first nar	me						0	
first								
Your middle i	initial						?	for help
2								with th
Your last nam	ne						?	auestio
last								
Your date of I	birth						2	
06/06/2000								
						PREVIOUS	NEXT 🗢	
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Confirm email address & add telephone number

Use an email address you will check every day!

Tip: Don't use your high school email address.

Student E-mail and Phone							
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
FUDENT INF	FORMATION						
Your e-mail	address						2
test@yaho	oo.com						
Re-enter you	ur e-mail address						?
test@yaho	oo.com						
Your telepho	one number						?
(594) 594-	5945						
						PREVIOUS	NEXT 🔿
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			Student /	Address			
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
STUDENT INF	ORMATION						
Your perman	ient mailing addr	ess (include ap	ot. number)				?
1122 STRA	IGHT STREET						
Your city (an	d country if not I	J.S.)					2
Johnstown	ı						
Your state							?
Pennsylva	ania						~
Your ZIP cod	e						?
15905							
					(PREVIOUS	NEXT 🔿
Site Last Updated: Tu	iesday, June 30, 2020					Down	lload <u>Adobe Reader</u>
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Confirm the student's mailing address

Click Next

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Confirm residency –

Has the student lived in PA for at least 5 years?

Indicate Citizenship status - (US citizen, Eligible non-citizen or not a citizen or eligible non-citizen).

	Stud	ent Residend	cy and Elig	ibility		
Student Demographics School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
UDENT INFORMATION						
Have you lived in Pennsylvar	uia for at least 5	years?				?
Are you a U.S. citizen?						0
Yes. I am a U.S. citizen (o	r U.S. nationa	1)				~
					PREVIOUS	NEXT 🗢

You will be reminded to start your PA State Grant Application From the FAFSA Confirmation Page.

			Stud	ent Residen	cy and Elig	ibility			
	Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation	
ſ	STUDENT INFO	ORMATION							
	G You appl tran Note FAFS	are eligible to t ication. Use the sfer your inforn e: This feature i SA.	ransfer your e Start your mation. s only displa	FAFSA inforn state applica yed once on t	nation into Pe tion link on t he confirmat	ennsylvania's he FAFSA cor ion page afte	s state student nfirmation pag r submitting y	aid ge to rour	
	Are you a U	.S. citizen?						?	
	Yes, I am	a U.S. citizen (or	U.S. nationa	1)				~	
	PREVIOUS NEXT O								
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C Exit Reset FAFSA View FAFSA Summary Save Help **Confirm HS completion** status Student Education Student Parent Dependency Parent Student School Selection What degree will student Sign & Submit Confirmation Demographics Status Demographics **Financials Financials** be working on? STUDENT INFORMATION Will the student have a BA ? What will your high school completion status be when you begin college in the 2021-2022 school year? degree before 2021-22 Select × school year? 2 What college degree or certificate will you be working on when you begin the 2021-2022 school year? Select V What will be student's Will you have your first bachelor's degree before you begin the 2021-2022 school year? college grade level be in O Yes No 2021-22? ? What will your college grade level be when you begin the 2021-2022 school year? v Select Answer Work Study Are you interested in being considered for work-study? question • Yes () No Don't know CHECK FOR ERRORS O PREVIOUS NEXT 🕤 **Click Next**

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Answer the gender question (gender at birth).

Male students will get the Selective Service questions.

All males who are US citizens are required to register with SS when they turn 18.

(www.sss.gov)

Student Selective Service							
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
STUDENT INFORMATION Are you male or female? Male Female							
 Most male citizens and male immigrants must register with the Selective Service System to receive federal student aid. Are you registered with the Selective Service System? 							
Are you regis	eive federal stud stered with the Se No	lent aid. elective Service	System?	-0			0
Are you regis Yes Do you want Yes	eive federal stud stered with the Se No us to register you No	lent aid. elective Service a with the Selec	System? ctive Service Syst	em?			0
Are you regis Yes Do you want Yes	eive federal stud stered with the Se No us to register you No	lent aid. elective Service a with the Selec	System? ctive Service Syst	em?		PREVIOUS	? ? Next •

Enter student's Driver's License number and state (optional)

	Student Driver's License									
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation			
STUDENT INFO Your driver's	STUDENT INFORMATION Your driver's license number (if you have one) 2									
Your driver's	license state						•			
	Select									
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Are/were you in Foster Care?

Select the answer that best describes your parent's (birth or adoptive parent) highest level of education completed.

Click Next

Student Dependency Parent Parent Student School Selection Sign & Submit Confirmation Demographics Status Demographics Financials Financials STUDENT INFORMATION Are you a foster youth or were you at any time in the foster care system? Yes No ()Highest school completed by Parent 1 Select ~ ? Highest school completed by Parent 2 Select ~ O PREVIOUS NEXT 🔿 Site Last Updated: Tuesday, June 30, 2020 Download Adobe Reader ©2010 fafsa.gov. All rights reserved.

Student Foster Care and Parent Education Completion

School Selection

Enter name, city and state of your High School and then click SEARCH



School Selection



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STUDENT INFORMATION	Select colleges to list on application.	endency Parent Parent Student Status Demographics Financials Financials
federal student aid. Continue through the appli can receive.	May list up to 10 schools.	
 Here's where you'll search for the colleges to w information. You can add up to 10 colleges at a than 10 colleges, <u>follow these instructions</u>. Make sure you add ALL colleges you're inter accented yet 	Search by name or by school code.	ch for the colleges to which you'd like to send your FAFSA d up to 10 colleges at a time to your FAFSA. If you're applying to more these instructions. C colleges you're interested in, even if you haven't applied or been
accepteu yet.		
Complete the fields below to search for a college	Enter the college's s	school code and click Search .
Do you know the college's <u>Federal School Code</u> ?	Do you know the college's Fed Ves No Federal School Code	leral School Code?
State	035353	
Pennsylvania		PREVIOUS SEARCH Q
City (optional)		Illusting dan County
Mill creek		Huntingaon County
School Name (optional)	0	Center
PA		
SEARCH TIPS 1	PREVIOUS SEARCH Q	Federal School Code 035353

School Selection



Once the student adds all of his/her schools, they have to select housing.

Choices are;

- on campus
- off campus
- with parent.





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Dependency Status

Dependency Question

Answer as they apply to the student.

Click Next

Does Student Have Dependents?									
Student School Selection Dependency Status Demographics Financials	Student Sign & Submit Confirmation Financials								
STUDENT INFORMATION Do you now have or will you have children who will receive more than half July 1, 2021 and June 30, 2022? Yes Image: No Do you have dependents (other than your children or spouse) who live with of their support from you, now and through June 30, 2022? Yes Image: No	of their support from you between ? you and who receive more than half ?								
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Dependency Status *continued.....*

Student Additional Dependency Questions

Answer the questions

Review these 🔶

Student Additional Dependency Questions								
	Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
STUDENT INFORMATION Answer the following questions to determine if you are required to provide information about your parents on your FAFSA. Check all that apply or check None of the above. Are you currently serving on active duty in the U.S. Armed Forces for purposes other than training?								
 Are you a veteran of the U.S. Armed Forces? At any time since you turned age 13, were both your parents deceased, were you in foster care, or were you a dependent or ward of the court? As determined by a court in your state of legal residence, are you or were you an emancipated minor? Does someone other than your parent or stepparent have legal guardianship of you, as determined by a court in your state of legal residence? 								you a court in
	Vone of	the above					PREVIOUS	NEXT 🗢
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Dependency Status *continued.....*

Student Homelessness Status



Dependency Status *continued.....*

If you answer yes to homelessness question, check all that apply

	Student Homelessness Questions									
	Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation		
	STUDENT INFORMATION At any time on or after July 1, 2020, did you receive a determination from any of the entities listed below that you were an unaccompanied youth who was homeless, or were self-supporting and at risk of being homeless? Check all that apply, or check None of the above. Your high school or school district homeless liaison The director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development The director of a runaway or homeless youth basic center or transitional living program None of the above									
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Dependency Status

Dependency determination

Click you will provide parent information and then Next.

The only time a dependent student says they will not provide parent information is if they have extenuating circumstances . The student should submit the FAFSA and then file an appeal with his/her school and PHEAA.



education.

Dependency Status

If the student answers "**yes**" to any Dependency questions, they will be presented with this screen.

You do not want to answer questions about your parents.

If independent the student will be taken to the student Financials section


Student Financials (independent student) or Parent Demographics (dependent student)



			Parent Mar	ital Status			
Student Demographics	School Selection	Dependency Status	Paret Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
ARENT INFO	RMATION	ccessfully sav	ed.				
Beca refe	use the FAFSA r to the student	belongs to the	e student, "you"	and "your" al	ways (unless	otherwise note	d)
As of today, w Married o	hat is the marita	il status of you	r <u>parents</u> ?				?
When did voi	ur parents get m	arried or rema	rried?				0
1 C							
06/1999							
06/1999						O PREVIOUS	NEXT O
06/1999	1day; September 29, 20	19				PREVIOUS	

Update parent marital status and month/year

- Married/remarried
- Divorced/separated
- Never married
- Widowed
- Unmarried and both legal parents living together

Click Next

First parent (parent 1)

SSN must match last name

Be consistent if first parent (parent 1) is dad, keep him first parent (parent 1) throughout the application)

Remember which parent you listed as first parent (parent 1)

		Pers	sonal Inform	ation for P	arent		
Student emographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
RENT INFO	RMATION						
Enter inf	ormation for yo	our first <u>pare</u>	<mark>nt</mark> (father/moth	ier/stepparer	nt)		
Parent's So	ocial Security Nu	nber					?
Parent's la	st name						?
Parent's fi	rst initial						?
Parent's da	ate of birth						?
mm/dd/y	уууу						
Your pare	nts' e-mail addres	s					?
						PREVIOUS	NEXT 🔿

Personal Information for other parent (parent 2)

S Exit	📋 Clear Al	ll Data	±۷	iew FAFSA Summa	ry 🛛	~	Save	• н	elp
		Persona	l Inforr	mation for (Other	Parent			
Student Demographics	School Selection	Dependency :	Status	Parent Demographics	Fin Infor	ancial mation	Sign & Submit	Confirmat	ion
ARENT INFORMA									
Enter informa	ation for your o	other <u>pare</u>	<mark>nt</mark> (fathe	er/mother/ste	pparer	nt)			
Parent's Social S	Security Number	r						(
000-00-0000								÷	
Parent's last na	me							6	
Lastname									
Parent's first in	itial							G	
1									
Parent's date of	birth							G	
01/12/1962									
							O PREVIOUS	NEXT C	>

Parent's Residency question



Household Size & Number in College - 2021-22

Parents – based off of marital status

Student completing the FAFSA

of other children that live in the household

Other people in the household that your parents provide more than half of their support

in college in 2021-22 includes student

Sudent School Selection Dependency Parent Parent Student Financials Sign & Sudent Confirmative ENT INFORMATION Household Size Your parents 2 Your parents 3 Your parents other children (even if they do not live with your parents) if: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer "No" to every Dependency Status question on the FAFSA Contemposities 3 Number in College How many people in your parents' household (as reported above) will be college students between July 1, 2022 and June 30, 2022 or b. Contemposities 3 Number in College How many people in your parents' household (as reported above) will be college students between July 1, 2022 and June 30, 2022 or b. Contemposities 3				Parent Hou	sehold Info			
ENT INFORMATION Household Size Your parents 2 Yourself, even if you do not live with your parents 1 Your parents other children (even if they do not live with your parents) If: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer "No" to every Dependency Status question on the FAFSA 2 L Cother people If: a. they now live with your parents, b. your parents will continue to provide more than half of their support, and c. your parents will continue to provide more than half of their support from July 1, 2021 through June 3 Number in College How many people in your parents' household (as reported above) will be college students between July 1. 2021 and June 30, 2022 Do not include your parents	Student mographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmatio
Household Size Your parents 2 Your parents 1 Yourself, even if you do not live with your parents 1 Your parent's other children (even if they do not live with your parents) if: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer "No" to every Dependency Status question on the FAFSA 2 U U U U U U U U U U U U U U U U U U	ENT INFO	RMATION						
Your parents 2 Yourself, even if you do not live with your parents 1 Your parent's other children (even if they do not live with your parents) if: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer "No" to every <u>Dependency Status question on the FAFSA</u> 2 L Other people if: a. they now live with your parents, b. your parents will continue to provide more than half of their support, and c. your parents will continue to provide more than half of their support from July 1, 2021 through June 30, 2022 Your parents runnber of family members in 2021-2022 (household size) 3 Number in College How many people in your parents' household (as reported above) will be college students between July 1, 202 PREVIOUS NEXT 2	Househo	old Size						
2 Yourself, even if you do not live with your parents 1 Your parents other children (even if they do not live with your parents) if: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer "No" to every <u>Dependency Status question on the FAFSA</u> 2 Other people if: a. they now live with your parents, b. your parents will continue to provide more than half of their support, and c. your parents will continue to provide more than half of their support from July 1, 2021 through June 30, 2022 	Your pare	nts						
Yourself, even if you do not live with your parents 1 Your parent's other children (even if they do not live with your parents) if: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer 'No' to every Dependency Status question on the FAFSA 2 2 2 2 2 2 2 2 2 2 2 2 2	2							
1 Your parent's other children (even if they do not live with your parents) if: a. Your parents will provide more than half of their support from July 1, 2021 through June 30, 2022 or b. These children can answer "No" to every Dependency Status question on the FAFSA 3 Image: Control of the co	Yourself, e	ven if you do not	live with your	parents				
30, 2022 Your parents' number of family members in 2021-2022 (household size) 3 Number in College How many people in your parents' household (as reported above) will be college students between July 1, 2021 and June 30, 2022? Do not include your parents st Updased: Sunday, September 27, 2020 Download Adobe Pa	Other peop a. the b. you c. you	ple if: ey now live with y ur parents provid ur parents will co	your parents, le more than h ontinue to prov	alf of their suppo	ort, and alf of their suppo	ort from July 1	, 2021 through Iu	?
Your parents' number of family members in 2021-2022 (household size) 3 Number In College How many people in your parents' household (as reported above) will be college students between July 1, 2021 and June 30, 2022? Do not include your parents st Updated: Sunday, September 27, 2020 Download Adobe Re	30,	2022	•					
3 Number In College How many people in your parents' household (as reported above) will be college students between July 1, ? 2021 and June 30, 2022? Do not include your parents	Your parer	nts' number of fa	mily members	in 2021-2022 (ho	usehold size)			
Number in College How many people in your parents' household (as reported above) will be college students between July 1, ? 2021 and June 30, 2022? Do not include your parents st Updated: Sunday, September 27, 2020 Download Adobe R	3							
Number In College How many people in your parents' household (as reported above) will be college students between July 1, ? 2021 and June 30, 2022? Do not include your parents PREVIOUS NEXT • st Updated Sunday, September 27, 2020 Download Adobe Re								
How many people in your parents' household (as reported above) will be college students between July 1, 2021 and June 30, 2022? Do not include your parents.	Number	in College						
• PREVIOUS NEXT •	How many 2021 and J –	y people in your j june 30, 2022? Do	oarents' housel not include yo	hold (as reported our parents.	above) will be o	college student	s between July 1	, ?
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Parent Tax filing screen shot

Parent tax filing status:

- o Already completed
- o Will file
- o Not required to file

Type of income tax return filed

How did they file?

- o Single
- Head of household
- o Married-filed joint return
- o Married-filed separate return
- Qualifying widow(er)
- Don't know

If already filed, option for IRS DRT will open

Tax filers flagged due to identity theft can't use IRS DRT.

Student Demographic	s School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirma
PARENT IN	ORMATION						
O A	pplication was st	uccessfully sav	ed.				
ð A ti	ttention! You mi ie following page	ust provide fin es.	ancial informa	ition from you	ır parents' 201	19 tax return o	n
For 2019, 1	have your parents	completed their	IRS income tax	return or anoti	her tax return?		
Already	completed						
What type	of income tax retu	urn did your par	ents file for 201	9?			
IRS 104	0						
For 2019,	what is yo <mark>ur paren</mark>	ts' tax filing stat	us according to	their tax return	n?		1
Marrie	d-Filed Joint Retu	ırn					
Applyin Retriev:	S Data Retrieval g is faster and easi il Tool (IRS DRT)!	Tool er if your paren	lis de la diteir Link to	ors ≓	ermation into th	iis FAFSA with th	e IRS Data
						• PREVIOUS	NEXT C

Parent eligible to use IRS DRT



Parent Eligible for IRS DRT

Applying is faster and easier with the IRS DRT!

Based on your responses, we recommend that you, the parents, transfer your information from the IRS into this FAFSA. The <u>IRS Data Retrieval Tool (IRS DRT)</u> allows users to link to the IRS Web site and securely transfer original IRS tax return information into their FAFSA.

For your protection, your tax return information will not display on the IRS Web site or on the FAFSA.

If you use the IRS DRT, you may not have to provide additional IRS documentation later to qualify for federal student aid.



Site Last Updated: Sunday, September 27, 2020

Download Adobe Reader

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Parent with FSA ID will select whether they are Parent 1 or Parent 2

Input FSA ID Username, verified email address or verified mobile number and Password

		Parent Log Ir	n to IRS DR	Т		
Student School Selectio	n Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
ENT INFORMATION						
ou, the parent, should ent	er the <mark>informations and the second second</mark>	on below and click	Next to contin	ue. Otherwise	, click Skip IRS D	RT.
' you have any questions o	r problems usin	g this tool, click <u>F</u>	FSA Help for a	ssistance.		
Provide Parent's FSA	ID					
Trovide Farenes For						
Which parent are you?						?
Parent 1 O Par	rent 2					
Parent's FSA ID Usernam	e, E-mail Addres	s, or Mobile Num	ber			?
parenttest612						
Forgot Username Creat	e an FSA ID					
Parent's FSA ID Password	1					?
Forgot Password						
					SKIP IRS DRT	NEXT O
.ast Updated: Sunday, September 25	, 2019				Down	load Adobe Rea



Parent Financials – IRS Data Retrieval Tool

All data must match

Use address as it appears on your tax return

Click Submit

劒IRS

Return to FAFSA | Help | Logout 🚱 | Español

Get My Federal Income Tax Information

See our Privacy Notice regarding our request for your personal information.

First Name	
First	
Last Name	
Last	
Social Security Number	
No input required	
*** - ** - 2617	
Date of Birth	
MM/DD/YYYY	
01/01/1999	
Filing Status 🕐	
Single	
Street Address 🕐	
Must match your 2019 Federal Income Tax Return	
123 Oakdale Dr.	
P.O. Box 🛞	
Required if entered on your tax return	

Parent Financials – IRS Data Retrieval Tool

IRS

Return to FAFSA | Help | Logout 🔂 | Español

Based on the information you pro- below, the IRS will securely transf questions.	ided, the Internal Revenue Service (IRS) located er your tax information to the U.S. Department of	your income tax return. With your permission Education (ED) to populate any applicable FAFSA®
For your protection, the IRS will n DRT; therefore, ED is unable to di	ot display your tax information and will further enci splay your tax information on your FAFSA form.	rypt any tax information transferred using the IRS
The data retrieved from your tax r	eturn is limited to the items listed below as you rep	ported to the IRS:
Tax Year	Type of Return Filed	Untaxed Portion of IRA Distributions &
Name(s)	Adjusted Gross Income	Pensions/Annuities
Social Security Number	Income Earned from Work	Tax-exempt Interest Income
Filing Status	Income Tax	IRA Deductions and Payments
IDS Exemplines	Education Credits	ended Amended Returns Received
iks Exemplication	Education Credits	Schedule 1 Evaluation
Transfer My Tax Information int	the FAFSA Form (?)	
appropriate FAFSA questions. A your IRS session will end, and y this box if you are choosing to the	ansa gov will populate the answers to the fler the FAFSA questions are populated, ou will return to your FAFSA form. Check ansfer your information.	TRANSFER NOW
Do Not Transfer My Tax Informa	tion and Return to the FAFSA Form (?)	
By clicking the "Do Not Transvery your tax information electronical return to your FAFSA form.	y. Your IRS session will end, and you will	DO NOT TRANSFER

Parent Financials – Transferred from the IRS

Parent IRS Info								
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmatio	
2 You	1 have successf	ully transfer	red 2019: IRS ta	ax informatio	on.			
tha	t were populate r protection, IR	d with tax inf S tax return i	formation will l nformation is n	oe marked wit ot displayed o	h "Transferre on the FAFSA.	d from the IRS.	" For	
What was yo Transferred	our parents' adjus I from the IRS	sted gross incor	me for 2019?				0	
What was yo Transferred	our parents' adjus I from the IRS	sted gross incor	me for 2019?			PREVIOUS	NEXT O	
What was yo Transferred	our parents' adjus I from the IRS unday, September 29, 20	sted gross incor	me for 2019?			PREVIOUS	NEXT O	

Parent Financials – if you can't use IRS DRT



If you cannot use the IRS DRT, complete the information manually

Fill in the AGI – it will tell you what line to take it off of the tax return

Click Next

Indicate how much of the wages were earned by Parent 1 and Parent 2



2019 W-2

EXAMPLE W-2



Copy 1-For State, City, or Local Tax Department



Parent Financials - Simplified Path Determination

These questions are used to help determine if your parent(s) may be eligible to skip certain financial questions in the FAFSA form.

Indicate any benefits received from the federal benefits programs in 2019 or 2020.

Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmat
					0		
You indicate not file a Sch deduction, st more inform • Yes As of today, i	d that your pare adule 1 or only tudent loan inte nation. No	ents filed an IRS filed a Schedule rest deduction, <i>i</i>) Don't know parents a <u>disloc</u>	1040. Did your p e 1 to report: un Alaska Permane: ated worker?	oarents file a So employment co nt Fund divider	chedule 1? Selec ompensation, ed nd, or virtual cu	t No if your parer ucator expenses, rrency. Click <u>her</u>	nts did IRA g for
O Yes	O NO C	Dontknow					
In 2019	or 2020, did	you, your pare	ents, or anyone	in your pare	nts' household	d receive benefi	its from
In 2019 any of th	or 2020, did ie federal ben	you, your pare efits programs	ents, or anyone is listed below?	in your pare	nts' household	d receive benefi	its from
In 2019 any of th Check all t parents, o do receive response.	or 2020, did he federal ben that apply or ch r anyone in you any of them or	you, your pare efits programs eck None of the r parents' house t or before Decer	ants, or anyone i listed below? above. If, at the hold did NOT re mber 31, 2020, yr	time you are c ceive any of the ou must return	nts' household completing the F ese benefits dur to the FAFSA ar	d receive benefi AFSA, you, your ing 2019 or 2020, ad update your	its from but
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In 2019 any of the Check all to parents, o do receives response. Answering Medic Suppl Suppl Free co	or 2020, did ne federal ben that apply or ch r anyone in you any of them or g these question taid emental Securit emental Nutriti or Reduced Price	you, your pare efits programs eck None of the r parents' house or before Decer is will not reduce y Income (SSI) on Assistance Pr e School Lunch	above. If, at the hold did NOT re mber 31, 2020, ye e eligibility for st	e in your pare time you are c ceive any of th ou must return tudent aid or th	nts' household completing the F ese benefits dur to the FAFSA ar nese programs.	d receive benefi AFSA, you, your ing 2019 or 2020, ad update your	its from but
In 2019 any of the Check all the parents, of do received response. Answering Medice Suppl Suppl Suppl Free co Temp	or 2020, did the federal ben that apply or chi- r anyone in you any of them or g these question add emental Securit emental Nutriti or Reduced Price orary Assistance	you, your pare efits programs eck None of the r parents' house to before Decer is will not reduce y Income (SSI) on Assistance Pr e School Lunch e for Needy Fam	above. If, at the hold did NOT re nber 31, 2020, yr e eligibility for st ogram (<u>SNAP</u>) ilies (<u>TANF</u>)	e in your pare time you are c ceive any of the ou must return tudent aid or th	nts' household completing the F ese benefits dur to the FAFSA ar nese programs.	d receive benefi AFSA, you, your ing 2019 or 2020, id update your	but
In 2019 any of the Check all to parents, o do receive response. Answering Medic Suppl Suppl Free co Temp Special	or 2020, did ne federal ben that apply or ch r anyone in you any of them or g these question add emental Securit emental Nutriti or Reduced Price orary Assistance al Supplemental	you, your pare efits programs eck None of the r parents' house a or before Decer as will not reduce y Income (SSI) on Assistance Pr e School Lunch e for Needy Fam Nutrition Progr	ents, or anyone i listed below? above. If, at the hold did NOT re mber 31, 2020, yr e eligibility for st ogram (<u>SNAP</u>) ilies (<u>TANF</u>) am for Women,	e in your pare time you are o ceive any of the ou must return tudent aid or th Infants, and Ch	nts' household completing the F ese benefits dur to the FAFSA ar nese programs.	d receive benefi AFSA, you, your ing 2019 or 2020, ad update your	but

Parent Simplified Path Determination

Skip Remaining Questions?

When presented with the question to skip remaining parent and student income and assets – say YES

It will then take you to the end of the Form to sign and submit





Enter the amount of parents income tax paid.



2019 1040

	-							5	
		12a	3	4 2 4972	Form(s): 1 🗌 881	inst.) Check if any from	Tax (see	12a	
	• 12b			total	e 12a and enter the	edule 2, line 3, and lin	Add Sch	b	
	_	13a			ner dependents .	credit or credit for oth	Child tax	13a	
	► 13b			total	e 13a and enter the	edule 3, line 7, and lin	Add Sch	b	
	. 14			er-0	. If zero or less, ent	line 13b from line 12b	Subtract	4	
	. 15		10	schedule 2, line	bioyment tax, from :	tes, including self-emp	Other tax	15	
	► 16				ur total tax	14 and 15. This is yo	Add lines	16	· ·
	. 17			1099	orn Forms W-2 and	ncome tax withheld fro	Federal II	17	
	1.000				e credits:	yments and refundabl	Other par	18	If you have a
		18a				come credit (EIC) .	Earned In	a	qualifying child,
		18b			ch Schedule 8812	al child tax credit. Atta	Additiona	b	attach Sch. ElC.
		18c		8	m Form 8863, line	opportunity credit fro	American	c	nontaxable
		18d				3, line 14	Schedule	d	instructions.
	► 18e	its	and refundable credi	ther payments	ese are your total o	18a through 18d. The	Add lines	e	
	► 19			ents	e your total payme	17 and 18e. These ar	Add lines	19	
	. 20	paid	the amount you overp	line 19. This is	ubtract line 16 from	is more than line 16, s	If line 19	20	Rofund
	21a		ched, check here	xrm 8888 is atta	unded to you. If Fo	of line 20 you want ret	Amount	21a	heiunu
	IS	Checking Savin	► c Type:			number	Routing	P.D	Direct deposit?
						number	Account	► d	See instructions.
		22		estimated tax	plied to your 2020	of line 20 you want ap	Amount	22	
2	► 23	ons	w to pay, see instruction	or details on ho	e 19 from line 16. F	you owe. Subtract lin	Amount	23	Amount
		24			ructions)	d tax penalty (see inst	Estimate	24	You Owe
Yes. Complete belo	ons.	ith the IRS? See instruct	discuss this return wi	oald preparer) to	n (other than your p	to allow another perso	o you want i	Do	Third Party
No.	dification	Personal ide		Phone				De	Other than
No				1 1 1 1 1 1 1 1 1			esianee's	1.000	Contra transfer
No		number (PIN		no. 🕨			esignee's ame 🕨	nai	aid preparer)
No	my knowledge f the IRS se Protection P	number (PIN atements, and to the best o parer has any knowledge.	panying schedules and st Il information of which pre Your occupation	no. ► return and accom yor) is based on a Date	I have examined this parer (other than taxps	of perjury, I declare that nplote. Declaration of pre e	esignee's ame > nder penalties moct, and cor 'our signatur	Uni con Yo	Sign Here
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No and belief, they are t t you an identity N, enter it here t your spouse an cction PIN, enter it h Check IT: 3rd Party Desig Setf-employed	my knowledg f the IRS se Protection P see inst.) f the IRS se dentity Prof see inst.)	Personal role number (Pills) atements, and to the best of parer has any knowledge.	panying schedules and st I information of which pro Your occupation Spouse's occupation	no. ► return and accom return and accom return and accom based on a Date Date Email address ture	I have examined this parer (other than taxpo , both must sign. Preparer's signa	of porjury, I declare that nplote. Declaration of pre e nature. If a joint return me	esignee's arme > nder penaltiss mrect, and cor our signatur pouse's sign hone no. reparer's na	Ph Ph	Sign Here Joint return? See instructions. Keep a copy for your records.

Schedule 2

SCHEDULE 2 (Form 1040 or 1040-SR)

Additional Taxes

Department of the Treasury Internal Revenue Service

Attach to Form 1040 or 1040-SR. ► Go to www.irs.gov/Form1040 for instructions and the latest information.

Name(s) shown on Form 1040 or 1040-SR

Attachment Sequence No. 02 Your social security number

20

OMB No. 1545-0074

9

Tax

Pari	Tax	
1	Alternative minimum tax. Attach Form 6251	1
2	Excess advance premium tax credit repayment. Attach Form 8962	2
3	Add lines 1 and 2. Enter here and include on Form 1040 or 1040-SR, line 12b	3
Part	I Other Taxes	
4	Self-employment tax. Attach Schedule SE	4
5	Unreported social security and Medicare tax from Form: a 4137 b 8919	5
6	Additional tax on IRAs, other qualified retirement plans, and other tax-favored accounts. Attach Form 5329 if required	6
7a	Household employment taxes. Attach Schedule H	7a
b	Repayment of first-time homebuyer credit from Form 5405. Attach Form 5405 if required	7b
8	Taxes from: a Form 8959 b Form 8960	
	c Instructions; enter code(s)	8
9	Section 965 net tax liability installment from Form 965-A 9	
10	Add lines 4 through 8. These are your total other taxes. Enter here and on Form 1040 or 1040-SR, line 15	10
For Pa	perwork Reduction Act Notice, see your tax return instructions. Cat. No. 71478U Schedule 2	(Form 1040 or 1040-SR) 2019

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If you used the IRS DRT, these answers will transfer from the tax return into the form.

If you did not use the IRS DRT, it tells you what line to use on the tax return

	Parent Questions for Tax Filers Only							
nancials	Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit Confirm PARENT INFORMATION Parent Par	natio						
he IRS	Did your parents have any of the following items in 2019? Enter amounts for all that apply. Combat pay or special combat pay. This should be zero for enlisted persons and warrant officers (including commissioned warrant officers) because their combat pay is entirely nontaxable. Only enter taxable combat pay included in your parents adjusted gross income.	?						
nswers	0. 0 O	0						
	Student college grant and scholarship aid reported to the IRS in your parents' income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	?						
a tha tax	s 0.00	0						
he form	Education credits (American Opportunity Tax Credit or Lifetime Learning Tax Credit) from IRS Form 1040 Schedule 3-line 3							
	s 0.00	D						
	Untaxed portions of IRA distributions and pensions from IRS Form 1040-lines (4a + 4c) - (4b + 4d). Exclude rollovers. If negative, enter a zero here.	?						
tuse the	s 0.00	0						
	IRA deductions and payments to self-employed SEP, SIMPLE, Keogh, and other qualified plans from IRS Form 1040 Schedule 1-total of lines 15 + 19	?						
iis you	s 0.00	0						
use on the	Tax exempt interest income from IRS Form 1040-line 2a	2						

Indicate any child support that was paid

If parents are students and had a work study position, those wages are listed here

Click Next

Dida	ORMATION			20103 5-4				
Child sug	port your parents have a upport your parents j	paid because o in your parer	f divorce or sepa ts' household.	ration or as a r	esult of a legal	requirement. Do	not (?
s							0.00)
Earnings	from work under a	Cooperative	Education Progra	m offered by a	college		(?
s							0.00	0
Taxable	earnings from need tent portions of fell	-based employ owships and a	ment programs, ssistantships	such as Federa	l Work-study a	nd need-based	(?
employn							0.00	0
s s								
s s								
s s								

Parent Additional Financial Info

Parent Financials – Untaxed Income

Additional untaxed income

Child support received

Tax-deferred payments to pensions are included if they have one of the letters (D, E, F, G, H and S) listed next to an amount in boxes 12a to 12 d of the W-2

Other untaxed income - worker's compensation, disability benefits, etc.



2019 W-2

EXAMPLE W-2





Parent Assets

If answer is No, you can skip this section.

If answer is yes – you will have to provide parent asset information



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Parent Financials – Parents Assets

Assets include cash, savings and checking accounts, investment accounts such as 529 plans, certificates of deposit, bonds, money market funds, stocks, stock options, mutual funds, trust funds, or rental properties

A business value does not include a family business if the family owns and controls more than 50% and has 100 or less full-time employees.

Say yes or no and click Next

Student mographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit Co	nfirmation
ENT INFO	RMATION						
) you want	to skip questions	about your pa	rents' assets?				?
s of today, t	what is your pare	nts' total curre	nt balance of cash	h, savings, and	checking accou	nts?	?
s						3,500	.00
s of today, 1	what is the net wo	rth of your pa	rents' investment	s, including rea	al estate (not yo	ur parents' home)?	2
\$.00
-			rents' current bu	sinesses and/or	investment far	ms? Don't include a	2
s of todays mily farm	what is the net wo or family busines	s with 100 or fe	ewer full-time or	tun-ume equiv	alent employee	5.	_
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s of todays to mily farm \$	what is the net wo or family busines	rth of your par s with 100 or fe	ewer full-time or	iun-ume equiv		9 PREVIOUS NE	.00 XT 🗢

Student Financials

Student is presented with same income questions as the parent financials section

If the student filed a tax return, use the IRS DRT to transfer income into the FAFSA

		S	Student Tax	Filing Stati	us	7	
Student Sci Demographics Sci ODENT INFORM	hool Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
Because refer to	e the FAFSA the student	belongs to th	e student. "you	" and "your" a	ilways (unless	otherwise note	d)
for 2019, have yo Already comp	ou completed	your IRS inco	me tax return or	another tax re	turn?		2
What income tax	return did v	ou file for 2019	17				0
IRS 1040	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						~
For 2019, what is	your tax filir	og status accor	ding to your tay	return?			0
Single	your tax init	ig status accor	ung to your tax	return.			~
IRS Data	ı Retrieval 1	ĩool					
Applying is fas Tool (IRS DRT)	ter and easie	r if you transfe	er your tax retur	n information IRS ≓	into this FAFSA	with the IRS Dat:	a Retrieval
CHECK FOR	ERRORS					PREVIOUS	NEXT O

Ē

Student Financials

If the student cannot use the IRS DRT, complete the information manually

Fill in the AGI – it will tell you what line to take it off of the tax return



Student Financials



Student Financials – Student Assets



Student Financials – Student Assets

Va

			Student	Assets			
Student S Demographics		Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Sub	omit Confirmati
As of today, wh	at is your total (current balan	ce of cash, saving	s, and checkin	g accounts?		
¥							.00
As of today, what	at is the net wo	orth of your in	vestments, includ	ling real estate	(not your hom	e)?	00.
As of today, wh	at is the net wo	orth of your in	vestments, incluc	ling real estate	(not your hom	e)?	.00
As of today, what a soft today, what a soft today, what farm or family is to the soft today.	at is the net wo at is the net wo business with 1	orth of your in orth of your cu 100 or fewer f	vestments, includ urrent businesses ull-time or full-tir	ling real estate and/or investn ne equivalent e	(not your hom nent farms? Do employees.	e)? n't include a	a family
As of today, what a soft today, what a soft today, what farm or family to the soft today is a soft today.	at is the net wo at is the net wo business with 1	orth of your in orth of your cu 100 or fewer f	vestments, includ urrent businesses ull-time or full-tir	ling real estate and/or investn ne equivalent e	(not your hom nent farms? Do employees.	e)? n't include a	a family .00

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A preparer is someone you pay to complete your FAFSA – answer no in most cases

Click Next

FAFSA Summary

Families can review the information listed

May print but really no need to as you will get a Student Aid Report after submitting the FAFSA with the information



Signatures

Student signature should be okay if signed in with FSA ID



Student will sign using FSA ID.

If student logged in using FSA ID or used FSA ID for IRS DRT the student will not need to provide it again

Student	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
0-		_0_	_0_	_0_	_0_		
	n	Social Se Last Nan Date of F	t Signature fo curity Number: 2 ne: last Birth: 06/06/2000	r XXX-XX-4545			
What i Do not e	's your (the stu enter the FSA ID if	i dent's) FSA You are not th	ID? ne student.				
FSA ID	Username, E-mail	Address, or M	obile Number				0
	est45						
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Click Next



Sign & Submit Parent

Click on Provide Parent Signature







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Parent will sign using FSA ID

Click sign this FAFSA

Signature Options							
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit	Confirmation
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Parent must Read and Agree to Terms

Click Next



Other Options to Sign and Submit

Recommend that you sign with FSA ID.

You can print a signature page and mail.

Submit without Signatures – you will have to return later to sign. The FAFSA will not be processed until signatures are provided.





Will get a message that all signatures were provided

Click on Submit My FAFSA Now

FAFSA information will be sent to the U.S. Department of Education FSA for processing.

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Confirmation Page

Printing recommended

Will list EFC , Federal Pell grant and federal student loan eligibility and amounts

Links to all schools listed on the FAFSA

Option to complete PA state grant form (SGF)

Sibling FAFSA link to transfer parent information



Congratulations, First

Your FAFSA was successfully submitted to Federal Student Aid.

Confirmation Number: F 00600669903 07/13/2020 16:32:10

Data Release Number (DRN):2866

What Happens Next

- In 7-10 business days, we will mail you a Student Aid Report (SAR) notifying you that your FAFSA was
 processed.
- Your FAFSA information will be made available to your school(s), and they will use it to determine the aid
 you may be eligible to receive.
- Your school(s) will contact you if they need more information or when they are ready to discuss your financial aid award.
- · If you have questions about your financial aid package, contact your school(s).

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Start your state application to apply for state-based financial aid.

Does your brother or sister need to complete a FAFSA?

If so, you can transfer your parents' information into a new FAFSA for your brother or sister to save time. Your parents will have to provide a signature again, but that's all.

Θ

If the FAFSA is completed on a device which does not allow pop-ups, then the link from the FAFSA Confirmation Page will not work for accessing the SGF. Applicants should allow or enable pop-ups from <u>studentaid.gov</u> prior to completing the FAFSA, to ensure access to the SGF via the FAFSA link.

Completing your PA State Grant Form

Pennsylvania State Grant Form 2021-22

Getting Started

As the Student applying for a Pennsylvania State Grant, here's some information that you'll want to have ready.

- · If applicable, the month and year your diploma was received (for High School or GED).
- If married, your spouse's 9-digit Social Security Number.
- If you have a savings account through PA 529, you may need a recent account statement for the total savings, or visit pa529.com.
- Adobe Reader is required to view and print your PA State Grant Form. The plug-in is available as a <u>free</u> <u>download</u> from Adobe.





What Happens Next?

FAFSA

 Student completes the FAFSA

Schools

 Receive FAFSA results and check for eligibility for financial aid Financial Aid Notifications

 Schools send to students

Special Circumstances

If things change....contact the Financial Aid Office

- Divorced or separated parents
- Recent death or disability
- Unemployment
- Reduced income

Contact PHEAA for PA State Grant reconsideration

The Plan

- Submit your FAFSA prior to school deadline
- Work hard on scholarship search
- Understand your costs
- Compare financial aid offers
- Think of your future





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