

**Solomon Plains Junior High School**

**PSSA Testing Schedule**

**ELA – April 26<sup>th</sup>, 27<sup>th</sup>, & 28<sup>th</sup> 2022**

**MATHEMATICS – May 3<sup>rd</sup> & 4<sup>th</sup> 2022**

UPDATED 03/31/2022

**Solomon Plains Junior High School**

**PSSA Testing Schedule**

**Science - May 5th & May 6th**

**Testing Procedures**

All teachers will be responsible for test administration during all testing days for the class they have been assigned. Teachers who have not been assigned a testing room will be responsible for assisting in testing rooms, hallway monitoring, and escorting students from classrooms when needed if you do not have coverage that day. 6th and 7th grade students and teachers who are not test administrators will follow a regular day schedule.

All 8th grade students will participate in the PSSA testing session in their assigned room. The attendance period will be from 8 - 8:10 AM. At 8:10 AM or before, teachers will move to their assigned rooms. The testing period each day will be from approximately 8:10 AM and continue until an announcement is made. At the completion of the testing period, upon announcement, all 8th grade students and faculty will move to their scheduled class or duty.

The test bin will be picked up in the conference room between 7:50 - 8:00 AM by the test administrator. Please remember to count & sign the test tickets out in the morning and count and sign the test tickets back in when you return them daily. All test administrators must have testing rosters and testing schedules visible during all testing periods.

All faculty will be using a google sheet to inform us of the number of students who are still testing, this will be used in place of phone calls to minimize disruptions. As students complete the test, please collect all materials, separate the scratch paper, formula sheets, and scoring guidelines, stack the test tickets envelopes and test rosters on top. Keep pencils in your testing room for the testing duration, do not leave them in the trays. Please mark the roster in the NOTES section for the day with any student who needs **extended time**, was **absent**, or came in **late** and keep the roster on top of the tray.

Those students, who are not finished, will be escorted to the extended time room by the assigned faculty member. Students who need extended time are only allowed to exit the classroom with the escort teacher.

All makeup/extended time testing will take place in the extended time room, 8th grade students will be escorted to the extended time room.

When the extended time/make up sessions begin, all faculty members scheduled for coverage